**Tuesday, June 4, 2019**

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5:00 pm - 8:00 pm……………….……………..Registration - 2nd Floor Borgata Conference Center

7:00 pm - 11:00 pm……………..……………..Reception - Salon B **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Wednesday, June 5, 2019**

7:15 am - 3:30 pm……………………………….Registration - 2nd Floor (closed between 12:00 pm - 1:30 pm)

7:30 am - 9:00 am………………………….……Buffet Breakfast - Salon D

9:00 am - 10:45am………………………………Continental Breakfast - 2nd floor

**CLINICS**

**9:00 am - 10:15 am**

**Policy Update -** Presenter(s): Philip Nicastro, Esq. and Peter R. Salerno, Esq., Strauss Esmay

This program will provide you with an update on the policies that a district must have in place, as well as explore the changes to any existing policies.

*Location: Salon A*

1 CPE – Business Law

**Agenda, Minutes & Motions –** Presenter(s): Joseph Betley, Esq., Capehart Scatchard, PA

*Location: Salon C*

Mr. Betley will provide an overview of the laws that impact Agendas, Minutes and Motions for the educational community. He will update the attendees on the Kean College Rice Notification case reversal.

1 CPE – Business Law

**Strategies for Capital Project Planning -** Presenter(s): Robert Colavita, SBA Hopewell Valley Regional School District

This program will provide a roadmap for attendees on how to maintain a five (5) year capital projects listing and how to budget for them accordingly.

*Location: Studio 1*

1 CPE – Finance; 1 QPA Office Administration; 1 CEFM

**Trial By Fire -** Presenter(s): Steven Gardberg, SBA Boonton School District

*Location: Studio 2*

Trial by Fire is an insightful program into what a district had to do when they experienced a fire in one of their buildings. You will hear from the B.A. as to what steps they took that was best for their students, while working with their insurance program, the county office, board of education, and the community.

1 CPE – Finance; 1 QPA – Procurement Procedures; 1 CEFM

**Green Leadership for School Business Officials -** Presenter(s): Heather McCall, Director Sustainable Jersey for Schools

*Location: Studio 3*

Currently 54% of schools participate in the Sustainable Jersey for Schools. Ms. McCall will present on how you, as the Business Administrator, can lead your district into providing green programs in your schools.

1 CPE – Finance; 1 QPA – Green Purchasing

**10:30 am - 11:45 am**

**Policy Update -** Presenter(s): Philip Nicastro, Esq. and Peter R. Salerno, Esq., Strauss Esmay

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**KICK OFF LUNCHEON – SALON D**

**12:00 pm - 1:45 pm**

Student Performance – Springfield School District

Matthew Clarke, President NJASBO - Welcome

Award Ceremony

Lunch

Introduction of Past Presidents and Induction of Officers

Incoming President Diane Fox - Remarks

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**CLINICS**

**2:00 pm - 4:00 pm**

**B.A. Forum – Panel Discussion –** Moderators (s): Neil Cramer, Executive County Business Administrator & Robert Colavita, SBA Hopewell Valley Regional School District

During this program attendees will have the opportunity to ask questions to a panel of seasoned Business Officials as to how they deal with different, and sometimes difficult situations that are occurring in schools. This is your opportunity to pick up on different strategies you can employ during meetings, as well as dealing with staff members and the county office.

*Location: Salon A*

**2:00 pm – 3:00 pm**

**Top Facility Requirements -** Presenter(s): Keith Gourlay, Executive Director NJ School Buildings and Grounds Association & Steve Sluka, Training Coordinator, New Jersey School Buildings and Grounds Association

*Location: Studio 1*

Mr. Gourlay will provide a listing of the top facility requirements that you as the School Business Official are responsible for on an annual basis.

1 CPE Credit – Finance; 1 QPA Credit – Green Purchasing; 1 CEFM

**Transportation Law Updates -** Presenter(s): Terry Van Auken, Retired SBA

*Location: Studio2*

There have been numerous bills signed into law during the 2018-2019 legislative sessions. Ms. Van Auken will review these new laws and how they impact you, as the person responsible for the transportation of students in your district.

