



Certificate - Diploma Programs *NLA Members Only Program*

Certificate/Diploma programs are for NLA members only.

To sign up for a certificate or diploma program:

1. Complete the LumberTech Certificate application.
2. Return the completed application along with your application fee to the NLA office - fax: 763.595.4060; e-mail cjohnson@nlassn.org; or mail to 701 Decatur Ave North, Suite 105, Golden Valley, MN 55427.

Upon receipt of the application and fee, NLA will send the participant:

- Instructions on how to start registering for classes.
- A LumberTech binder for class materials.

Previously taken courses:

If you have taken one of the following classes within the previous three years, you can test out of the class. There will be a \$40 test fee per class. You must list on your application which classes you wish to test out of.

- Blueprint Reading & Material Take-off (instructor Casey Voorhees)
- Estimating 123 (instructor Casey Voorhees)
- Contractor Sales (instructor Bill Sharp)
- Yard & Delivery Managers Workshop (instructor Ken Wilbanks or Emily Overson)

Classes taught by other instructors or associations do not qualify for the “test out” option.

Certificate/Diploma Applicants- When registering for classes online, be sure to use the promo code - TECH on the payment page to receive the discounted certificate/diploma price.

QUESTIONS?

Contact NLA Director of Professional Development, Connie Johnson at 763.595.4045 or email - cjohnson@nlassn.org.



2018-2019 Application LUMBERTECH CERTIFICATE OR DIPLOMA PROGRAM

TODAY'S DATE:

CONTACT INFORMATION

STUDENT NAME:

STUDENT E-MAIL: PHONE #:

COMPANY NAME:

COMPANY CONTACT:

COMPANY E-MAIL: PHONE #:

MAILING ADDRESS:

CITY: STATE: ZIP CODE:

PROGRAM APPLYING FOR

There is a \$50 application fee for each certificate. LumberTech diploma application fee is \$150.

Check the program you are enrolling in:

OPERATIONS CERTIFICATE: SALES CERTIFICATE: ADMINISTRATIVE CERTIFICATE: LUMBERTECH DIPLOMA

Previously completed NLA Courses:

Students may test out of previously completed NLA classes for a \$40 test fee per class.

*see list of classes that qualify on page 6.

Course Title	Date	Location
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Application Fee Payment Information

Payment Options	Credit Card Information
<input type="radio"/> Credit Card <input type="radio"/> Mastercard <input type="radio"/> Visa <input type="radio"/> AmEX <input type="radio"/> Check	Name on Card <input type="text"/> Card # <input type="text"/> Expiration Date <input type="text"/> CSV-CODE <input type="text"/> Signature <input type="text"/> Date <input type="text"/>

If you do not receive an email confirming your registration, please contact the NLA office.

Cancellation Policy: Application fees are non-refundable. Individual class cancellations will abide by the Professional Development Cancellation policy listed on our website and on individual class registration forms.