

(d) An architect shall neither offer nor make any gifts with the intent of influencing the judgment of an existing or prospective client in connection with a project in which the architect is interested.

Amended by R.2000 d.103, effective March 20, 2000.
See: 32 N.J.R. 10(a), 32 N.J.R. 1029(a).

In (b), substituted "State," for "jurisdiction" following "of this".
Amended by R.2005 d.303, effective September 6, 2005.

See: 37 N.J.R. 869(a), 37 N.J.R. 3424(a).

In (c), substituted "Except as permitted by N.J.S.A. 45:3-17b and N.J.A.C. 13:27-3.2(g), an" for "An" preceding "architect shall not".

SUBCHAPTER 6. GENERAL REQUIREMENTS FOR A TITLE BLOCK

13:27-6.1 Title block on construction documents; general requirements; form; removal

(a) A title block shall appear on all construction documents and site plans, as well as documents submitted for public approval or permit application. Title block information is not required on renderings or sketches. Similar information shall appear on the title page of all specifications that are prepared, signed and sealed by the architect in responsible charge.

(b) The title block shall be in such form as set forth in N.J.A.C. 13:27-6.2.

(c) The title block shall be distinct and separate from any other title block, box, plaque or any similar device of illustration or lettering included on the drawings or on the title page of the specifications.

(d) The title block shall be affixed on each drawing in such a manner as to reproduce clearly on all prints and reproductions thereof.

(e) No person shall remove a title block from any print, reproduction, or electronic media.

(f) A non-licensed person's name, other than the name of the owner or lessee of the building, shall not appear within the title block.

Recodified from N.J.A.C. 13:27-6.6 by R.2005 d.303, effective September 6, 2005.

See: 37 N.J.R. 869(a), 37 N.J.R. 3424(a).

Former N.J.A.C. 13:27-6.2, Renewals of license and Certificate of Authorization, repealed.

Recodified from N.J.A.C. 13:27-6.2 and amended by R.2011 d.081, effective March 7, 2011.

See: 42 N.J.R. 2202(a), 43 N.J.R. 640(a).

Section was "Title block on drawings; general requirements; form; removal". In (a), substituted "construction documents" for "drawings" and "that" for "which" following "specifications", and inserted ", as well as documents submitted for public approval or permit application" and "or sketches"; and in (b), updated the N.J.A.C. reference. Former N.J.A.C. 13:27-6.1, Signing and sealing documents, recodified to N.J.A.C. 13:27-6.3.

13:27-6.2 Title block contents; requirements by form of architectural practice

(a) When the architect practices as an individual or sole proprietor the title block shall contain:

1. The full name of the architect;
2. The title "architect";
3. The address of the architect;
4. A space for the name of the client and the location of the project; and
5. The name, license number, and space for the handwritten signature of the architect in responsible charge, and the date when signed.

(b) When a partnership or limited liability partnership of two or more licensed architects or closely allied professionals, in which at least one partner is an architect, practice architecture, the title block shall contain:

1. The firm name, followed by the words "Limited Liability Partnership" or the abbreviation "L.L.P." or "LLP," if this designation is applicable;
2. The title "architect" or "architects," as applicable, and the titles of any other closely allied professionals;
3. The address of the firm or partnership;
4. A space for the name of the client and the location of the project; and
5. The name, license number, and space for the handwritten signature of the architect in responsible charge, and the date when signed.

(c) When professionals practice architecture as a professional service corporation organized under N.J.S.A. 14A:17-1 et seq., the title block shall contain:

1. The professional service corporation name;
2. The title "architects," and titles of any other closely allied professionals;
3. The address of the professional service corporation;
4. A space for the name of the client and the location of the project; and
5. The name, license number, and space for the handwritten signature of the architect in responsible charge, and the date when signed.

(d) Title block contents for a general business corporation or limited liability company authorized to practice architecture under a Certificate of Authorization issued pursuant to N.J.A.C. 13:27-4.8 shall contain:

1. The name of the general business corporation or limited liability company, followed by the words "Limited Liability Company" or the abbreviation "L.L.C." or "LLC," if this designation is applicable, and Certificate of Authorization number;

2. The title "architects" and titles of any other closely allied professionals;

3. The address of the general business corporation or limited liability company;

4. The name and location of the project; and

5. The full name, license number, and space for the handwritten signature of the architect in responsible charge, and the date when signed.

(e) When an architect is a subcontractor on an engineering project pursuant to the Building Design Services Act (N.J.S.A. 45:4B-8), the architect shall include a secondary title block with all the information required in (a), (b), (c) or (d) above. Reference to the name and location of the project need not be repeated in the secondary title block.

