NFRC 101 Task Group
Meeting Notes
October 16, 2014
11 am to 12 pm
Chair: Joe Hayden, Pella Corporation

1) Call to Order
   a. Roll call: Charlie Curcija, Joe Hayden, Steve Johnson, Ray McGowan, Gilbert Riopel, Mike Thoman, Willie DuPont, Bruce Tichenor

2) Appoint recording secretary- Steve Johnson

3) Review direction from TP SC meeting in Victoria:
   a) Staff to identify sources for Appendix A/B materials within one year, otherwise:
      • Remove any materials for which a source cannot be identified, or
      • Disallow use of those materials for certification purposes
      Staff continues to work on this task of reviewing and trying to identify solid reference sources for all appendix A & B materials
   b) Compile an updated list of generic materials
      • Hayden to lead a sub TG for this
      • Joe to contact all WG members with homework assignment to each generate a new list of generic materials that reflect current window materials and technologies. Joe will compile those separate lists into a master list for further discussion.
      Staff to document test procedures and techniques approved to date by NFRC 101 TG
   c) Account for aging effects of materials where documented procedures exist.
      • Mike Thoman to take first cut at compiling existing ASTM standards and test methods dealing with aging effects of well-known materials.
   d) Revisit the reaffirmation process.
      • Should materials be allowed to remain listed indefinitely?
      • No decisions made, but general discussion about whether more rigor is needed; possible re-submission of thermal test data at certain intervals; maybe one sample instead of the three required at initial submission, possible quality control checks.

4) Other Business- Staff to follow up with Joe Ludwig regarding possible conversion of appendices A& B to electronic format

5) Schedule future conference call- Nov. 17th; 11:00-12:00 Eastern

6) Adjourn