

**NYSPA NEUROPSYCHOLOGY DIVISION  
EXECUTIVE COMMITTEE MEETING  
TELEPHONE MEETING MINUTES  
October 9, 2015**

Members Present: Gabrielle Stutman, Paul Gunser, Hannah Geller, Carla Beckford, Richard DiBenedetto, Margaret Alvarez, Anna Reyes, and Nazia Fyazi

The meeting was called to order at 7:03 pm.

The September 2015 Minutes were accepted as revised.

We currently have \$ in our treasury

Congratulations Dr. Margaret Alvarez, Alternate NYSPA Counsel Representative.

Our November 21 Conference:

We have a new panelist, Thomas Andriella

Registration website is up.

We decided to e-blast (NYSPA) and have a Fri Flash - every 2 weeks.

**MARKETING TO DO LIST:**

1. Hannah: Within NYSPA – Friday Flash – application needs to be completed. E-Blast as well – gets it out to non-members. Hannah will forward information to LIU Clinical Ph.D. Program and Nazia will distribute flyers throughout John Jay and will send the flyers to Queens College list serve.
2. Gabrielle: will send notices to IPD, Psychoanalysis, Forensics list serves and will utilize the Presidents' list. Gabrielle will try to reach New School program and Seaton Hall, and Nat Association of Social Workers.
3. Carla will reach out to the NY Women's Bar Association, Chancellor who comes to our panel, and school employees.
4. Anne will reach out to Queens college, NYU, Yeshiva, and a school in NJ and will forward information to them.
5. Post-Cards to reach older members and those who do not use computers as much. Nazia will create a postcard that will go to all NYSPA members within 100 miles radius.
6. Paul – Wielding University, PA, Montefiore, other hospitals and NYSAN.

Special Lunch: Presenters, 9 members of the board.

Special Dinner: Presenters, Carla, Gabrielle are included and the division pays for the dinner. The rest on the board are invited but they have to pay. \$1500 is limit (25 people). We need to confirm with the presenters regarding coming to dinner @ 6 pm. Nazia will call the restaurant to finalize the details on the date of the conference. Pre-fix menu discuss with the manager. Nazia will have the names and contact information from Carla and will have information who goes to dinner. Nazia will call by the end of October. Further details of the conference day are discussed.

The meeting was adjourned at 9 pm.