

## **CLOVER HUTCHINSON OTD, MA OTR/L**

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### **Academic Background**

Chatham University, Pittsburg, PA  
**OTD – December 2016**  
New York University, NY, NY  
**MA – Biomechanics & Ergonomics- 2000**  
York College, City University of New York  
**BS – Occupational Therapy – 1992**

### **Licensure & Certificate**

New York State - 005851  
  
SUNY Down State, NY  
**Certificate in Early Intervention – 2008**

### **Professional Experience**

9/98 – present

Brookdale Hospital & Medical Center, Brooklyn NY

#### **Chief Occupational Therapist**

Supervision of OT clinicians, rehab aides, liaison between referring clinics and rehab medicine. Supervision of clerks to ensure timely and appropriate insurance verification of eligibility, authorization, and documentation for billing. Department liaison to Finance Office and VP of Revenue Cycling - manage billing, reimbursement and denials. Department payroll supervisor. Coordination of performance improvement and compliance with regulatory agencies for the Rehab Department. Trouble shoots and resolves electronic medical record, clinical and billing issues related to the department. Evaluation and treatment of adults, children and babies with hand injuries, neurological and developmental diagnoses.

#### Achievement:

- Contributor to development of materials for Joint Replacement Program Pre-Operation Training
- Established OT protocols, evaluation tools and documentation for Bruner Preschool (developmental program at Brookdale)
- Developed and established inpatient OT department which included creating policies and procedures for the Stroke Unit and the NICU (Neonatal Intensive Care Unit – feeding program).
- Created documentation for clinical services, front desk intake and insurance tracking
- In-service, “Safe Patient Handling” – Transportation

Department (Supports Policy and Procedure)

- Worked with IT department to build OT/rehabilitation components for electronic medical record – Super User
- Assumed 50% of responsibilities previously performed by a Rehab Coordinator (absorbed through restructuring)
- Established OT/OTA student fieldwork program
- Initiated and maintained fieldwork affiliation contracts with schools

5/95-9/98

### **Hand Therapist**

Evaluate and treat patients with repetitive, neurological, orthopedic and complex hand injuries. Expert in the fabrication of hand orthotics. Supervise staff OT. Liaison between the hand clinic and plastic/hand surgeons.

#### Achievement:

- Developed policy and procedures, and documentation forms for outpatient OT
- Expanded patient referral to external source and more than doubled productivity.

8/92 – 4/95

### **Lincoln Medical & Mental Health Center, Bronx, NY**

Senior occupational Therapist

Assessment, evaluation & treatment of neurological & traumatic injuries, splinting of the upper & lower extremities (including Neonatal & infants), supervision of junior staff and students.

### **Teaching Activities**

8/17-12/18

#### **York College – CUNY**

Adjunct Assistant Professor – Occupational Therapy Program BS/MS

- Systems Management, OT (Rehab Manager)- Fall 2018; 2017
- Occupational Therapy Practice (Hand Seminar) – Fall 2018; 2017

Guest Lecturer

- Occupational Process I: Physical Intervention – Fall Spring 2017

#### **LaGuardia Community College - CUNY**

3/26/19

Guest Lecturer

- Documentation in OT

4/08-8/15

Adjunct Assistant Professor – Occupational Therapy Assistant Program.

- OT process in Psychosocial & Geriatric Conditions – Spring

2015

- Interim Fieldwork Coordinator- Fall II, 2014-2015
- Fieldwork Seminar – Summer 2014
- Splinting lab - 2009
- Documentation in OT - Fall 2014, Fall 2009, Spring 2008-2012

**Other  
Work Experience**

- Extended Home Care, NY, NY – 2016- present
- OT For Kidz, Cambria Heights, NY 2015-2017
- Town House Rehabilitation – independent provider (2011-2013)
- Brookdale Hospital – Adult homecare
- Global Communication (mental health) - OTA supervisor and provider
- Flushing Hospital Early Intervention
- DOE (NYC) - Independent contractor
- VNS – Adult homecare
- Comprehensive Network – School- age homecare

**Professional  
Qualifications**

- Licensed Occupational Therapist – NYS
- Certified Occupational Therapist (NBOTC)
- Approved provider – New York City Committees on Preschool Special Education (CPSE) – (evaluate and treat)
- Approved New York State Early Intervention Provider - (evaluate and treat)
- Approved provider for New York State Office of Mental Retardation and Developmental Disabilities (OMRDD)

**Professional  
Memberships**

- New York State Association of Occupational Therapy (NYSOTA) – Board of Trustee Member, 2017 - present
- New York State Black Occupational Therapy Caucus (NYSBOTC) – President, 2016 -present
- NYSBOTC – Vice President and event/fundraiser coordinator - 2011- 2016
- American Occupational Therapy Association (AOTA)
- National Black Occupational Therapy Caucus (NBOTC)

