

Legislative Visit Sample Agenda

Date: _____ Center: _____

Legislator's Name: _____

*10:00 am **Arrival at your center** (greet at door, introduce yourself and anyone standing there, shake hands, thank him/her for coming, and SMILE ☺)

*10-10:30 **Tour of center**

- Introduce to **each staff member saying**, "Sue Jones, this is your legislator, Robert Smith"
- Point out **markers of quality** such as lesson plans posted----research Based curriculum, assessments, screenings, plentiful, quality equipment, degreed teachers, lower ratios, parent involvement, cleanliness, inviting building, etc.
- Encourage interaction with the children, reading a book, playing in centers, etc.
- Be prepared for Photo Ops and take pictures!

*10:30-11 **Quiet Discussion Time**

- Find a quiet spot in your office, etc. You may offer coffee, water, cookies but nothing more.
- Become acquainted-----have a few bullet points to share. This visit is meant to be educational for the legislator, not painful ☺ They just need to know the cost of quality. You may give a one-pager with your points.
- Keep it short and sweet. Say goodbye and THANK YOU!
- Follow up with OACCP ASAP!!! Post pics on FB if legislator approved.

***Approximate times. For sample purposes only.**

MUCH MORE INFORMATION IN THE ADVOCACY TOOLKIT ON OUR WEBSITE. Go to www.oaccp.org, click on Document Center, dropdown is Advocacy Toolkit. PowerPoint from Dee Smith is also listed under Documents for your use.

