# Soft Skills: Why They Should be More Than a Side Note

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#### Takeaways:

- Soft Skills are essential professional skills that will enhance your quality of life and your ability to do your work as a Wildlife Rehabilitator
- Implementing training and screening techniques takes patience & commitment, but will ensure you have well-rounded individuals working with your wildlife rehabilitation operation
- Soft Skills will enhance your wildlife rehabilitation program & enrich the experience for your staff, interns, and volunteers

#### Terms & Definitions:

<u>Soft Skills:</u> A set of professional skills that enhance a person's ability to utilize their technical skills and function in their work environment

Hard Skills: Technical skills associated with a specific job or profession

Emotional Intelligence: The capacity to be aware of, control, and express one's emotions, and to handle interpersonal relationships judiciously and empathetically

Empathy: The ability to sense, understand, and accept another's thoughts, feelings, and behavior

Growth Mindset: A mindset in which individuals believe skills, talents and intelligence are fluid and can be developed

<u>Fixed Mindset</u>: A mindset in which individuals believe skills, talents and intelligence are innate and cannot be grown and developed

<u>Soft Skills Gap:</u> The negative difference between the soft skills required to perform a job and the skills an employee possesses

<u>Behavioral Interview:</u> An interview technique used to evaluate future performance based on past behavior; utilizes the STAR technique

<u>Situational Interview:</u> An interview technique that places the interviewee in a theoretical situation to evaluate their response and problem-solving skills

STAR Technique: Method of interview response to behavioral interview questions where the interviewee describes a specific situation, associated tasks, action taken, and the result

### **Resources:**

Enneagram Institute: <a href="https://www.enneagraminstitute.com/">https://www.enneagraminstitute.com/</a>

Leadership IQ: https://www.leadershipiq.com/

SkillPath Star12: <a href="https://skillpath.com/star12">https://skillpath.com/star12</a>

Mind Tools: <a href="https://www.mindtools.com/">https://www.mindtools.com/</a>

Cornell ELearning: <a href="https://www.ecornell.com/keynotes/">https://www.ecornell.com/keynotes/</a>