

**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
DOMESTIC RELATIONS DIVISION, THIRD DISTRICT**

SUPPLEMENTAL STANDING ORDER: CALENDAR “G”

JUDGE THOMAS J. KELLEY

1. **Remote Proceedings:** All proceedings in courtroom 105 will be held remotely via “ZOOM” unless specifically ordered to be held in person in Court.

2. **Agreed Orders:** The Court will enter an Agreed Order if each party signs the Proposed Order and references any pending Court dates. If the Agreed Order resolves a post-decree matter, the Court Order shall provide that “this matter is off call.” Agreed Orders shall be sent to Shannon DePersia (Shannon.DePersia@cookcountyil.gov).

3. **Uncontested Prove-Ups:** The parties shall sign the Agreed Order for Remote Prove-Up (*See* Exhibit 1 below) and send the Order, Court Reporter Sheet, and the necessary documents to Shannon DePersia (Shannon.DePersia@cookcountyil.gov) with several suggested court dates and times. The Court is presently hearing prove-ups between 10:20 AM and 11:40 AM, Monday through Friday. The Court will provide a Court Reporter and, if necessary, an interpreter to be present. Please reflect in the email if an interpreter is needed.

4. **Default Prove-Ups:** The parties shall complete the Request for Remote Default Prove-Up Order (*See* Exhibit 2 below) and send to Shannon DePersia’s email address (Shannon.DePersia@cookcountyil.gov) with the suggested court dates and times and whether an interpreter is necessary. Shannon DePersia will email you the prove-up date or status date depending on the relief requested by the Petitioner. The Court is presently hearing prove-ups between 10:20 AM and 11:40 AM, Monday through Friday. The Court will provide a Court Reporter and, if necessary, an interpreter to be present. Please reflect in the email if an interpreter is needed.

5. **Request for Hearings/Pre-Trials:** The parties shall complete the Remote Hearing/Pre-Trial Order (*See* Exhibit 3 below) and send to Shannon DePersia (Shannon.DePersia@cookcountyil.gov) with the relevant pleadings in accordance with the Domestic Relations Administrative Orders. If one or both parties believe the Court may rule based upon the pleadings and documents submitted to the court without a hearing, the parties shall reflect same in an email to the Court and send a Proposed Court Order with proposed findings of fact and law. The Court is presently having hearings between 10:30 AM and 12 PM and between 1:30 PM and 5 PM, Monday through Friday. The Court is presently having pre-trials between 10:30 AM and 12 PM and 1:30 PM and 5 PM, Monday through Friday.

6. **Court Order/Status Dates:** The parties shall complete a Remote Status/Case Management Order (*See* Exhibit 4 below) or another Proposed Court Order and have this Order ready to submit to the Court prior to the status hearing. The parties shall send the Proposed Court Order reflecting the Court’s oral ruling to Shannon DePersia (Shannon.DePersia@cookcountyl.gov) by 1 PM of the day of the status hearing. If the party does not send the Proposed Court Order by 1 PM on the day of the status hearing, the matter may be dismissed for want of prosecution. If the party does not appear for the “ZOOM” hearings and/or does not submit a Proposed Court Order by 1 PM based on the Court’s oral ruling, the matter may be dismissed for want of prosecution. The Court is presently having status court dates between 9 AM and 10:15 AM, Monday through Friday. Commencing on August 5, 2020, all status court dates will be at 9 AM.
7. **Post Card Progress Call Court Date:** Petitioner shall complete the Remote Progress Call Order prior to the progress call court date. The party shall be ready to submit a Proposed Court Order immediately after the matter has been heard. If the party does not appear for the “ZOOM” hearings and/or does not submit a Proposed Court Order based on the Court’s oral ruling, the matter may be dismissed for want of prosecution.
8. **Other Procedures:**
 - a. Judge Thomas J. Kelley shall host the “ZOOM” hearings. Below is Judge Kelley’s “ZOOM” link.

