1. Call to Order by S. Strawn at 2:00pm EDT
   b. Appoint recording secretary (S. Hanlon)
2. Agenda approved as presented
3. Reports
   a. Spandrels – D. Anderson provided a report that the focus is to have ballots for the fall meeting.
   b. Condensation Index – TG is investigating an alternative plan to have THERM software updated by a third-party. J. Baker will reach out to LBNL to discuss the urgency of getting a plan to update THERM.
   c. Site / Project Specific WG update – nothing to report
   d. Validation tool WG – no update
   e. Simulation Manual WG – meeting prior to TG call and is continuing to review CI methodology and simulation manual.
   f. Whitepaper – The whitepaper was updated – only added information regarding CI and is available on webpage. TG to review
   g. Product Code WG – (J. Baker and J. Gordon – co-chairs), S. Wendt, and K. Haglund – this work can run in parallel and is not required to be completed prior to implementation of RCBC methodology. J. Baker will forward a draft of the one-pager to define the scope of the WG.
   h. ANSI / NFRC 100; Appendix A – how does the size specific calculations work with RCBC methodology and requires any modification. Staff and J. Baker to finish review and provide a recommendation to the TG. May result in a fall ballot.
4. RCBC Task List
   a. ANSI documentation – updated deadline to fall meeting ballot
5. Implementation plan – no changes
6. Next scheduled conference call – June 13th @ 2:00pm EDT
7. Adjourned 2:20pm EDT