



# LUMBERTECH

Training & Education for the Retail Lumber & Building Materials Industry

## Yard Safety & OSHA

### Class Dates & Locations

Golden Valley, Minnesota  
March 6, 2019

Fargo, North Dakota  
March 21, 2019

Hosted by:



Ames, Iowa  
April 16, 2019

### Class Hours

9:00 am - 4:00 pm

### Registration Fee

per person

NLA Member  
\$250  
\$225 3 or more  
\$210 Certificate Enrollee  
Regular/Non-member  
\$375

Included in your registration fee is the course manual, and lunch. Hotel accommodations are not included. Information on a discount room block is listed above.



Online Registration Available at [www.nlassn.org](http://www.nlassn.org)

2019-Feb/19

Protecting employees, along with the company's equipment and products, is not only morally sound, but essential for businesses to succeed. When it comes to safety – more is always best!



### Who should Attend

- Owners
- Yard and Delivery Foreman / Managers
- Safety Personnel
- Human Resource Professional
- Any yard personal that needs to understand the importance safety procedures & compliances

This one-day course will provide an introduction to Occupational Safety and Health Administration (OSHA) regulations and record-keeping requirements that all businesses need to be aware of. Attendees receive a safety assessment checklist to perform a proactive safety audit

The agenda includes:

- Who OSHA is and how it applies to your businesses.
- How to avoid the top 10 most common OSHA violations.
- What to do when OSHA shows up for an inspection.
- Tips on how to implement a safety program.
- Review employee training requirements and the basics for proper recordkeeping.

Learn from fellow attendees during roundtable discussions.

Upon course completion students will have an awareness level of the common hazards and prevention strategies for lumberyards.

*“The future of the safety movement is not so much dependent upon the invention of safety devices as on the improvement of methods of educating people to the ideal of caution and safety.”*

– Walter Dill Scott, President, Northwestern University (1921)

### Instructor

**Emily Overson** is an accounting professional who has spent the last 18 years focused on the LBM industry. Emily's work in retail LBM dealers covered Accounting, Human Resources, IT, Purchasing, Inventory Management, Sales Initiatives, Training Programs and overall Business Management. She is aware of the challenges facing independent retailers and is passionate about the industry and sharing knowledge to strengthen it.

### Northwestern Lumber Association

701 Decatur Avenue North #105, Golden Valley, MN 55427 888.544.6822 Fax 763.595.4060 [cjohnson@nlassn.org](mailto:cjohnson@nlassn.org)

# Northwestern Lumber Association Professional Development Program

## Yard Safety & OSHA

### Dates & Locations

**Class Hours: 9 am - 4pm**

#### Golden Valley, Minnesota - Wednesday, March 6, 2019

Forius NACM North Central - 8441 Wayzata Blvd, Suite 270A, Golden Valley, MN

#### Fargo, North Dakota- Thursday, March 21, 2019

Fargo Glass & Paint Company  
1801 7th Avenue N, Fargo, ND



#### Ames, Iowa- Tuesday, April 16, 2019

Best Western Plus University Park Inn & Suites  
2500 University Blvd, Ames, IA

### Registration Fees

NLA Member -

\$250

\$225 3 or more

\$210 Certificate Enrollee

Regular/Non-member \$375

Included in your registration fee is the course manual and lunch. Hotel accommodations are not included. Information on a discount room block is listed to the left.

**If you need hotel information for these classes, please contact the NLA office at 888.544.6822.**



Online Registration  
Available  
at [www.nlassn.org](http://www.nlassn.org)

Questions? Contact Connie Johnson, Director of Professional Development (763) 595-4045 or [cjohnson@nlassn.org](mailto:cjohnson@nlassn.org).

Attendee Name	Class Location	Enrolled in Certificate/Diploma Program (Yes/No)	Price
TOTAL			\$

Company Contact \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

### Payment Options

- Credit Card
  - Mastercard
  - Visa
- Check

### Credit Card Information

Name on Card \_\_\_\_\_

Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_ CSV-CODE \_\_\_\_\_

Billing Address \_\_\_\_\_  
*(if different than above)*

Signature \_\_\_\_\_ Date \_\_\_\_\_

**If you do not receive an e-mail confirming your registration, please contact the NLA office.**

Cancellation Policy: Substitutions are accepted at any time for individual classes. (No substitutions allowed for certificate/diploma registrations) To receive a full refund, cancellation must be received by NLA 14 days prior to the class. Cancellation requests received between 4 and 13 days before the class will be subject to a 50% administration fee. No refunds will be given for cancellations received 3 business days or less prior to the class or for "no shows".