1 CPE Credit – Business Law; 1 QPA Credit – Office Administration

**Cyber Security for the SBA -** Presenter(s): Dave Gannon, Partner, & Thomas DeMayo, Principal, PKF O'Connor Davies, LLP

*Location: Studio 3*

It is getting harder and harder to keep up with all the attacks that a school district may experience on their technology infra-structure. Mr. DeMayo, along with Mr. Gannon will review the most prevalent attacks that a school district may face at any given time. Are you ready? You’ll learn of strategies you can use to be ready.

1 CPE Business Law; 1 QPA Information Technology

**3:15 pm - 4:15 pm**

**Associate Business Member Program -** Presenter(s): Noelle Baglvio, Regional V.P., ESS

*Location: Salon C*

The Associate Business Members are valuable partners to Business Administrators.  The program this year will include reviewing some of the best kept secrets on how to build, manage and keep those partnerships.  Topics such as Procurement, Partnership Protocol and Relationships will be discussed. Attendees will be able to key in anonymous responses on wireless keypads and answer these enigmatic questions, with results shown in demographic breakdowns.

1 CPE Credit – Accounting; 1 QPA Credit – Office Adm/General Duties

**Top Facility Requirements -** Presenter(s): Keith Gourlay, Executive Director NJ School Buildings and Grounds Association & Steve Sluka, Training Coordinator, New Jersey School Buildings and Grounds Association

*Location: Studio 1*

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**4:30 pm – 5:30 pm**

**Associate Business Member Meeting**………………….Salon A

**DISCUSSION GROUP – IMPACT OF ADMINISTRATIVE COSTS ON BUDGETS –** Facilitators: Steve Lella, SBA, Essex Fells and Timothy Stys, SBA, Watchung Hills.

*Location: Studio 1*

9:00 pm - 12:00 am Wednesday……………………………Reception – Outside Garden (inclement weather – Signature Room)

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**Thursday, June 6, 2019**

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7:15 am - 3:00 pm……………………………….Registration - 2nd Floor (closed between 12:00 pm - 1:30 pm)

7:30 am - 9:00 am…………………………….…Buffet Breakfast - Salon D

9:00 am - 10:45am………………………………Continental Breakfast - 2nd floor

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**CLINICS**

**9:00 am – 10:15am**

**Competitive Contracting -** Presenter(s): James Shoop, Retired SBA and NJASBO Consultant.

*Location: Salon A*

NJASBO Consultant James Shoop, Retired SBA, will review the requirements that a SBA should follow when purchasing using the Competitive Contracting scenario.

1 CPE Business Law; 1 QPA Procurement Procedures; 1 CEFM

**Pension Update -** Presenter(s): Mort Reinhart, NJASBO Consultant

*Location: Salon C*

Are you getting ready to retire? Do you have staff that are beginning to ask the questions about how to retire? Mr. Reinhart will provide attendees with information to help you and your employees begin the process.

1 CPE – Finance

**Progressive Discipline -** Presenter(s): Anthony Sciarrillo, Esq. Sciarrillo, Cornell, Merlino, McKeever & Osbourne, LLC.

*Location: Studio 1*

Mr. Anthony Sciarrillo, Esq., NJASBO Attorney and attorney for multiple school districts, will share with attendees the process and types of documents an administrator should use when discipline is required for a district employee.

1 CPE Business Law; 1 CEFM

**The Ratings Game -** Presenter(s): Mary Lyons, Managing Director, Phoenix Advisors; Sherry Tracey, Senior Managing Director, Phoenix Advisors; Brian Boyle, Research Consultant, Phoenix Advisors; Rahul Jain, Director, S&P Global Ratings

*Location: Studio 2*

Three school districts will compete to win a rating for their bonds by answering questions about their district’s financial status and “personality.” The program will be presented in the format of the Dating Game and should be an enjoyable way to learn about the importance of a credit rating and the rating process.

