1. S. Urich (Chair) called the meeting to order 11:00 am EST.
2. S. Wendt took notes.
3. Items for Discussion:
   a. Certification Authorization letter
      i. CA to be held in abeyance with 700 language until the CPD can be modified with new certificate.
      ii. Hyperlink on CA to lead to the NFRC Public Search:
      iii. Authorized Ratings to be manually selected from drop down into Product Detail Header by IA.
           a) U-factor
           b) SHGC
           c) VT
           d) CR
           e) Air Leakage (report number?)
      iv. Test Method to be manually selected from drop down into Product Detail Header by IA.
           a) NFRC 102
           b) NFRC 201
           c) NFRC 202
           d) NFRC 203
4. Pending Business:
   a. Door Display on CPD Search
5. New Business:
a. None

6. Scheduled Conference Calls:
   a. Monday, January 28 @ 1:00 – 2:00 pm EST

7. Meeting adjourned at 11:30 am EST.