(f) When an architect is a subcontractor on an interior design or space planning project pursuant to N.J.S.A. 45:3-17, the architect shall include a secondary title block with all the information required in (a), (b), (c), or (d) above, which ever applies to the architect's form of business. Reference to the name and location of the project need not be repeated in the secondary title block.

(g) An architect practicing as an employee of a business entity which does not offer architectural services to the public, including an entity whose principal source of business is space planning or interior design services, shall include in the title block the name of the entity as the "owner" and all other elements that are required for that type of business entity pursuant to (a) through (e) above. If the architect is employed by an entity whose principal source of business is interior design or space planning services, the architect may sign, seal, and list his or her license number in that entity's title block or may use a secondary title block for such information.

(h) The title block may contain the initials of the drafts-person or checker, and dates, drawing numbers, revision numbers and such similar incidental items as are customarily used in the architects' offices.

Amended by R.1998 d.417, effective August 17, 1998.
See: 30 N.J.R. 1511(a), 30 N.J.R. 3061(a).

In (b) and (d), inserted references to limited liability partnerships and limited liability companies.

Amended by R.2000 d.103, effective March 20, 2000.
See: 32 N.J.R. 10(a), 32 N.J.R. 1029(a).

In (d)1, deleted "and expiration date" at the end.
Recodified from N.J.A.C. 13:27-6.7 and amended by R.2005 d.303, effective September 6, 2005.

See: 37 N.J.R. 869(a), 37 N.J.R. 3424(a).

Former N.J.A.C. 13:27-6.3, Reinstatement of Certificates, repealed.
Recodified from N.J.A.C. 13:27-6.3 by R.2011 d.081, effective March 7, 2011.

See: 42 N.J.R. 2202(a), 43 N.J.R. 640(a).

Former N.J.A.C. 13:27-6.2, Title block on drawings; general requirements; form; removal, recodified to N.J.A.C. 13:27-6.1.

13:27-6.3 Signing and sealing construction documents

(a) Construction documents and the title pages of the specifications for filing with a public agency or for the owner's legal documentation requirements shall be dated, signed and sealed by the architect in responsible charge in one of two ways:

1. The architect shall sign and date the original documents, including tracings, reproducible drawings or those generated electronically, then affix the seal to opaque prints or reproductions of the originals; or

2. In lieu of signing and dating the original documents, the architect is permitted to sign, date, and seal the opaque copies of the originals.

(b) All certifications that amend, clarify or modify construction documents prepared by the architect in responsible charge shall be dated, signed and sealed prior to forwarding to a public agency.

(c) An architect shall seal construction documents only with seal presses purchased or exchanged through the Board.

Amended by R.1999 d.142, effective May 3, 1999.

See: 31 N.J.R. 111(a), 31 N.J.R. 1200(b).

Rewrote (a); and in (b), required certifications to be dated.

Recodified from N.J.A.C. 13:27-6.5 and amended by R.2005 d.303, effective September 6, 2005.

See: 37 N.J.R. 869(a), 37 N.J.R. 3424(a).

Former N.J.A.C. 13:27-6.1, Issuance of Certificates, repealed.

Recodified from N.J.A.C. 13:27-6.2 and amended by R.2011 d.081, effective March 7, 2011.

See: 42 N.J.R. 2202(a), 43 N.J.R. 640(a).

Section was "Signing and sealing documents". In the introductory paragraph of (a), substituted "documents" for "drawings"; and in (c), substituted "construction" for "architectural". Former N.J.A.C. 13:27-6.3, Title block contents; requirements by form of architectural practice, recodified to N.J.A.C. 13:27-6.2.

13:27-6.4 Submission of title block form for approval

Any architect may submit a proposed form of title block to the New Jersey State Board of Architects for approval.

Recodified from N.J.A.C. 13:27-6.8 and amended by R.2005 d.303, effective September 6, 2005.

See: 37 N.J.R. 869(a), 37 N.J.R. 3424(a).

Former N.J.A.C. 13:27-6.4, Seals, repealed.

13:27-6.5 (Reserved)

Recodified to N.J.A.C. 13:27-6.1 by R.2005 d.303, effective September 6, 2005.

See: 37 N.J.R. 869(a), 37 N.J.R. 3424(a).

Section was "Signing and sealing documents."

13:27-6.6 (Reserved)

Recodified to N.J.A.C. 13:27-6.2 by R.2005 d.303, effective September 6, 2005.

See: 37 N.J.R. 869(a), 37 N.J.R. 3424(a).

Section was "Title block on drawings; general requirements; form; removal."