Zoom Meeting

<https://us02web.zoom.us/j/3360008105?pwd=YWRmQk1pMWJqZVlGWlZXU0MzVEdYUT09>

Meeting ID: 336 000 8105

Password: JKelley105

One tap mobile

+13126266799,,3360008105#,,1#,464471# US (Chicago)

+16465588656,,3360008105#,,1#,464471# US (New York)

- b. The above-mentioned email communications between the attorneys and Judge Kelley and/or Shannon DePersia shall not constitute ex parte communications. **No other email communications with Judge Kelley and/or Shannon DePersia other than those set forth in this order are allowed.** All counsel of record and self-represented litigants shall be copied on every email communication with Judge Kelley and/or Shannon DePersia.
- c. The Court may make recommendations after a pre-trial. Should an Agreed Order result from such recommendations, the attorneys shall have the Order entered pursuant to the procedure set forth in the Domestic Relations General Orders.

- d. All other matters such as Emergency Motions and Emergency Petitions for Orders of Protection shall be scheduled in accordance with the Domestic Relations General Orders.
9. **Conflict with Standing Order Entered on July 27, 2018:** All other provisions of the Standing Order entered on July 27, 2018 that are not modified on this Supplemental Standing Order and shall remain in full force and effect.

ENTERED:
JUDGE THOMAS J. KELLEY
ENTERED: JUL 01 2020
Circuit Court - 1887

Thomas J. Kelley #1887

JUDGE

Exhibit 1:

**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS DOMESTIC RELATIONS
DIVISION, THIRD DISTRICT**

Petitioner)

Respondent) Court No. _____

AGREED ORDER FOR REMOTE PROVE-UP

This cause coming to be heard by agreement of the parties to proceed with an uncontested REMOTE PROVE-UP. The Petitioner filed a Petition for Dissolution of Marriage on _____ (Attached). Notice to all parties. The Court being fully advised in the premises.

IT IS HEREBY ORDERED:

The Following Documents have been attached:

- ____ (1) Fully Executed Stipulation to Hear an Uncontested Prove-up [FORM CCDR N102]
- ____ (2) 28 Day "Order on Prove Up" [FORM CCDR N059]
- ____ (3) Copy of Respondent's Filed Appearance
- ____ (4) Court Reporter Sheet
- ____ (5) Marital Settlement Agreement and Judgment for Dissolution of Marriage

The Following Documents have also been attached because the parties have Minor Children:

- ____ (1) Allocation of Parental Responsibilities ("Parenting Plan")
- ____ (2) Copy of Petitioner's Filed Certificate of Completion of Parenting Class
- ____ (3) Copy of Respondent's Filed Certificate of Completion of Parenting Class
- ____ (4) Uniform Order of Support
- ____ (5) Copy of Child Support "Guideline" Calculations

PETITIONER

RESPONDENT

This matter is scheduled for **REMOTE PROVE-UP** via “zoom” video-conferencing at _____
AM/PM on _____, 2020

ENTERED: / /2020

JUDGE:

ATTORNEY NAME/ ARDC:
ATTORNEY FOR: Petitioner / Respondent
ADDRESS:
PHONE:
EMAIL:

Exhibit 2:

**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS DOMESTIC RELATIONS
DIVISION, THIRD DISTRICT**

_____)	
Petitioner)	
)	
_____)	Court No. _____
Respondent)	
)	

REQUEST FOR REMOTE DEFAULT PROVE-UP

This cause coming to be heard by Petitioner’s Request to proceed with a DEFAULT REMOTE PROVE-UP. The Petitioner filed a Petition for Dissolution of Marriage on _____ (attached). Notice to all parties. The Court being fully advised in the premises. **IT IS HEREBY ORDERED:**

The Following Documents have been attached:

- ____ (1) Petition for Dissolution of Marriage
- ____ (2) 28 Day “Order on Prove Up” [FORM CCDR N059]
- ____ (3) Copy of Filed “Proof of Service” on the Respondent
- ____ (4) Copy of Filed “Affidavit of Due ____ (8) Diligence”
- ____ (5) Copy of Default Order Previously Entered by the Court **OR** Motion for Default with attached Affidavit of Due Diligence requesting Default Prove-up
- ____ (6) Military Affidavit
- ____ (7) Court Reporter Sheet
- ____ (8) Disclosure Statement of Petitioner
- ____ (9) Proposed Judgment for Dissolution of Marriage

