1) **Call to Order** 2:05 pm EDT
   a. **Roll call** Joe Hayden, Steve Johnson, Leonard Lozcalzo, Marles McDonald, Gilbert Riopel
   b. **Anti-trust reminder** by Joe Hayden Joe announced Jen Padgett new staff liaison.

2) Appointed Marles McDonald recording secretary

3) Reviewed and approved notes from 4/07/2015 conference call with no changes

4) Reviewed and approved agenda with no change

5) Follow-up on assignments:
   a) Staff to identify sources for Appendices A/B materials within one year, otherwise:
      Jen working to bring herself up to date on where Ray left off and will update TG ASAP. Jen to ask TG members for additional help if needed to bring her up to date. TG emphasized importance of this Item.
      - Remove any materials for which a source cannot be identified, or
      - Disable use of those materials for certification purposes

      *Both items On Hold*

   b) Staff to document approved test procedures and techniques

      *On hold temporarily due to staff change Jen to follow up on Ray’s work*

   c) Review responses to solicitation letter for additional generic materials

      Jen: letter sent Jen will check for responses received by Ray. Intent was to send letter second time Jen will follow up and send if not accomplished yet

   d) Proposed revisions to NFRC 101 for ballot.

      Reviewed last ballot draft, intent to have single ballot submitted for multiple changes. Still work in progress, try to incorporate as many materials sources possible before submitting

   e) Continued discussion about the reaffirmation process.
      - On-hold pending enhancements to Appendices A/B. Still on hold

6) **Other Business** None

7) **Next conference call** June 23, 2015 2:00 PM EDT

8) **Adjourn** 2:30 PM EDT