

Request for Applications:

Contracted Trainers

Posted 6/14/21

For nearly 40 years, the National Youth Leadership Council (NYLC) has transformed classrooms, empowered teachers, and captivated students by leading the way in providing high-quality, dynamic service-learning content to school districts, classrooms, after-school programs, and everything in between. NYLC accelerates student achievement by strengthening academic, civic, and character outcomes through service-learning. We offer a variety of paths to reach service-learning excellence through online content, customized professional development, tools, resources, and more.

Current Opportunity

NYLC is seeking a number of highly experienced trainers and facilitators with expertise in service-learning instructional leadership or youth development to join our roster of consultants available to work on a contract basis to deliver high-quality, customized trainings and coaching. Contracts will be on an as-needed basis as requests are received. Our clients are individual schools, districts, afterschool programs, community-based youth development programs, libraries, and more—representative of the many of settings where service-learning can benefit youth and communities. See a sampling of our [past training clients](#), [training topics](#), and [training approach](#) for more information.

Responsibilities

All of our training aligns with the [K-12 Service-Learning Standards for Quality Practice](#), the process detailed in [Getting Started in Service-Learning](#) (Stages of Service-Learning, the IPARD process, etc.), and other standards and best practices relevant to the topic or audience.

NYLC Trainers will:

- Act within the organizational values, policies, and procedures at all times.
- Communicate with clients to understand their organizational profile and needs.
- Use and adapt only NYLC training materials and paradigms in customizing training to fit client needs.
- Distribute and/or collect evaluations from training participants and client contact.
- Commit to being on the roster of trainers for a 2-year period.
- Respond promptly when asked about availability for a training request, and once taking an assignment stay committed to the dates except in case of an exceptional situation.
- May be asked to provide input for training proposals.
- Refer further requests for services to NYLC.

NYLC will:

- Receive the training inquiry, hold an initial conversation, and assess needs of prospective clients to create a training proposal and contract.
- Assign a trainer based on expertise, interest, and availability.
- Turn over the primary contact regarding content/training execution to the trainer but maintain contract regarding the contract.

- Communicate with trainers at regular intervals to stay in touch and mutually assess the ongoing relationship.

Compensation

- Trainer's rate will be determined based on level of experience, with the specific amount determined and documented prior to the first assignment. Each assignment is unique due to the customization of services.
- Contractors will be recognized as NYLC Trainers and listed on the website and other materials but are not employees of NYLC.
- All Trainers receive a complimentary NYLC Premium Membership.
- Contractors will be paid upon completion of each assignment.
- A master contract will be signed upon agreement to be on the training roster with overall terms, but it is not a guarantee of work; assignments are made as opportunities arise.

Applicant Requirements

- Minimum 5 years experience implementing high quality, standards-based service-learning on a school or community-based setting
- Minimum 3 years training experience, in-person, and/or virtual
- Experience in coaching service-learning practitioners, preferred
- Experience working with adults, youth, or mixed youth/adult groups from diverse backgrounds
- Commitment to, and practice in, youth/adult partnership and youth voice
- Commitment to, and practice in, service learning to increase equity and social justice
- Interest in advancing service-learning practice
- Some availability year-round, although understandably this may fluctuate during the summer or school year
- Ability to travel
- Expertise with common meeting technology, such as Zoom, GoToMeeting, etc.
- Ability to provide references from participants or contacts from groups you've trained, if requested

Application

NYLC is committed to attracting and retaining a diverse staff, Board, YAC, and contractors. We will honor your experiences, perspectives, and unique identity. We strive to create and maintain working and learning environments that are inclusive, equitable and welcoming.

If you would like to join us in our mission, [complete the online application](#) and upload a resume and cover letter. Applications will be accepted on a rolling basis, with initial review occurring the week of July 12, 2021. Positions are open until filled. For questions, please contact Amy Meuers at ameuers@nylc.org.