

**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
DOMESTIC VIOLENCE DIVISION, THIRD MUNICIPAL DISTRICT**

**ADMINISTRATIVE ORDER 2020-DV-15
ADOPTED IN PART AND AMENDED TO COMPLY WITH
THIRD DISTRICT DOMESTIC VIOLENCE CALL**

RE: POST-CARD NOTICES TO BE MAILED

Pursuant to Administrative Order 2020-DV-02 (amended May 28, 2020), the resumption of court operations has been extended to July 6, 2020.

IT IS HEREBY ORDERED that

The Clerk of the Circuit Court shall mail out postcard notices to all petitioners, respondents and attorneys of record for all cases that are scheduled to return to court from July 6, 2020 through August 3, 2020. The Clerk of the Circuit Court shall inform the petitioners, respondents and attorneys of record of the following:

- A. Civil court case notices shall provide the following information:
- a. If you have a scheduled or continued court date from July 6, 2020 through August 3, 2020 in the Domestic Violence Courtroom, **YOUR COURT DATE WILL BE HELD REMOTELY, IF POSSIBLE, (OVER PHONE OR VIDEO). YOU DO NOT NEED TO COME TO THE COURTHOUSE.** If you have a court date in the Domestic Violence Division at 2121 Euclid Avenue, Rolling Meadows between July 6, 2020 through August 3, 2020, **you are to access Zoom through the following 9-digit number only on the date scheduled** for any cases in the following courtrooms to get videoconference and Zoom application access codes:
 - i. Courtroom 107 (previously 207), Calendar 03, Domestic Violence Judge
Zoom Access Code: **946-4349-5571** Password: **824307**

All Domestic Violence cases shall be heard remotely via Zoom (phone or video) where possible. **You cannot use this number until your scheduled court date.** The number 312-626-6799 can be used to join the court telephonically and then entering Zoom access code.

- b. To download Zoom on a laptop or desktop, go to <https://zoom.us/download> select Zoom Client for Meetings. Once the download is complete, open up the application and select Join a Meeting. You will join using the access code provided. Enter the meeting ID that corresponds to the courtroom to which your case is assigned and enter your name and case number in the name section (below the meeting ID box). Make sure you connect to audio and video. You may also download the Zoom application on your smartphone or other mobile device by going to your phone's application store and searching for Zoom (Zoom Cloud Meetings). You will join using the same steps outline above. The Zoom App is free.

- c. If you do not have access to a smartphone, mobile device or a computer with internet access you may appear in Courtroom 107 on your scheduled court date.
- d. All participants joining these Zoom sessions will initially be placed in Zoom "waiting room" until the judge is ready to call your case.

B. Criminal court case notices shall provide the following information:

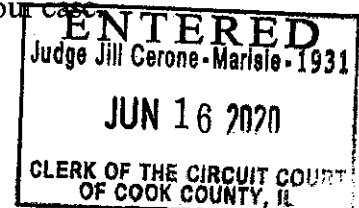
- a. If you have a scheduled or continued court date from July 6, 2020 through August 3, 2020 **YOUR COURT DATE WILL BE HELD REMOTELY, IF POSSIBLE, (OVER PHONE OR VIDEO). YOU DO NOT NEED TO COME TO THE COURTHOUSE.** If you have a court date in the Domestic Violence Division at 2121 Euclid Avenue, Rolling Meadows between July 6, 2020 through August 3, 2020 **you are to use access Zoom Access code for Courtroom 107: 946-4349-5571, Password 824307 or telephonically Dial 312-626-6799 and enter the 9-digit access code above. You cannot use this number until your scheduled court date.**

All Domestic Violence cases shall be heard remotely via Zoom (phone or video) where possible. **You cannot use this number until your scheduled court date.** The number 312-626-6799 can be used to join the court telephonically and then entering Zoom access code.

- b. To download Zoom on a laptop or desktop, go to <https://zoom.us/download> select Zoom Client for Meetings. Once the download is complete, open up the application and select Join a Meeting. You will join using the access code provided. Enter the meeting ID that corresponds to the courtroom to which your case is assigned and enter your name and case number in the name section (below the meeting ID box). Make sure you connect to audio and video. You may also download the Zoom application on your smartphone or other mobile device by going to your phone's application store and searching for Zoom (Zoom Cloud Meetings). You will join using the same steps outline above. The Zoom App is free.
- c. If you do not have access to a smartphone, mobile device or a computer with internet access, you may appear in Courtroom 107 on your scheduled court date.
- d. All participants joining these Zoom sessions will initially be placed in Zoom "waiting room" until the judge is ready to call your case.

DATED: June 16, 2020

ENTERED:



Jill C. Marisie

Jill C. Marisie
Presiding Judge
Third Municipal District