

Call for Proposals Questions **Pre-conference Workshops**

You can use this sheet to prepare your proposal prior to submitting the online form. Review the submission instructions and guidelines on our website: www.odnetwork.org/call-for-proposals and www.odnetwork.org/cfp_guide.

Information marked with an asterisk (*) is required; fields in **bold** will appear in conference materials.

Main Facilitator/Speaker Information

***Name & Designation (PhD, MA, etc.)** _____

***Professional Job Title** _____

***Organization/Company** _____

*Email Address _____ *Phone (w/ country & area codes) _____

Address _____

City _____ State/Prov. _____ Postal Code _____ ***Country** _____

***Bio (limit 500 words)** _____

Second Facilitator/Speaker Information

If you have a second facilitator, add their information below

***Name & Designation (PhD, MA, etc.)** _____

***Professional Job Title** _____

***Organization/Company** _____

*Email Address _____ Phone (w/ country & area codes) _____

Address _____

City _____ State/Prov. _____ Postal Code _____ ***Country** _____

***Bio (limit 500 words)** _____

Third Facilitator/Speaker Information

If you have a third facilitator, add their information below

*Name & Designation (PhD, MA, etc.) _____

*Professional Job Title _____

*Organization/Company _____

*Email Address _____ Phone (w/ country & area codes) _____

Address _____

City _____ State/Prov. _____ Postal Code _____ *Country _____

*Bio (limit 500 words) _____

Facilitator Experience

*Are you and OD Network Member? Yes No

*Have you presented at the OD Network Conference in the past? Yes No

If yes, please provide topic and date: _____

Workshop Information

*Workshop format

Half-day Session (3 hours)

Full-day Session (6 hours)

Either Half-day or Full-day

*Workshop Title (limit 15 words) _____

*Workshop Abstract (limit 150 words) *Because we use a double-blind review process, please do not refer to the presenter name(s) or organization(s)* _____

Workshop Information (cont.)

Educational Objectives/Takeaways: What three things can participants apply immediately to their own work after attending your session?

*Learning Objective 1 _____

*Learning Objective 2 _____

*Learning Objective 3 _____

Topic Category: OD Network is looking for speakers with expertise in the five different areas of OD competency in relation to the Global OD Practice Framework™. You can review the framework categories on our website:

<http://www.odnetwork.org/globalframework>.

*Primary Topic Category: Please choose the topic area that best fits your presentation.

- Systems Change Expert
- Efficient Designer
- Business Advisor
- Credible Strategist
- Informed Consultant

*Secondary Topic Category: Please choose a secondary topic area that fits your presentation.

- Systems Change Expert
- Efficient Designer
- Business Advisor
- Credible Strategist
- Informed Consultant

*Experience Level: Who is the target audience for this session? (choose one)

- 0 to 5 years experience
- 5 to 14 years experience
- 15+ years experience

*My content is best for (select all that apply):

- New practitioners
- Experienced practitioners
- Internal practitioners
- External practitioners
- Managers/Leaders

Design Questions

Clarify your design by answering the following seven questions. ***Because we use a double-blind review process, please do not refer to the presenter name(s) or organization(s) in the design questions.***

Answers are limited to 1000 characters (about 200 words).

*1. How does your topic relate to the conference theme (Agility & Resilience: Navigating Complexity & Transformation)?

*2. What is the purpose of this session? _____

*3. What will people learn in this session? _____

*4. How will they learn? (Please describe the experiential approach you intend to use) _____

Design Questions (cont.)

*5. What are the two main things you hope to take away from your time with session participants? _____

*6. What impact might this session have on the field of OD? _____

*7. What impact might this session have on the larger world? _____

Acknowledgment and Release

You must agree to the following statements for your proposal to be accepted:

I understand and agree that I will be responsible for communicating in a timely manner with OD Network staff and any co-pre-senter(s) regarding information about this session. If my session is selected, I understand and agree to the following terms:

Statement 1: My learning pre-conference workshop is not a showcase for the promotion of my business, practice, or product. As OD Network programs are noncommercial forums, the direct promotion of products and services is prohibited.

Statement 2: I am responsible for obtaining permission to reproduce my handouts if copyrights by an organization other than OD Network.

Statement 3: In the event of a cancellation, I will notify OD Network in a timely manner.

Statement 4: OD Network will not produce any handouts. Learning pre-conference workshop materials will be provided for registrants only prior to the Conference for attendees to download.

Statement 5: Each pre-conference workshop presentation will receive a total discount of \$200 off one full registration to the OD Network Conference. If there are multiple presenters for a given pre-conference workshop, the discount may be split between the presenters. Upon selection, OD Network staff will provide a presenter discount to the primary speaker indicated on the proposal submission which can be used at registration. If the discount is to be applied to multiple speakers, a Speaker Registration form will be provided for you to complete and return to the OD Network Office and the \$200 will be applied across the designated speakers.