**Professional  
Activities**

- Roster of Evaluators (RAE) 2018- present

**Honors and  
Awards**

- Distinguished Alumni – York College, CUNY – December 2018

- Key Note Speaker – Occupational Therapy Department, York College, CUNY – December 2017
- Parent Service Award (Gateway HS) – June 2014
- Parent Recognition of Service Award (IS 392)– June 2012
- PTA Service Award (IS 392) – June 2012
- Proclamation Service Award (Brooklyn Assemblyman Eric Adams) – May 2011
- Presbyterian Church of St. Albans Women’s day Recognition Award – May 2011
- NYSBOTC Dedication Award – July 2006

**Workshops  
(presenter)**

- Joint Replacement Program – Pre-op Training, November 2018-present
- Safety and Body Mechanics” Food & Nutrition Department, Brookdale Hospital - November 2018
- Health Literacy – Impact on Treatment Outcomes and The Bottomline – NYSOTA Conference 2018
- Office Ergonomics/Safe Patient Transfer, Safety Day – Brookdale Hospital, February 2018
- New OT Evaluation Codes – NYSBOTC, Brookdale Hospital – April 2017
- Office Ergonomics, Safety Day – Brookdale Hospital, February 2017
- “From Start to Finish: Fabrication of a Cock-Up Splint” – YouTube Video – June 2016
- Documentation Pearls (Co-presenter) – NYSBOTC, York College – November 2014
- Safe Patient Handling – Back Safety. September 24-25, 2013. Orientation, Brookdale Hospital Transportation Department, Brooklyn, NY
- “Work It Like A Lady”. Etiquette Workshop IS 392, Sheraton Hotel, Brooklyn NY – March 2013
- So, You Want to Start a School -Based Practice? Therapeutic Resources, Long Island City, NY - July 26 and August 9, 2012
- OT in the NICU. Flushing Hospital, Flushing, NY - May 2011,
- “Back” to School Health, PTA, Brooklyn, NY - September 2011 & 2012, IS 392

**Volunteer Work**

- Career Day – York Early College Academy – March 2019
- Low Vision - Brooks Senior Center, Jamaica NY – November 2018

- Hofstra University’s Saturday Scholars Academy Career Day – March 2017
- Mixer & Membership Drive, NYSOTA & NYSBOTC – Brooklyn NY – April 2017
- “Kidz In Motion” – Intensive Summer Program, OT for Kidz, Queens NY - 2016
- Health Ministry – Presbyterian Church of St. Albans, St Albans NY
- Student leadership member (SLT), Queens Gateway HS - 2014
- Student Leadership Member (SLT), IS392 – 2010- 2013
- Proctor, Rocky Mountain University – 2009-2011
- PTA Secretary (IS 392) – 2009-2011
- Girls Scout Parent (Greater New York) – 2010-2016
- Explorer Program (career development, HS students) – 2000-present
- Kapow Program (classroom volunteer K-5<sup>th</sup> grade) – 1998-2000
- DOE (NYC) – Speaker in the classroom – 1995-1997
- Interview Committee – York College OT program - 1994

## **Professional Development**

- Advocacy Day - 2019
- NYSOTA Conference, 2018 (Speaker); 2016-2013
- Kinesio Taping Assessments, Fundamental Concepts and Techniques. NY, NY. July 2018
- Enhancing Your Student Emotional Intelligence for Success in Fieldwork, MOTEC. NY. NY. May 2018
- AOTA Conference – 2017, 2014, 2011, 2009, 2006
- Accreditation Evaluator Workshop, ACOTE. November 3-7, 2017
- The New Occupational Evaluation/Reevaluation Codes: Language and Components 2<sup>nd</sup> edition. AOTA webinar, November 2016
- Oral Motor, Feeding/Swallowing and Respiratory Coordination Function in Children with Neuromotor Involvement. NY, NY. October 12-16, 2009
- “What It Takes to Be an Incredible Fieldwork Educator”, MOTEC. NY, NY, May 2006
- Selection, Administration & Scoring of Early Intervention Evaluation Tools. NY, NY. April 2005
- Effective Management of Chronic Wounds: Practical Approaches to Wound Healing. NY. November 2004
- Handwriting Without Tears. NY. NY, January 2003
- “Getting It Write”, A Multi-Sensory Approach to Handwriting. NY. NY. October 26 & 27, 2003

- Therapeutic Intervention with Infants: Implications for Treatment in the Neonatal Intensive care Unit and Homebased Early Intervention. May 6 & 7, 2001
- Manual Edema Mobilization: A New Approach for Upper Extremity Edema Reduction. Brooklyn, NY. May 2000
- Kinesio Taping of the Upper Quadrant. Poughkeepsie, NY. September 2000

#### **Other Activities**

- Reviewer - 2nd edition of Orthotic Intervention for the Hand and Upper Extremity: Splinting Principles and Process. Wolters Kluwer, Baltimore, MD. July 2018