Meeting Notes Recording Sheet

Name of Meeting: CPD Advisory TG

Chairman: S. Urich

Recording Secretary: R. DePaola

Call to Order: Tuesday, July 23, 2013 Sched. Time: 1:30 – 2:30 PM EDT

Roll Call: S. Wendt (Staff), S. Urich (chair), (others not noted)

Business of Meeting: (listed below)

1. S. Urich (Chair) called the meeting to order 1:35 pm EDT.
2. R. DePaola took notes.
3. Items for Discussion:
      i. 1) CA – Approved Ballot, Received Cost and LOE, Staff is reviewing 2013/2014 budget to include.
      ii. 2) Full Codes – Poll suggested to not include full descriptions, only link to the PDF code sheet and place in Search.
   iii. 3) 
      a) 3.1 – Better functionality to turn on/off codes
      b) 3.2 – Modification of Search to meet intent of displaying products
      c) 3.3.1 – To include mfr notes to consumer.
      d) 3.3.2 - To include mfr notes at CPD Login at product line level.
   iv. 4) 
      a) 4.1 – Forward to Door TG for input
      b) 4.2 – Mbr poll to display LowE coating names (see a.ii above) To remove from priorities list.
      c) 4.3 – Improvement of export is going to be released with Batch Export in 2013.
   b. Item 4.2: Display LowE coating names – Membership Poll results conclude that LowE Coating names is not needed and item can be removed from priority list.
   c. Item 3.1/3.2 Work Group Update: group has not met (S. Strawn, R. DePaola, S. Nicholas, & J. Jonely) recommend getting together in the next two weeks. Sherri will coordinate date.
4. New Business:
a. Fixed Windows rated as a casement
   i. Shows up as casement. Discussed note 6 in NFRC 100, table 4.3. Will handle in model name for now, Relegated this as 100 TG issue if it continues to be an issue.

b. Items 5.1 through 9 to review
   i. (5.1) add door descriptions to CAR. Proposed to ask door TG for input on 5.1, 5.2 & 5.2.1 (Steve U & Sherri will go to Door TG). Discussed challenges for labeling doors with suppliers & pre-hangers. Discussion about CMA approach for doors and how this may help with sorting through door options. Also talked about how licensed pre-hangers could select just the products they make/sell.
   ii. Ended at Section 5.2.1

5. Pending Business:
   a. Item 4.1: Display specific product line characteristics on the Search page. – For Door TG review.
      i. S. Urich to coordinate with Door TG chair.
   b. Item 4.3: Improve speed issues when exporting a product line to Excel within the database – Pending Batch Export release

6. Scheduled Conference Calls:
   a. Thursday, August 8th @ 11:00 am – 12:00 pm EDT
   b. Monday, August 26th @ 1:00 – 2:00 pm EDT

7. Meeting adjourned at 2:30 pm EDT.