Meeting Notes

Name of Meeting: NFRC CMA Technical Task Group

Chairman: Ken Nittler, WESTLab

Recording Secretary: Lanny Dana, WESTLab

Scheduled Date: 12/13/2013

Scheduled Time: 2:00pm edt

Attending Task Group Members: C. Best, D. Wacek, G. Wright, G. McKenna, J. Holmes, K. Nittler, L. Dana, M. Thoman, S. Urich

Staff Members: R. McGowan (liaison);

Approval of Agenda: n/a

Business of Meeting:

Discussion:

1. K. Nittler (Chair) called the meeting to order at 2:01 EDT.
2. Lanny Dana took notes.
3. Unfinished Business:
   a. Ken presented solutions to defining actual size.
   b. Group discussed options and ideas on how to redefine what we call actual size.
4. New Business:
   a. Ray presented 5.9.3.1.1 proposed changes to spacer “Low Spacer” value.
   b. Group discussed ideas for how openings should be defined and modeled.
   c. Suggested word to use instead of “actual” would be “Specified” size.
5. Schedule Next Conference Call:
   a. 12/18/2014 @ 3:30 PM EDT
   b. 01/17/2014 @ 2:00 pm edt
6. Meeting adjourned at 3:55 pm EDT.