1. Call to Order

2. Bipin Shah Recording Secretary (Task Group Participant)

3. Approve notes from July, 22, 2014 conference call
   a. Notes are not available. Staff will research who took the last notes and bring them to next meeting.

4. Unfinished Business
   a. Discussion – Restrictions on Appendix C, proprietary materials

5. Review of Appendix C materials vs. Section 4.2.1 of NFRC 101 – staff reported numerous sources cannot be confirmed. Discussed if there is a need for revisions to the criteria for a material to qualify for Appendix C. A straw poll was taken as follows:
   a. 5 – Leave the criteria as it is.
   b. 5 – Allow any material to be included without restriction.
   c. 7 – Increase the stringency of the criteria.
   d. Discussed further with no clear consensus on direction.

6. Action items:
   a. Recommend a one year time frame to find references for the Appendix A & B materials. Materials for which references are not available will be recommended to either be deleted or identified as not usable for certification purposes.
   b. Task group formed to develop an updated list of generic materials used in the fenestration industry. Group members are - Steve Johnson, Joe Hayden, Joe Ludwig, Mahabir Bhandari, Dave Cooper, and Mike Thoman.
   c. Staff to document test procedures and techniques approved to-date by the NFRC 101 task group.

7. Discussion – consideration of aging effects
   a. Task group should look and identify the materials for which ageing effects are to be considered.
   b. Look at recognized ASTM or other standards which list the procedures for thermal property measurements.

8. Review responses to ballot of NFRC 101, Section 4.2.1
a. No action required as the ballot had no negatives or approve with comments.

9. **Adjourn**