From:

CHAPTER 6 – INFORMATION FOR CANDIDATES

REVIEW COURSES

There are CPPS, CPPA and CPPM preparatory courses available through NPMA. It is not a requirement to take these courses to take certification exams. These courses provide no advantage to candidates when taking the certification exams. There are other study options available, such as:

- Self-Study
- Chapter led study groups
- Company/Corporation led study groups

REVIEW MATERIALS

NPMA makes available reference/study materials, which may be used in preparing to take the exams for Certified Professional Property Specialist (CPPS) (Fundamentals of Personal Property Management) and Certified Professional Property Administrator (CPPA) (Intermediate Studies Manual). These materials are considered best practices in the Property/Asset Management profession. There are no practice exams or practice exam items available for help in preparing to take the CPPS or CPPA exams. The NPMA VP of Professional Development manages review material development and updates.

Other than the materials available for the CPPS and the CPPA, there are no known additional, reference materials available, which may be used in preparing to take the Certified Professional Property Manager (CPPM) exam. The requirement to be an active CPPA along with the requisite years of experience should help the minimally qualified candidate to sit for the CPPM Exam. NPMA does have a practice exam, which is available to all CPPM candidates. This practice exam was written by NPMA SMEs at the same time and under the same standards as the actual CPPM exam. It was decided that this practice set of questions would never be used for an actual certification exam. The practice exam is an example only. It is intended to give candidates an idea of the format of questions on the exam. Taking the practice exam will not give candidates an advantage in the CPPM exam over those candidates who do not take the practice exam.

These materials, while available from NPMA, are not required to take any certification exam. They are, however, excellent and well-written reference materials, which may help property professionals in their daily work.

See the NPMA website at www.npma.org for information regarding the purchase of certification exams.