Registration Policies:

- ONLY registered individuals may attend conference events. You must wear your conference badge to gain access to all events.
- NO REGISTRATION WILL BE PROCESSED WITHOUT PAYMENT.
- Acceptable forms of payment include: organizational checks, all major credit cards, and government purchase orders (provided an original vendor copy is presented with an authorized signature).
- Registrations received after the early-bird registration deadline will be invoiced at the full conference registration amount.
- Group registration discount codes only apply at the time of purchase. In order to get the discount, all registrants must register at the same time. We cannot apply group discount codes to individual registrations.
- For 2022, you must register in advance of the conference. Onsite registrations will not be accepted.
- All participants are responsible for their own travel expenses.
- In the event of the in-person portion of this conference transitioning to take place entirely virtually, no refunds will be given since all content will still be available to registrants.

Registration Cancellation Policies:

- All cancellations must be in writing (email is fine) and must be received by NWRPCA on/before Friday, January 28, 2022. Please email registration@nwrpca.org to amend or cancel your registration.
- Cancellations received on/before Friday, January 28, 2022 will be assessed a $75 processing fee. (Allow 6-8 weeks following the conclusion of the conference for all refunds.)
- Cancellations received after Friday, January 28, 2022 are non-refundable.
- Cancellations after the conclusion of the conference are non-refundable.
- Substitutions are encouraged. If you are unable to attend this conference, please consider inviting a colleague to attend in your place. Please email registration@nwrpca.org to amend your registration. The deadline to submit a substitution is Wednesday, February 2, 2022.
- “No Shows” are non-refundable.
- Registrants may convert their in-person registration to a virtual registration, but will not be granted a partial refund. Please email registration@nwrpca.org to amend your registration. The deadline to convert is Wednesday, February 2, 2022.