

**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
DOMESTIC RELATIONS DIVISION**

GENERAL ORDER: 2020 D 10

SUBJECT: Oral Prove Up Guideline in Response to General Administrative Order No. 2020-01

EFFECTIVE IMMEDIATELY, IT IS HEREBY ORDERED THAT:

1. This order applies to and clarifies Local Rule 13.5 during the current reduction of Court operations from March 17, 2020 to April 15, 2020 pursuant to General Administrative Order No. 2020-01 and the authority granted to the Court under Supreme Court of Illinois M.R. 30370.
2. 750 ILCS 5/502 provides in relevant part that agreements of the parties “must be in writing, except for good cause shown with the approval of the court, before proceeding to an oral prove up.”
3. Parties may proceed to have their uncontested final matters, commonly referred to as “prove ups” conducted remotely. In order to proceed with a remote-means prove up, the parties must submit all documents required presently under Local Rule 13.5¹ (hereinafter “Required Documents”) and in addition, an agreed order signed by both parties agreeing to the prove up being effectuated remotely (hereinafter a “PAO”).
4. The PAO and all other Required Documents shall be submitted to the Court via e-mail² transmission by either party with all counsel of record or parties (if not represented) included as recipients of the e-mail to:
 - i. the Court Coordinator for any judge who maintains an individual calendar, or
 - ii. the Court Coordinator for the applicable judicial team, or
 - iii. the Division Administrator for any judge who does not have a Court Coordinator, or
 - iv. any other method directed by the judge assigned to the matter.

The PAO shall set forth a requested date and time for the Prove Up to occur and it shall be the responsibility of any party requesting a remote oral prove up to specify in the PAO the telephonic or other audio transmitting means by which the Prove Up is proposed to occur (i.e., a conference call or Skype).

5. Within 48 hours of receipt, the Court Coordinator or Division Administrator shall notify the parties and all counsel of record whether the proposed date, time, and method for the oral Prove Up have been approved by the Court or what new date, time, and method will be employed instead.

In the case of a judicial team, the Court Coordinator will also notify the parties and all counsel of record of the Judge whose Prove Up date corresponds with the date requested.

¹ A list of all Required Documents is available here: <https://tinyurl.com/DRDProveUpCheckList>

² A list of contact information for all Court Coordinators and the Division Administrator is attached.

6. The PAO shall be physically signed by both the Petitioner and the Respondent in the uncontested final matter (counsel signature is not sufficient) and shall provide, at a minimum, written acknowledgement by the signatories of the PAO that they attest and agree to have the final oral prove up in their cause heard remotely. The PAO may be executed in counter-parts (i.e. Petitioner signs one, Respondent signs another, and both are submitted to the Court with the other's signature left blank).

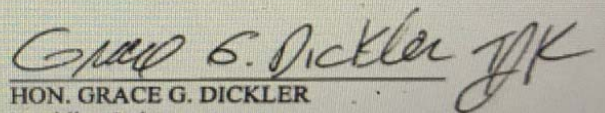
7. The cost of securing any telephonic conference line or other means of multi-party audio transmission for the remote prove up, if any, shall be borne by the party requesting the remote prove up.

Dated the 19th day of March 2020. This Order shall be spread upon the records of this Court and published.

Presiding Judge
Grace G. Dickler

MAR 19 2020
Circuit Court - 1521

ENTERED:


