

Nurse Practitioners of Oregon  
 General Membership Meeting Minutes  
 18765 SW Boones Ferry Road, Suite 200  
 Tualatin, Oregon 97062

Meeting Date: 24March2012

Meeting Location: ONA 3<sup>rd</sup> floor Conference Room, Tualatin, Oregon

Attending: LuAnn Cook, Mary Grant, Pam DeVisser, Lois Eaton, Corlyn Caspers, Kari Komlofske, Susan King, JC Provost, Giselle Ondetti, Diane Voeller, Brooks Gaston, Karen Greco, Shelda Holmes, Karen Riesinger and FNP Students: Jason Jex, Alana Bailey, Kathy Lohrfink

Via phone: Pam Rathbone, Larlene Dunsmuir, Meg Portwood, Linda Burgel

1. Meeting called to order by LuAnn Cook at 1000.

2. Announcements & Introductions:

Topic discussed	Follow-up Action(s)	Person(s) Responsible	Date Responsible
2012 Officers: Chair, LuAnn Cook Immediate Past Chair, Mary Grant Chair Elect, Jean-Claude Provost Secretary, Corlyn Caspers Treasurer, Kari Komlofske			
2012 Meeting Dates: January 21, 2012 March 24, 2012 May 19, 2012 October 12, 2012 at NPO Conference			

3. Report of the Chairperson:

Topic and Discussion	Follow-up Action(s)	Person(s) Responsible	Date Responsible
3.1 Project Access Now Thank you letter received from director Linda Solares for donation from NPO. Please check Project's website for			

provider volunteer opportunities.			
3.2 NPO Scholarship Nanette Clapper's husband was honored to have Nanette's name on the NPO Scholarship. JC Provost and Brooks Gaston both spoke about how much the scholarship meant to them.	NPO Scholarship renamed to NPO Nanette Clapper Memorial Scholarship.	ONA Staff	ASAP
Open up the scholarship for the 2012 year.	Advertise NPO Nanette Clapper Scholarship.	ONA Staff	
Motion and approval to start 501c Fund that would allow donations to scholarship fund to be tax deductible for donor.	Transfer \$10,000 to ONA 501c fund to initiate fund.	Treasurer, ONA staff	ASAP

4. Treasurer's Report:

Topic and Discussion	Follow-up Action(s)	Person(s) Responsible	Date Responsible
Financial Statement Summary Assets: \$203,217.16 Liabilities: \$1,197.40			
Financial Advising: Due for annual meeting w/ financial advisor.	Desired goal for next quarterly meeting is to bring advisor in to meet w/group.	ONA Staff and Kari Komlofske to arrange.	

5. Secretary Minutes and Approval:

Topic and Discussion	Follow-up Action(s)	Person(s) Responsible	Date Responsible
General meeting minutes reviewed from JAN 2012 general meeting were approved.	Post meeting minutes to website.	ONA Staff	

6. Committee Reports:

Topic and Discussion	Follow-up Action(s)	Person(s) Responsible	Date Responsible
<p>6.1 LEGISLATIVE</p> <p>6.1.1 Payment Parity Kudos to all NP's that participated in communications w/legislators. Payment parity was not successful even with strong support on both sides of session. Will continue to pursue this with next session.</p> <p>6.1.2 Patient Centered Primary Care Home and Coordinated Care Organizations Discussion regarding opportunity for involvement of ONA representation on steering committee in the Portland tri-county area. This joint steering committee is a formal organization with members having paid a fee that covers the support of meetings and capitalization for startup. Concern voiced that if ONA is not involved in the development of the committee that the role of NP in future coordinated care organizations could be marginalized. The coordinated care organization will make decisions on provider reimbursement, involvement, and referrals. Motion made and approved to reimburse half of the fee that ONA has paid for startup costs to join the formal organization. Total cost \$18,500; half of this is \$9,250.</p>	<p>Transfer of funds from NPO to ONA of \$9,250.</p>	<p>Treasurer: Kari to work on this.</p>	

