

Nonprofits First Accreditation – 2018

Key Changes and Improvements

1. *DocuSign*

We are excited to announce that the Accreditation Agreement, User Authorization Form, and Invoice will be sent through DocuSign this year. We anticipate that this will save you and your staff time and energy, particularly with obtaining the Board Chair's signature on the Accreditation Agreement. Rather than waiting for a Board meeting or asking them to come by the office, you can simply click a few keys and have the document sent via email.

2. *Board Participation*

In an effort to stay current with trends among accrediting bodies and to simplify communication regarding governance issues, the Accreditation Agreement now includes the following clause about Board participation:

Beginning in the 2018 program year, a current voting member of the agency's Board of Directors must be available to respond to questions during the Onsite Review, and to attend special meetings and/or intermittent reviews upon request from Nonprofits First.

3. *Funder Access*

Last year, Nonprofits First added a new functionality to the online assessment form: the ability for Executive Directors/CEOs to grant funder access to the organization's current and past forms, and associated uploaded documents.

The success of this attempt to reduce duplication in document requests for funder reviews is totally dependent upon accredited agencies' participation. While participation is not required at this time, we strongly encourage you to join us in our efforts to make access to organizational documents faster and easier for all involved.

Upcoming Meeting Dates

4. *Orientation*

For your convenience, we are holding one webinar and four in-person orientations this year.

Webinar Orientation

- Friday, January 26th, 1:00 – 1:45 pm

In-person Orientations

- Thursday, January 25th, 9:00 – 9:30 am
- Thursday, January 25th, 10:00 - 10:30 am
- Monday, January 29th, 1:30 – 2:00 pm
- Monday, January 29th, 2:30 – 3:00 pm

5. *Accreditation Question and Feedback meetings*

We want to make sure you understand the Accreditation process and standards, and we also want to hear your candid feedback. You are welcome to call or email anytime, and we have also scheduled 10 opportunities throughout this program year for you and/or your staff to join representatives from other accredited organizations for in-person meetings.

The meetings will be held from 10:00 – 11:00 am and 4:00 – 5:00 pm on the following dates:

- Monday, March 5
- Friday, April 27
- Monday, July 23
- Wednesday, September 12
- Thursday, November 15

Staff Contact Info:

We love talking to you! Please feel free to reach out to any member of the Accreditation Team.

Team Member

Adriene Tynes
Director of Accreditation
atynes@nonprofitsfirst.org
561-214-7438

Primary Contact for:

- Questions, comments, suggestions about the Accreditation process and standards
- Requests for resources and training
- Requests for an Accreditation Team member to speak to a potential funder, Board member, volunteer, or other stakeholder about the accomplishments your organization has demonstrated through Accreditation

Todd L'Herrou
Accreditation Project Leader
tlherrou@nonprofitsfirst.org
561-910-6679

- Questions about the renewal cycle of Accreditation

Monica Torio
Accreditation Project Coordinator
mtorio@nonprofitsfirst.org
561-910-3892

- Questions about paperwork and payment
- Questions about the full review cycle of Accreditation