1 CPE – Finance; 1 QPA – Office Administration

**10:30 am - 11:45 am**

**Competitive Contracting -** Presenter(s): James Shoop, Retired SBA and NJASBO Consultant.

*Location: Salon A*

NJASBO Consultant James Shoop, Retired SBA, will review the requirements that a SBA should follow when purchasing using the Competitive Contracting scenario.

1 CPE Business Law; 1 QPA Procurement Procedures; 1 CDFM

**Pension Update -** Presenter(s): Mort Reinhart, NJASBO Consultant

*Location: Salon C*

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**12:00 pm - 1:45 pm**

**Lunch on your own**

**County Luncheons by Invitation Only**

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**CLINICS**

**2:00 pm – 3:00 pm**

**Regionalization and Consolidation -** Presenter(s): Marc Pfeiffer, Assistant Director - Bloustein Local Government Research Center, Bloustein School of Planning and Public Policy

*Location: Salon A*

Over a year ago the State Legislature convened a group of experts and legislators to dive into the state’s fiscal challenges. The resulting report established a framework, focusing on pensions and health benefits, local government and public school costs, state and local tax policies, and fiscal management of assets. The report posited that new solutions were needed, since the problems have been unresolved for many years. Since then, legislation has been proposed and additional studies completed. This session will update the status of the effort.

1 CPE - Finance

**Janus v. AFSCME and the Workplace Democracy Enhancement Act – Where are we now? A Labor Relations Case Law Update -** Presenter(s): Michael Kaelber, Esq. NJASBO Consultant

*Location: Salon C*

The June 2018 Supreme Court decision in Janus v AFSCME Council 31 held that agency shop fees are unconstitutional and a violation of individual’s first amendment right to free speech.  In anticipation of the Janus decision, New Jersey enacted the Workplace Democracy Enhancement Act, which gave majority union representatives significant access to and information from school employees at their worksites. Janus and the WDEA have changed the landscape of labor relations in the state of New Jersey. The past year has seen an increase in labor relations legislation, changes in board of education – union relationships, union member – non-member relationships and an increase in labor relations related litigation. Join NJASBO consultant Mike Kaelber for an update of New Jersey labor relations law and a discussion of where we are and where we are going in the post-Janus era.

1 CPE – Finance

**Mold Remediation -** Presenter(s): Christine Messina - Vice President, AllRisk, Inc.

*Location: Studio 1*

When mold is discovered in school environments the stakes and public pressure are intensified.  With an emphasis on the concept of developing “mold literacy” for your community, through the lessons learned, this session will focus on strategies you can implement to improve your organization’s mold management plan, communications and operations.

1 CPE – Accounting; 1 QPA – Green Purchasing; 1 CEFM (Same as NJSBGA EXPO program)

**ESSA and AudSum Update -** Presenter(s): Jacqueline Grama, Department of Education, Office of School Finance & Patricia Lagarenne, Assistant Business Administrator Matawan-Aberdeen School District

*Location: Studio 2*

Ms. Grama and Mrs. Lagarenne will provide an update on the data collection requirements that ESSA and other government acts, both state and federal, have placed on school districts. This program will emphasize why submitting accurate data is important from the ASSA report to the district’s audit audsum.

1 CPE – Accounting

**3:15 pm - 4:15 pm**

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5:30 pm – 6:00 pm …………………………………………..Reception – Salon D

6:00 pm – 7:00 pm …………………………………………..Life of John – Salon D

7:00 pm – 12:00 midnight ………………………………..Retirement Celebration – John Donahue

Salons A, B, C & D

Food, games, music and dancing

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**Friday, June 7, 2019**

7:45 am – 9:30am…………………………….……………Continental Breakfast

9:00 am – 10:45am ……………………………………….Clinic Program – **Adequacy vs. Your Budget**

Presenter: John F. Donahue, Executive Director NJASBO

*Location: Salon C*

2 CPE - Finance

10:45 am – 12:00 noon………………………………….Brunch and Guest Speaker

*Location: Salon D*

***Schedule subject to change***

***ALL QPA CREDITS SUBJECT TO DLGS APPROVAL!***