The National Fenestration Rating Council (NFRC) provides this twice-monthly newsletter to keep you informed of pending deadlines, volunteer opportunities, and NFRC news.

Calendar and Deadlines

January 2018

- January 19-22 -- The Certified Products Directory (CPD) will be down for maintenance from 5:00 p.m. January 19 to 8:00 a.m. January 22, 2018. Information may be found HERE.
- January 24 -- Ballots for the Spring 2018 cycle are due to NFRC staff liaisons.

February 2018

- February 2 -- Spring 2018 ballot cycle opens.
- February 14 -- Early Bird Registration Ends; Deadline for NFRC Hotel Block for Spring Meeting. More information on both may be found HERE.
- February 23 -- Spring 2018 ballot cycle closes.

March 2018

- March 19-21 -- Spring Committee Meeting, St. Louis, MO. Details and registration are available now.

FenStar Certification Program Information

NFRC is pleased to announce the beginning of the Pilot Program for the FenStar Certification Program. Three manufacturers are currently participating in the program and are providing important feedback for improvements on work flow and user friendliness. The Pilot Program will continue on until all of the current product lines are certified. Along the way, NFRC will also be certifying new products and new manufacturers in the program.

An important part of the Pilot Program is to return your signed license agreement to NFRC. The license agreement can be downloaded here. Please download the file, sign it and send it to FCP@nfrc.org with the subject line “License Agreement.” The license agreement will be countersigned by NFRC and sent back.

Updates to the NFRC webpages for the FenStar Certification Program are expected to be finished this month so please check back soon. Updates to the FAQ page will also be made shortly with new questions and answers added.

Notices of selection for the Verification Testing portion of the certification program will be going out next month. The verification testing is taking the place of the now defunct
Independent Verification Program (IVP). As mentioned in our webinar series, there will be no noticeable change in that program for everyone who passes the test.

- **FenStar Certification Program Announcement**
- **Frequently Asked Questions (FAQs)** -- this webpage will be updated frequently
- If you would like to ensure receipt of program emails, please email [FCP@nfrc.org](mailto:FCP@nfrc.org)

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**NFRC Staff Spotlight**

Kristin Pate joined NFRC in 2016 as an Executive Assistant, bringing with her extensive experience in administrative support and customer relations. She holds a B.A. in sociology from the University of Maryland. Kristin will be taking an active role in organizing NFRC’s meetings. She may be reached at 240-821-9504.

The full list of NFRC staff with contact information can be found [HERE](#).

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**NFRC Meeting Information**

**Dates through 2018**

The following dates have been vetted thoroughly, are published early, and were reported to affiliated industry contacts to avoid potential conflict. Please mark your calendars with the following meeting dates through the fall of 2019:

**2018**

- **Spring Committee Meeting** -- March 19-21, 2018  
  St. Louis, Missouri

- **Fall Membership Meeting** -- October 8-11, 2018  
  Albuquerque, New Mexico

**2019**

- **Spring Committee Meeting** -- March 25-27, 2019  
  Location to be determined

- **Fall Membership Meeting** -- September 23-26, 2019  
  Location to be determined

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**Volunteer Opportunities**

- **The NFRC 100 Product Line Updating Task Group** was formed at the Fall Membership Meeting in San Diego, CA. This group will report to the NFRC U-factor Subcommittee. Mason Fritz is the task group chair. Information on the group, including the option to request to join the task group can be found via the link above or by contacting the NFRC staff liaison, [Steve Urich](mailto:SteveUrich), at 240-821-9514.

- **The NFRC 700 Certification Process -- Streamline Task Group** conducted an in-depth analysis of the NFRC product certification program during a kaizen event that took place in June 2017. Results of that analysis were presented to NFRC membership at the Fall Membership Meeting in San Diego, CA. The presentation by Steve Strawn, task group chair, may be viewed [HERE](#). Work groups will now be
formed to tackle the suggested projects resulting from the kaizen event. NFRC members and program participants are invited to join the task group to volunteer for these work groups. Please request to join the group by clicking on the linked task group name or contact the NFRC staff liaison, Una Moneypenny at 240-821-9509.

- The ANS Standards Committee is seeking members, particularly in the User and General Interest categories. This group is responsible for the adoption and revisions to ANSI/NFRC 100, ANSI/NFRC 200, and ANSI/NFRC 400, and to ensure the ANSI consensus process is followed. Additional information (including definitions of the member categories) and the applications for the committee may be found on the group page linked or you may contact Robin Merrifield at 240-821-9513.

Volunteer opportunities are always listed on the NFRC community.

NFRC Billing Information

NFRC's membership dues and participation fees invoices were emailed January 4, 2018. If you have not received your invoice, or if you have questions, please contact NFRC at accounting@nfrc.org.

NFRC offers the ability to pay invoices online. Once logged in, you will see all of the open invoices. This is a secure site and it is PCI Compliant. It will not process payments automatically. If you choose to pay by credit card, click here: PAYMENT PORTAL.

If you have any questions regarding billing or the new portal, please contact us at accounting@nfrc.org.

NFRC envisions a future where every window, door, and skylight purchase decision is made using the NFRC label to evaluate energy performance.

Visit us at www.nfrc.org

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