



**County Court**  
**262 Old Country Road**  
**Mineola, New York 11501**  
Tel: 516-493-3700

Hon. Teresa K. Corrigan  
Supervising Judge of the Nassau County Court

Hon. Elizabeth Fox-McDonough  
Supervising Judge of the Nassau County District Court

**DATE:** March 16, 2020

**SUBJECT: OPERATIONAL MEMO**

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**COUNTY COURT OPERATIONS:**

1. County court will operate out of Judge Corrigan's courtroom
2. Only EMERGENCY matters will be heard
  - a. Incarcerated defendants pending release
  - b. Expiring Orders of Protection
  - c. ERPO
  - d. Protective Orders if compliance time frame not waived by defense
  - e. Bail applications
  - f. Writs (of any kind)
3. Other cases are being administratively adjourned by the Court
  - a. A minimum of 30 days for "in" defendants
  - b. A minimum of 45 days for "out" defendants
  - c. You can call chambers for the adjourn date in a few weeks. Your clients will be notified by OCA of the new date.
  - d. Any defendant who appears for their case will be sent home and told to look for the new date – unless you let me know IN ADVANCE that they must be present for an EMERGENCY court appearance.
4. Cases that must be heard can be heard via skype/electronic/telephone call in. The point is to REDUCE the amount of people visiting the courthouse until further notice.
5. I will be sitting for the remainder of this week. A group of 9 judges will rotate daily thereafter.
6. GRAND JURY/FELONY EXAM
  - a. The two sitting panels will finish whatever business they can

- b. Sitting in Judge Harrington's and Judge Delligatti's courtrooms
  - c. If the state does not suspend 180.80, felony exams will occur
  - d. Defendants can and will be produced to testify as needed
7. Please be aware that ALL courts will operate out of the County Court.
- a. Surrogate in regular part
  - b. District Court in Judge Quinn's courtroom.
  - c. Family Court in the IDV part.
  - d. Supreme Court in Judge Sullivan's part with guardianship matters in Judge O'Brien's part between Monday and Friday.

## **DISTRICT COURT OPERATIONS:**

### **District Court will operate out of Judge Quinn's courtroom**

1. Arraignments will be conducted in Judge Quinn's Courtroom for IN custody defendants via skype from Police Headquarters.
2. Defendants will be interviewed by defense counsel at Police Headquarters. Arraignments will be conducted from Police Headquarters via skype with the Court.
3. Only other EMERGENCY matters will be heard:
  - a. Incarcerated defendants pending release
  - b. Expiring Orders of Protection
  - c. Protective Orders if compliance time frame not waived by defense
  - d. Bail applications
  - e. Civil Orders to Show Cause
4. Other cases are being administratively adjourned by the Court:
  - f. A minimum of 30 days for "in" defendants
  - g. A minimum of 45 days for "out" defendants
  - h. Defendants will be notified by OCA of the new date.
  - i. Any defendant who appears for their case will be sent home and told to look for the new date.
  - j. Arraignments on DAT matters will be adjourned administratively for 60 days from the original return date.
5. Cases that must be heard can be heard via skype/electronic/telephone call in. The point is to REDUCE the amount of people visiting the courthouse until further notice.