HON. GRACE G. DICKLER
Presiding Judge
Domestic Relations Division

DOMESTIC RELATIONS DIVISION

Courtroom	Calendar	Judge	Courtroom	Calendar	Judge
1905	1	Grace G. Dickler	Division Administrator: Nairee Hagopian nairee.hagopian@cookcountyil.gov		
Secretary: Patricia Kelly (patricia.kelly@cookcountyil.gov)					
Teams					
TEAM "C"			TEAM "D"		
1605	"C"	William Stewart Boyd, AJ (Preliminary Judge)	1602	"D"	Edward Arce, CJ (Preliminary Judge)
CL11	31	James Shapiro (CJ)	1908	41	Elizabeth Loreda Rivera, AJ
1508	32	Gregory Ahern, (AJ)	2807	42	Lionel Jean-Baptiste, CJ
2103A	33	D. Renee Jackson, CJ	CL12	43	Marita C. Sullivan, AJ
1601	34	Dominique Ross, CJ	CL02	44	Myron F. Mackoff, AJ
2805	35	Renee Goldfarb, AJ	CL06	45	Daniel Trevino, AJ
Coordinator: Karl Simpson (karl.simpson@cookcountyil.gov)			Coordinator: Maria Marich (maria.marich@cookcountyil.gov)		
TEAM "E"					
1603	"E"	Debra Walker, CJ (Preliminary Judge)	Expedited Hearing Calendar Admin. Cal.		
1901	51	Ellen Flannigan, CJ	Contact: nairee.hagopian@cookcountyil.gov		
CL09	52	Michael A. Forti, CJ	1601A	73	Andrea M. Schleifer, CJ
CL08	53	William Yu, AJ			
CL04	54	Lori Rosen, AJ	1903	74	Timothy Murphy, CJ (312-603-3025)
1603A	55	Diana Rosario, CJ			
Coordinator: Gwen Brown (gwendolyn.brown@cookcountyil.gov)			1901A	75	Patrick J. Powers, CJ (312-603-3025)
Individual Calendars					
3004	61	David Haracz, AJ	3003	11	Mary S. Trew, AJ
Coordinator: Debbie Luce (deborah.luce@cookcountyil.gov)			Temp. Coordinator: (roxanne.dejulius@cookcountyil.gov)		
3010	62	Regina Scannicchio, CJ	3005	89	Mark Lopez, AJ
Coordinator: Jaime Barcas (jaimе.barcas@cookcountyil.gov)			Coordinator: Beatriz Garcia (beatriz.garcia@cookcountyil.gov)		
2002	63	Matthew Link, CJ	3008	94	Abbey Fishman Romanek, CJ
Coordinator: Roxanne DeJulius (roxanne.dejulius@cookcountyil.gov)			Coordinator: Joanne Cepek (joanne.cepek@cookcountyil.gov)		
3002	64	Jeanne Cleveland Bernstein, CJ	1506	95	Jean M. Coccozza, AJ
Coordinator: Gabriela Robles (gabriela.robles@cookcountyil.gov)			Coordinator: Kim G. Wilson (kimberly.wilson1@cookcountyil.gov)		
1902	21	Karen J. Bowes, AJ	3006	97	Maritza Martinez, CJ
Coordinator: Elenora Porter (eleanora.porter@cookcountyil.gov)			Coordinator: Nancy Houston (nancy.houston@cookcountyil.gov)		
3007	22	Naomi Schuster, AJ	3001	98	James L. Kaplan, AJ
Temp. Coordinator: (roxanne.dejulius@cookcountyil.gov)			Coordinator: Grace Gibson (grace.gibson@cookcountyil.gov)		
2108	23	Robert W. Johnson, AJ	3009	99	Pamela Loza, CJ
Coordinator: Kaye Mason (kaye.mason@cookcountyil.gov)			Coordinator: Sandy Staschke (sandra.staschke@cookcountyil.gov)		
1608	24	John T. Carr, AJ			
Coordinator: Terry Bright (terry.bright@cookcountyil.gov)					

Outside Districts

District 2 - Skokie		Admin. Cal.	District 4 - Maywood		Admin. Cal.
203	"V"	Jeanne Reynolds, AJ	201	"X"	Judith Rice, CJ
Coordinator: Karen De Gustino (karen.degustino@cookcountyil.gov)		82	Coordinator: LaShanda O'Quinn (lashanda.oquinn@cookcountyil.gov)		84
District 3 - Rolling Meadows		Admin. Cal.	District 5 - Bridgeview		Admin. Cal.
106	"W"	Rossana Fernandez, CJ (Even # Cases)	106	"Y"	Joan M. Kubalanza, AJ
Temp. Coordinator: (kaye.mason@cookcountyil.gov)			Coordinator: Kimberly S. Wilson (kimberly.wilson@cookcountyil.gov)		85
105	"G"	Thomas J. Kelley, CJ (Odd # Cases)	District 6 - Markham		Admin. Cal.
Coordinator: Shannon DePersia (shannon.depersia@cookcountyil.gov)			202	"Z"	Bonita, Coleman, CJ (Even # Cases)
			Coordinator: Krista Carlson (krista.carlson@cookcountyil.gov)		
			210	"H"	Sharon O. Johnson, CJ (Odd # Cases)
			Coordinator: Cathy Mc Donald (cathy.mcdonald@cookcountyil.gov)		