Name of Meeting: CPD Advisory TG

Chairman: S. Urich

Recording Secretary: S. Wendt

Call to Order: Monday, November 19, 2012 Sched. Time: 11:00 – 12:00 PM EST

Roll Call: S. Wendt (Staff), S. Hanlon (Staff), S. Urich, C. Nolt, J. Seals, J. Jonely, J. Lewis, R. DePaola, S. Nicholas,

Business of Meeting: (listed below)

1. S. Urich (Chair) called the meeting to order 11:00 am EST.

2. S. Wendt took notes.

3. Items for Discussion:
   a. Projects: Search vs Database
      i. Board did not specify if Search or Database to be done first.
      ii. Board request the whole CPD be looked at for overall improvement instead of small project led.

4. Pending Business:
   a. None

5. New Business:
   a. TG members to rank current findings
      i. Due date Friday, November 30th COB.
      ii. Rank from 1-42
      iii. When ranking remember the working order of items.

6. Scheduled Conference Calls:
   a. Monday, December 3rd @ 11:00 am – 12:00 pm EST

7. Meeting adjourned at 12:05 pm EST.