Meeting convened by Steve Jasperson at 1:02 ET on 7/27/2012

1. Review NFRC 100 DLO Size Ballot.
   a. Suggested by the chair that the discussion be split into two sections one being what needs to be simulated ( Table 5.1 and Table 5.2 and the second discuss the need to add a DLO definition to the ballot.
      i. Open discussion of the need for a DLO definition. Question is DLO the proper term or Vision Area. Consensus is that the two terms to be used interchangeably DLO is well understood and will be used in the ballot.
      ii. Consensus DLO is not defined in NFRC 100 and needs to be defined
         1. Action Item Chris N to add definition of DLO to the NFRC 100 Ballot
      iii. Related to this discussion the Chair pointed out that the NFRC Benchmark Doors spreadsheet input box for “Glass Sizes” is not consistent with the DLO terms and could be misinterpreted to mean IG unit size. Also expressed concern that the ¼ lite size height in the spread does not match the current or proposed Table 5.1 size. Significant discussion of this issue during which Dennis pointed out that this is an input field for simulators so the size can be changed. Also discussion pointed out that simulation labs are free to use their own spreadsheet once the lab’s spreadsheet has been compared to NFRC Benchmark Spreadsheet.
            1. Action item, Steve J. to request that the input box under discussion be re-titled to DLO Size
   b. Review discussion of NFRC 100 Table 5.1 and 5.2. led to discussion of the following issues:
      i. Question do the DASD drawings (pages 67 and 68) need to be changed with the changes in Tables 5.1? Discussion pointed out that the glazing size for DASD is not specifically called out.
         1. Action Item, Dennis A of NFRC Staff to find Acad drawings of DASD and edit to specify the glazing size as DLO
      ii. Dennis A pointed out that a Ballot Summary needs to be prepared.
         1. Action Item, Steve J to prepare Ballot Summary for inclusion in the ballot.
      iii. Discussion of the Metric Sizes listed in the ballot. NFRC policy makes the Metric sizes primary the IP sizes are for information only. Concluded that the Metric Sizes in Table 5.1 and 5.2 must match the DLO size as actually produced.
         1. Action item Chris N to review Metric Conversions and correct if needed
iv. Discussion of the size ranges in column 2 of Tables 5.1 and 5.2 pointed out that for Sidelights Table 5.2 the Simulated or Tested Size (column 3) for ¾ and full lites does not fall within the range specified in Column 2 which leads to the problem that a ¾ or full lite product offered in the Simulated Size would not be simulated as a ¾ or Full lite but as the next smaller size. Consensus was that the Column 2 sizes need to be adjusted so that the simulated size falls within the range.

1. Action item Chris N to review Column 2 sizes in the ballot and adjust so the Simulated Size falls with the specified range

2. New Business:
   a. Marles M suggested that the TG address DLO sizes for stile and rail wood doors in the future. Stile and Rail doors tend to maintain Stile and rail sizes so the IG unit changes unlike other production doors which tend to maintain IG unit and vary Stile and rail size.

3. Next Meeting, Review of final Ballot by the TG is still needed before the Ballot Deadline. No meeting time being available between now and the Ballot Deadline final ballot review will be via e-mail

Meeting Adjourned at 1:45 pm ET.