



State of New York
UNIFIED COURT SYSTEM
SUFFOLK COUNTY
DISTRICT ADMINISTRATIVE JUDGE'S OFFICE
JOHN P. COHALAN, JR. COURT COMPLEX
400 Carleton Avenue
P.O. Box 9080
Central Islip, NY 11722-9080
(631) 208-5610 Fax (631) 853-7741

LAWRENCE K. MARKS
Chief Administrative Judge

C. RANDALL HINRICHS
District Administrative Judge
Suffolk County

VITO C. CARUSO
Deputy Chief Administrative Judge
Courts Outside New York City

WARREN G. CLARK, Esq.
District Executive

June 10, 2020

Re: Return to In-Person Operations in the 10th Judicial District, Suffolk County - Phase II

Dear Suffolk County Legal Community,

On May 29, 2020 the Courts in Suffolk County entered into Phase I of the return to in-person operations, the details of which were provided to the Bar in correspondence dated May 28, 2020. We are very pleased to announce that we will be entering into Phase II of the return to in-person operations in Suffolk County this Friday, June 12, 2020.

The goal of Phase II is to increase foot traffic in the courthouses in a gradual, measured manner so that the Court can begin to address matters that require an in-person appearance. The fundamental change from Phase I to Phase II is that matters that have been determined to be essential (Chief Administrative Judge Lawrence Marks' Administrative Orders 78/20 and 99/20) shall be heard in-person by the Assigned Judge. The general exceptions to this rule are that criminal matters, juvenile delinquent matters and Mental Hygiene proceedings pertaining to hospitalized adults will all remain virtual.

In Phase II, requests can also be made on essential matters to continue to appear virtually. In general, non-essential matters will continue to be heard virtually by the Assigned Judge, but the Court may direct in-person appearances on matters on a case by case basis.

With the commencement of Phase II of the return to in-person operations, please be advised of the following with respect to our various Courts:

- **Supreme Court:** In both Central Islip and Riverhead, there will be two Virtual Parts that are equipped to handle both in-person appearances on essential matters as well as non-essential matters virtually. In both Central Islip and Riverhead, the Court will be equipped to calendar select non-essential matters for in-person appearance as well, at the discretion of the Assigned Judge. In all Supreme Court Parts, an effort will be made to move cases forward to the greatest extent possible utilizing virtual technology. With the parties consenting, hearings and non-jury trials may be conducted virtually. Please find attached an updated protocol for Supreme Court.