Name of Meeting: CPD Advisory TG

Chairman: S. Urich

Recording Secretary: S. Urich

Call to Order: Monday, January 14, 2013

Sched. Time: 1:30 – 2:30 PM EST

Roll Call: S. Wendt (Staff), S. Hanlon (Staff), S. Urich (chair), C. Nolt, J. Seals, J. Jonely, J. Vaughn, L. Hammill, J. Lewis, S. Strawn

Business of Meeting: (listed below)

1. S. Urich (Chair) called the meeting to order 1:34 pm EST.

2. S. Urich took notes.

3. Items for Discussion:
   a. 700 Language for CAR optional – Reviewed proposed 700 changes by J. Vaughn/Staff to make certificate mandatory and CAR optional. Send to PCP task group glossary items to see if Label Certificate language needs to be included in that section. CCA is to be the default. CAR is optional but can still be used as evidence the product is authorized for certification. Agreed to language in all sections and agreed to forward to 700 TG.

   b. Certification Authorization letter – To be called Certificate of Authorization (CA). Somewhat agreed to how the certificate looks. Will set up another call prior to 700 TG call to finalize certificate and send along to 700 with proposed changes to 700.

   c. Door Display on CPD Search – Did not get to this.

4. Pending Business:
   a. Tasks:

5. New Business:
   a. None

6. Scheduled Conference Calls:

7. Meeting adjourned at 2:50 pm EST.