

**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
DOMESTIC RELATIONS DIVISION**

ADMINISTRATIVE ORDER: 2020 D 11 Amended

SUBJECT: Procedure to Submit Agreed Final Orders and Agreed Qualified Domestic Relations Orders in Response to General Administrative Order No. 2020-01 (as amended May 28, 2020)

EFFECTIVE IMMEDIATELY, IT IS HEREBY ORDERED THAT:

1. On a temporary basis, Agreed Final Orders (i.e., orders that constitute final and appealable orders as defined by the Illinois Supreme Court Rules) which do not require an oral prove up and Agreed Qualified Domestic Relations Orders (QDRO) may be submitted to the Court for entry via e-mail transmission by either party with all counsel of record or the parties (if not represented) included as recipients of the email to:
 - a. the Court Coordinator for any judge who maintains an individual calendar, or
 - b. the Court Coordinator for the applicable judicial team, or
 - c. the Division Administrator for any judge who does not have a Court Coordinator, or;
 - d. any other method directed by the judge assigned to the matter.¹

No Agreed Final Order or Agreed QDRO shall be entered by the Court unless all counsel of record, or parties (if not represented by counsel) are included as recipients of the email containing the proposed Agreed Final Order.

2. All Agreed Final Orders and Agreed QDROs shall:
 - a. bear the heading: “**AGREED FINAL ORDER SUBMITTED BY ELECTRONIC MEANS**” or “**AGREED QUALIFIED DOMESTIC RELATIONS ORDER SUBMITTED BY ELECTRONIC MEANS**”
 - b. where feasible, bear the written signature of all parties; and if the parties are represented,
 - c. where feasible, bear the electronic signature of any counsel of record in the cause;
 - d. contain the email address and contact telephone number of each counsel of record in the cause or the parties (if not represented by counsel);
3. All Agreed Final Orders and Agreed QDROs may be executed in counter-parts (i.e. Petitioner signs one, Respondent signs another, and both are submitted to the Court with the other’s signature left blank) but Agreed QDRO signatures will preferably be on the same page.

¹ A list of contact information for all Court Coordinators and the Division Administrator is attached.

4. All Agreed Final Orders and Agreed QDROs shall be reviewed by the regularly assigned calendar judge. Within 48 hours of receipt, the regularly assigned calendar judge shall either approve the order or state concise reasons for rejecting the order.
5. Court staff shall disseminate the signed Final Agreed Order or Agreed QDROs to the Clerk of the Circuit Court's Office for entry and then to all counsel of record and all self-represented parties in a timely manner.

Dated the 28th day of May 2020. This Order shall be spread upon the records of this Court and published. This Order replaces General Order 2020 D 11 which was entered March 20, 2020.

ENTERED:

S/Judge Grace G. Dickler, #1521

HON. GRACE G. DICKLER
Presiding Judge
Domestic Relations Division

DOMESTIC RELATIONS DIVISION

Courtroom	Calendar	Judge		Courtroom	Calendar	Judge
-----------	----------	-------	--	-----------	----------	-------

1905	1	Grace G. Dickler
Secretary: Patricia Kelly (patricia.kelly@cookcountyil.gov)		

Division Administrator: Nairee Hagopian nairee.hagopian@cookcountyil.gov		
---	--	--

Teams

TEAM "C"		
1605	"C"	William Stewart Boyd, AJ (Preliminary Judge)
CL11	31	James Shapiro (CJ)
1508	32	Gregory Ahern, (AJ)
2103A	33	D. Renee Jackson, CJ
1601	34	Dominique Ross, CJ
2805	35	Renee Goldfarb, AJ
Coordinator: Karl Simpson (karl.simpson@cookcountyil.gov)		

TEAM "D"		
1602	"D"	Edward Arce, CJ (Preliminary Judge)
1908	41	Elizabeth Loreda Rivera, AJ
2807	42	Lionel Jean-Baptiste, CJ
CL12	43	Marita C. Sullivan, AJ
CLO2	44	Myron F. Mackoff, AJ
CLO6	45	Daniel Trevino, AJ
Coordinator: Maria Marich (maria.marich@cookcountyil.gov)		