IF PARTIES HAVE MINOR CHILDREN:

- ____ (10) Allocation of Parental Responsibilities (“Parenting Plan”)
- ____ (11) Copy of Petitioner’s Filed Certificate of Completion of Parenting Class

****All proposed Judgments with Publication Service shall also include the following language:**

“All matters regarding Maintenance, Debt Division, Division of Property, including but not limited to Real Estate Property, and Retirement/ Pension are hereby *Reserved*.”
AND “Child Support issues are *Reserved*”

PETITIONER

PETITIONER’S ATTORNEY

This matter is scheduled for **REMOTE DEFAULT ROVE-UP** via “zoom” video-conferencing at _____ AM/PM on _____, 2020.

ENTERED: / /2020

JUDGE:

ATTORNEY NAME/ ARDC:
ATTORNEY FOR: Petitioner / Respondent
ADDRESS:
PHONE:
EMAIL:

8. Meeting ID and Password shall be provided by the court and shared between all individuals of record. Notice to all parties of record is required.

Join Zoom Meeting

<https://us02web.zoom.us/j/3360008105?pwd=YWRmQk1pMWJqZVlGWIZXU0MzVEdYUT09>

Meeting ID: 336 000 8105

Password: JKelley105

+13126266799,,3360008105#,,1#,464471# US (Chicago)

Petitioner/ Petitioner's Attorney

Respondent/ Respondent's Attorney

Email for Notices (print)

Email for Notices (print)

ENTERED: / /2020

JUDGE

ATTORNEY NAME/ CODE:

ATTORNEY FOR: Petitioner / Respondent

ADDRESS:

CITY/STATE:

PHONE:

EMAIL:

Exhibit 4:

**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS DOMESTIC RELATIONS
DIVISION, THIRD DISTRICT**

_____))
Petitioner))
_____)) Court No. _____
Respondent))
_____)

REMOTE STATUS/ CASE MANAGEMENT ORDER

This cause coming to be heard on the REMOTE STATUS CALL. Petitioner/ Respondent filed a () Petition for Dissolution of Marriage OR () Petition for _____ filed on _____. The parties share _____ minor children. Notice to all parties. The Court being fully advised in the premises.

IT IS HEREBY ORDERED:

1. **FINANCIAL AFFIDAVITS** have been Completed and Exchanged by the parties as of _____.
2. **FINANCIAL AFFIDAVITS** have NOT been completed but shall be Exchanged/ Updated (with all attachments) by the parties no later than the next _____ days, on or before _____.
3. **ALLOCATION OF PARENTAL RESPONSIBILITIES** (“Parenting Plan”) has been Entered by Agreement of the parties on _____.
4. **ALLOCATION OF PARENTAL RESPONSIBILITIES** (“Parenting Plan”) has NOT been entered. Therefore, this matter is referred to Mediation (per separate order)
____ YES ____ NO ____ N/A
5. **WRITTEN DISCOVERY** shall be Propounded no later than _____, 2020 or shall be waived.
6. **WRITTEN DISCOVERY** shall be Completed by the Parties no later than _____, 2020.
7. **WRITTEN DISCOVERY** has been Completed by the Parties as of _____, 2020.
8. **ORAL DISCOVERY** shall be Completed by the Parties no later than _____, 2020.
9. This matter is scheduled for REMOTE STATUS on _____, 2020 at 09:30 am FOR Status of (a) ____ Service (b) ____ Settlement (c) ____ Remaining Trial Issues

(d) _____ Petitioner/ Respondent Motion(s) for _____
(e) _____ Other: _____

Petitioner/ Petitioner's Attorney

Respondent/ Respondent's Attorney

Email for Notices (print)

Email for Notices (print)

ENTERED: / /2020

JUDGE

ATTORNEY NAME/ CODE:
ATTORNEY FOR: Petitioner / Respondent
ADDRESS:
CITY/STATE:
PHONE:
EMAIL: