# Meeting Notes Recording Sheet

<table>
<thead>
<tr>
<th>Name of Meeting: Door TG</th>
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<tr>
<td>Chairman: Steve Jasperson, (Terma-Tru)</td>
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<td>Recording Secretary: J. Allardyce</td>
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<tr>
<td>Call to Order Thurs. Jan 21, 2016 Sched. Time: 2:30 PM – 3:30 PM EDT</td>
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<td>Approval of Agenda: NA</td>
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<td>Business of Meeting: (listed below)</td>
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1) S. Jasperson (Chair) called the meeting to order 2:32 pm EDT.
2) J. Allardyce took notes.
3) Anti-Trust reminder was given.
4) Items for Discussion:
   a) SDR Database Work Group (see NFRC Staff Associated Program Administrative Topics)
      - Sherri, Mike T and Una are working on a business case and a technical sheet for the data. They are planning on submitting a first draft of this in April.

   b) Certified Door Simulator Training (see NFRC Staff Associated Program Administrative Topics) – S. Jasperson
      - We discussed how and who will train the door simulators in the correct and consistent way to use the new SDR method. Dennis Anderson agreed to work on this.

   c) NFRC 200 Work Group
      - Dennis to update group on the NFRC 200 Work Group status of SDR revisions to NFRC 200.
      - Dennis Anderson will submit a first draft of this document by January 28th. This will provide us with a couple days to read it prior to our next conference on February 2.

1. New Business Items
   - We discussed whether there was a need to change the NFRC 700 document. We discussed what the approval pathway should be for SDR data that is submitted.
• Mike Thoman agreed to submit a first draft of the data approval flowchart by our next teleconference on February 2.

• Jeff Baker reminded us that any costs associated with implementing SDR methodology need to be defined prior to Board consideration.

2. Next Conference Call is scheduled:
   a. Tuesday, February 2\textsuperscript{nd} @ 11:00 – 12:00 EDT

3. Meeting adjourned at 2:55 pm EDT.