# Meeting Notes Recording Sheet

<table>
<thead>
<tr>
<th>Name of Meeting: CPD Advisory TG</th>
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<tbody>
<tr>
<td>Chairman: S. Urich</td>
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<td>Recording Secretary: S. Wendt</td>
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<td>Call to Order: Friday, November 2, 2012</td>
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<td>Roll Call: S. Wendt (Staff), S. Hanlon (Staff), S. Urich, M. Thoman, R. DePaola, S. Nicholas,</td>
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<td>Business of Meeting: (listed below)</td>
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1. S. Urich (Chair) called the meeting to order 1:30 pm EST.
2. S. Wendt took notes.
3. Items for Discussion:
   a. Review Scope
   b. Review 2013 CPD projects
      i. Add Door Lite columns
      ii. 8 glazing layers and surfaces create many columns
      iii. IG thickness
      iv. Glazing Description
      v. Value Ranges bring up ALL options inside the product line level
      vi. CPD is good for after a product is bought…hard to find before buying.
   c. Projects: Search vs Database
4. Pending Business:
   a. None
5. New Business:
   a. None
6. Scheduled Conference Calls:
   a. Monday, November 19th @ 11:00 am – 12:00 pm EST
7. Meeting adjourned at 2:30 pm EST.