

The Oklahoma City Community College Print Shop's Process for Creating Scrap Paper Notepads

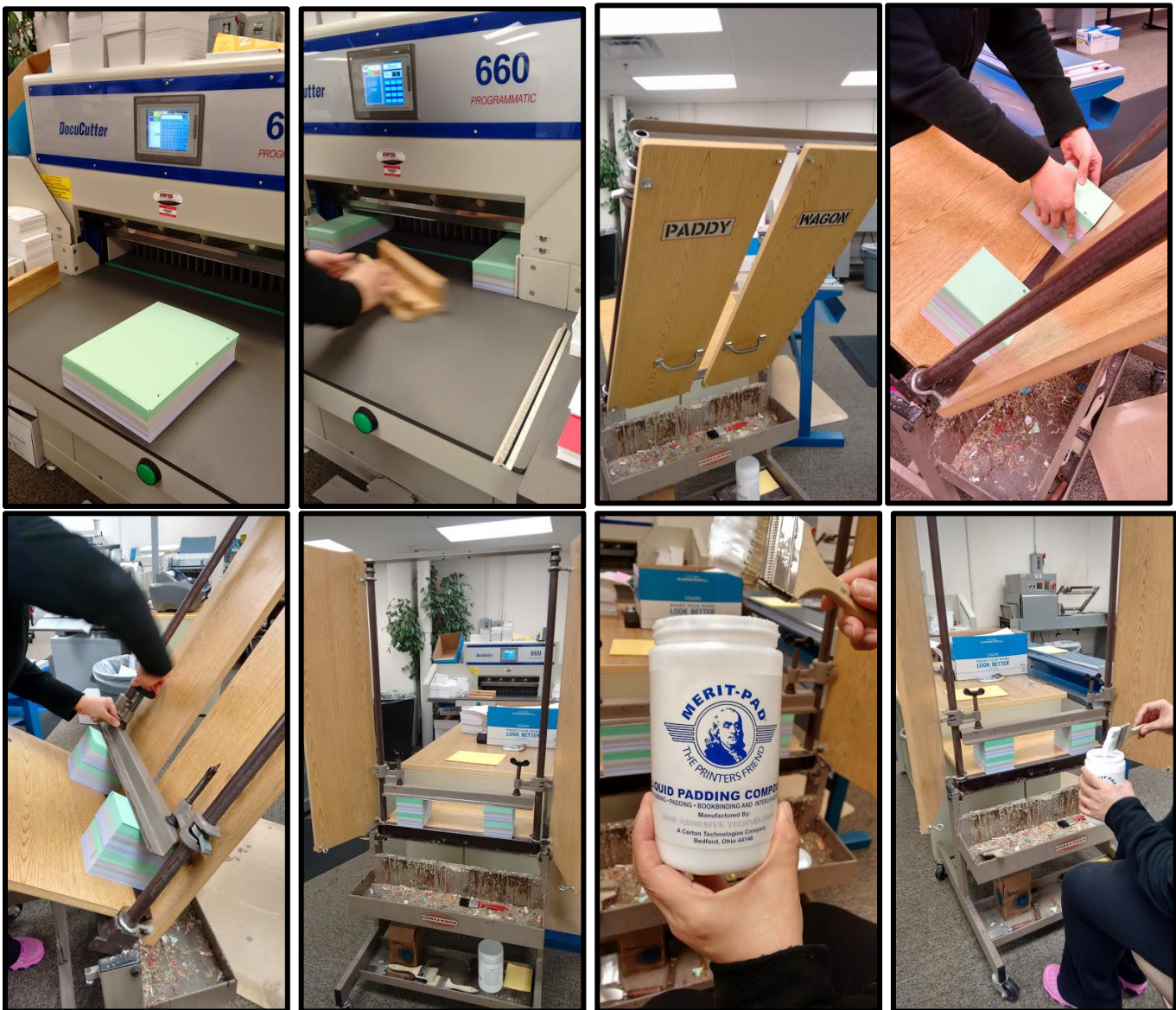
Equipment:

DocuCutter 660 Programmatic
Paddy Wagon Padding Press
Liquid Padding Compound
Paint Brush

Process:

The DocuCutter machine can chop large stacks of paper into even pieces. Just program in the size you need. The machine is designed so the blade can only be activated when you have pushed two buttons that require both hands, and there is a sensor that will disable the blade if anything moves too close.

Once your paper is cut into the desired sizes, you would then stack the paper on the Paddy Wagon, as high as you would like since it can be divided into smaller pads at the end. Next, clamp down the paper and paint on a layer of the padding compound. Usually one coat is enough for lighter weight paper but two coats is best for card stock. Wait 5 minutes between coats and then 1 hour for it to dry completely before use or dividing into smaller pads.



Economical Option:

Unable to purchase a machine such as the DocuCutter? You could still recycle and reuse paper in this way by purchasing just the Paddy Wagon and the padding compound and chopping used paper down to the desired sizes using a basic paper cutter.