### Meeting Notes Recording Sheet

<table>
<thead>
<tr>
<th>Name of Meeting: NFRC CPD Alpha Team</th>
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<tbody>
<tr>
<td>Staff Liaison: S. Wendt; S. Hanlon</td>
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<td>Recording Secretary: S. Wendt</td>
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<td>Call to Order: Thursday, September 20, 2012 Sched. Time: 2:00 – 3:00 P.M. EDT</td>
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<td>Roll Call: S. Wendt (Staff), S. Hanlon (Staff) R. DePaola, S. Nicholas, M. Thoman, S. Urich</td>
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<td>Business of Meeting: (listed below)</td>
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1. S. Hanlon (Staff) called the meeting to order 2:00 pm EDT.
2. Items for Discussion:
   a. Questionnaire
      i. More than one frame/sash code for indiv. prod option.
         1. To avoid “Other” (OT) being used.
         2. OT is not on the frame search criteria in CPD.
      ii. IG Certification is not a LAP requirement. IT is a CAP requirement for the IA to check the box that glass is certified.
      iii. Bulk change options seems to be the only thing we need to change.
   b. What are the main things to be done?
      i. Manipulating Data
      ii. Product Line ID
      iii. Mfr access to data (back door)
      iv. Search capability for consumers
      v. *Done internally: Energy Star designated product lines within 30 days*
      vi. *If time/money: Monitoring of CPD*
   c. Team does not want to start from scratch..only improve. No 3.0!
   d. RCBC (Residential Component Based Calculation)
      i. May change CPD
   e. AMS suggest a bucket system to track product lines etc.
   f. Other Alpha members
      i. Highly recommend a willing mfr – Staff to request at Meeting
   g. Alpha Team actions
i. Invite Mfr to Alpha team

ii. Other items as requested of IA Workshop etc.
   1. CPD support Program Documents
      a. Schedule I (as listed in 700)

iii. Main things to be done.
   1. Improve Search capabilities for consumers
      a. What do we want them to see
      b. How should it be displayed
         i. Manipulating Data
         ii. Product Line ID
         iii. Mfr access to back door

3. Pending Business:
   a. Questionnaire review

4. New Business:
   a. None

5. Scheduled Next Conference Calls:
   a. Thursday, October 18th @ 2:00 – 3:00 pm EDT

6. Meeting adjourned at 3:00 pm EDT