<p>6.2 MEMBERSHIP &amp; MARKETING  Willamette University has accepted NPO as one of their marketing projects for MBA students. Key foci are  A: Marketing of NPO to peers.  B: Education of community regarding role of NP.</p>	<p>Presentation of final marketing projects May 1, 2012.  Written report submitted by Pam Rathbone.</p>	<p>Pam Rathbone and other ONA and NPO members attending final presentation.</p>	<p>Ongoing</p>
<p>6.3 PROFESSIONAL STANDARDS  Ongoing work w/pharmacology conference, One Key Question, NPO business owner's quarterly phone conferences.  Pharmacology Conference in February was very successful and well attended. One Key Question will be refining some questions after reviewing their pilot project results. They are looking for a rural primary care clinic for a second study. (One Key Question promotes pregnancy planning and the prevention of unwanted pregnancies.) Participation in the NPO business owner's quarterly phone call is encouraged. Next scheduled phone call date is listed on NPO website. Jennifer Bevacqua and Diane Voeller have joined this committee. Oregon State Board of Nursing is proposing new language for clarification of NP and student responsibilities during precepting NP students. Webinar is being planned with Tracy Klein and Mary Fey jointly presenting. Date TBA.</p>	<p>Pharmacology Conference will be planned 2013 by the Education Committee.  Consider taping next year's conference and then having available on NPO website for later viewing.</p> <p>If interested in participating in the study, are asked to contact Lois Eaton at NPO.</p> <p>Advertise webinar clarifying NP and student responsibilities for precepting NP students.</p>	<p>Education Committee members</p> <p>Interested NP's</p> <p>NPO and ONA</p>	<p>Plan for Winter 2013 one day conference.</p> <p>ASAP</p> <p>As available</p>

<p>6.4 NOMINATING COMMITTEE Lois Eaton and Larlene Dunsmuir are looking for replacements in their respective positions as chairpersons for the Education and Professional Standards Committees. Stacey Agee is interested in Chair Elect position.</p>			
<p>6.5 EDUCATION COMMITTEE 2012 NPO Education Conference dates have been set for Thursday – Saturday October 11-13 at the Governor Hotel in Portland. M. Fitzgerald will be keynote speaker. 24 CE will be available. 35<sup>th</sup> Anniversary of NPO.</p>	<p>Conference planning to continue.</p>	<p>Education Committee members</p>	<p>ongoing</p>

7. ONA Report:

Topic and Discussion	Follow-up Action(s)	Person(s) Responsible	Date Responsible
<p>7.1 Strategic Plan The ONA Strategic Plan is the responsibility of the Board of Directors. Currently reviewing and rewriting sections over the next three years. Proposal discussed that although ONA will remain open to all RN's they will target clinicians and those in clinical practice. This is where the majority of policy and procedure review will occur.</p>	<p>ONA staff and Board of Directors review.</p>	<p>ONA staff and Board</p>	<p>As available</p>
<p>7.2 Bylaws Major revisions of ONA bylaws will also be occurring. One example is the reduction in board size from 13 to 11</p>	<p>Following approval new bylaws will be posted on ONA website.</p>	<p>ONA staff</p>	<p>As available</p>

members, with meetings every other year. Members of the board must be in good standing for two years prior to election and/or appointment of positions.			
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8. Regional and Organizational Representatives Reports:

Topic and Discussion	Follow-up Action(s)	Person(s) Responsible	Date Responsible
<p>8.1 REGIONAL REPRESENTATIVES  Linda Burgel, Bend  Karen Riesinger, Portland  Ginny Elder, Cove  Dawn McElhaney, Coos Bay  Monica Dostal, Eugene  Meg Portwood, Lincoln City</p> <p>No updates.</p>			
<p>8.2 RURAL HEALTH  No discussion</p>			
<p>8.3 AANP  AANP regional meeting was held recently. Meeting is via invitation and/or for NP's in leadership roles. NPO is allotted only 2 slots for attendance.</p>	<p>Written report submitted by Kathy Moon. See NPO website</p>		

9. Old Business:

Topic and Discussion	Follow-up Action(s)	Person(s) Responsible	Date Responsible
<p>9.1 POLST Task Force Report  Diane Voeller reported she recently attended the National POLST conference. POLST utilization is growing. Oregon is providing the</p>	<p>ONA staff added POLST link to NPO website.</p>		

<p>leading role at this time. Working on having online completion of POLST forms. Patient POLST brochure is in the final phase of approval. Training booklet is completed for providers on completing the POLST. Recent article on POLST registry in JAMA. Registry is housed at OHSU.</p>			
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10. New Business:

Topic and Discussion	Follow-up Action(s)	Person(s) Responsible	Date Responsible
<p>10.1 Advanced Practice Roundtable Oregon Advanced Practice Roundtable will be developed for interaction of all Advanced Practice Nurses (Nurse Practitioners, Nurse Anesthetists, and Clinical Nurse Specialists) with NPO as an option to discuss upcoming regulatory and nursing concerns, identify issues for the various groups and improved working relationship w/NPO.</p>	<p>Plan and organize for interaction on 05/19/2012 following NPO meeting. Moderator: LuAnn Cook and Susan King. Buffet/working lunch to be provided.</p>	<p>ONA Staff to arrange connection for meeting on 05/19/2012.</p>	
<p>OHSU SON final report presented to the OSBN on 02/16/2012. OHSU is working on improving and repairing problems and program. Susan King has met with OHSU President 01/23/2012. Impression of significant support from OHSU toward successful NP program.</p>			

Adjournment: By LuAnn Cook at 1200

Next Meeting Date: 19 May 2012

Submitted by Corlyn Caspers, ANP-BC, Secretary