1. Meeting attendance: Joe Jonely, Dave De Block, David McDonald, Mason Fritz, Neall Digert, Ray Garries, Roger LeBrun, Steve Coble, Zach Rogers, Michelle Scism (staff), Josue Cavazos,

2. Neall D. went over his outline for use of a modified NFRC 203 as base for Daylighting potential. There was agreement that the group should move forward in this direction.
   a. The annual VT could have a range, and we need to study the differences in the rating for different cardinal orientations.
   b. Diffuse sky could be added to calculate a northern window. This will need more study.
   c. The suggestion was made that this is for simple (yet to be defined) glazing. Complex glazing could use the test only method that is currently in 203.
   d. The existing software seems to be in place to allow this simulation to be conducted. Investigation needed to confirm that Window7 is capable of this.
   e. Verify that the current 21 (18 +3 control) Visible Transmittance data points adequately document the annual solar disk incidence angles associated with a vertical glazing.
   f. Consider for phase 2 an annual SHGC component, ground reflections influence.

3. Neall D. to discuss with Charlie C. the use of simulation tools for proposal.

4. The task group to decide how to proceed after Neall’s proposal, considering Value proposition.

5. Michelle forwarded AGi video link for review by all. It was suggested that our group become familiar with this popular software for possible NFRC connection. ([https://youtu.be/lA7-iPgc8F0?list=PLMTy0mxe-CdngbtaGkArdWY1osqGatfsK](https://youtu.be/lA7-iPgc8F0?list=PLMTy0mxe-CdngbtaGkArdWY1osqGatfsK))

6. Task group to consider how the earlier four rating proposal by Roger could work with Neall’s proposal. (4 ratings are North and South for vertical and roof products).

7. Staff will need to look into how this will work into the CPD.

8. Would like to have a ballot ready for next spring meeting.
Meeting Notes

9. Schedule next meeting. March 3rd, 12:30-2 p.m. ET

10. Adjourn.