TEAM "E"		
1603	"E"	Debra Walker, CJ (Preliminary Judge)
1901	51	Ellen Flannigan, CJ
CL09	52	Michael A. Forti, CJ
CL08	53	William Yu, AJ
CL04	54	Lori Rosen, AJ
1603A	55	Diana Rosario, CJ
Coordinator: Gwen Brown (gwendolyn.brown@cookcountyil.gov)		

Expedited Hearing Calendar			Admin. Cal.
Contact: nairee.hagopian@cookcountyil.gov			
1601A	73	Andrea M. Schleifer, CJ (312-603-3025)	
1903	74	Timothy Murphy, CJ (312-603-3025)	
1901A	75	Patrick J. Powers, CJ (312-603-3025)	

Individual Calendars

3004	61	David Haracz, AJ - 312-603-4605 Coordinator: Debbie Luce (deborah.luce@cookcountyil.gov)
3010	62	Regina Scannicchio, CJ - 312-603-4894 Coordinator: Jaime Barcas (jaime.barcas@cookcountyil.gov)
2002	63	Matthew Link, CJ - 312-603-5913 Coordinator: Roxanne DeJulius (roxanne.dejulius@cookcountyil.gov)
3002	64	Jeanne Cleveland Bernstein, CJ - 312-603-6667 Coordinator: Gabriela Robles (gabriela.robles@cookcountyil.gov)
1902	21	Karen J. Bowes, AJ - 312-603-5921 Coordinator: Elenora Porter (eleanora.porter@cookcountyil.gov)
3007	22	Naomi Schuster, AJ - 312-603-5018 Temp. Coordinator: (deborah.piraino@cookcountyil.gov)
2108	23	Robert W. Johnson, AJ - 312-603-6024 Coordinator: Kaye Mason (kaye.mason@cookcountyil.gov)
1608	24	John T. Carr, AJ - 312-603-4832 Coordinator: Terry Bright(terry.bright@cookcountyil.gov)

3003	11	Mary S. Trew, AJ - 312-603-5278 Temp. Coordinator: (Patricia.kelly@cookcountyil.gov)
3005	89	Mark Lopez, AJ - 312-603-4726 Coordinator: Beatriz Garcia (beatriz.garcia@cookcountyil.gov)
3008	94	Abbey Fishman Romanek, CJ - 312-603-7503 Coordinator: Joanne Cepek (joanne.cepek@cookcountyil.gov)
1506	95	Jean M. Coccozza, AJ - 312-603-5545 Coordinator: Kim G. Wilson (kimberly.wilson1@cookcountyil.gov)
3006	97	Maritza Martinez, CJ - 312-603-6417 Coordinator: Nancy Houston (nancy.houston@cookcountyil.gov)
3001	98	James L. Kaplan, AJ - 312-603-7957 Coordinator: Grace Gibson (grace.gibson@cookcountyil.gov)
3009	99	Pamela Loza, CJ - 312-603-4279 Coordinator: Sandy Staschke(sandra.staschke@cookcountyil.gov)

Outside Districts

District 2 - Skokie		Admin. Cal.
203	"V"	Jeanne Reynolds, AJ - 847-470-7420 82 Coordinator: Karen De Gustino (karen.degustino@cookcountyil.gov)
District 3 - Rolling Meadows		Admin. Cal.
106	"W"	Rossana Fernandez, CJ - 847-818-2427 (Even # Cases) Temp. Coordinator: (kaye.mason@cookcountyil.gov)
105	"G"	Thomas J. Kelley, CJ - 847-818-2298 (Odd # Cases) Coordinator: Shannon DePersia (shannon.depersia@cookcountyil.gov)

District 4 - Maywood		Admin. Cal.
201	"X"	Judith Rice, CJ - 708-865-4812 84 Coordinator: LaShanda O'Quinn: (lashanda.oquinn@cookcountyil.gov)
District 5 - Bridgeview		Admin. Cal.
106	"Y"	Joan M. Kubalanza, AJ - 708-974-6838 85 Coordinator: Kimberly S. Wilson (kimberly.wilson@cookcountyil.gov)

District 6 - Markham		Admin. Cal.
202	"Z"	Bonita, Coleman, CJ 708-232-4306 Coordinator: Krista Carlson (krista.carlson@cookcountyil.gov)
210	"H"	Sharon O. Johnson, CJ 708-232-4142 Coordinator: Cathy Mc Donald (cathy.mcdonald@cookcountyil.gov)