I. Call to Order- Linda Pye at 11:53 AM.

II. Roll Call – Natalie Currie


b. Guests- Lisa Wells, Meghan Hunt-Wilson, Pauline Rodriguez-Atkins, Jenny Bodenhamer, Michael Hull, Kirsten Walker

III. Approval of December minutes- Natalie Currie

a. Linda pointed out spelling and grammar errors.

b. Stacy made a motion to approve the minutes. Melody seconded. The motion carried with all in favor.

IV. Treasurer’s Reports

a. OLA- Susan Urban

i. See attached. Susan pointed out that the actual approved budget amounts for workshops have replaced the placeholder amounts.

ii. Natalie made a motion to approve, Wensheng Wang seconded. The motion carried with all in favor.

b. OKSL- Cherity Pennington

i. No change from December’s report. No vote required.

V. Information reports

a. Mountain Plains Library Association- Tim Miller

i. Have had a board meeting with their new president, Leslie Langley. She is in charge of planning their annual conference, which will be hosted jointly with the Kansas Library Association. It is MPLA’s 70th anniversary year. ALA Council resolution will be voted on to recognize them.

b. Federal Relations/ODL- Susan McVey

i. Net Neutrality roll back by the FCC may get some traction. 50 individuals said they would support it.

ii. IMLS reauthorization bill is introduced and is important for OK state senators to hear about. OLA may want to write a letter in support of the reauthorization bill. ALA believes the president’s budget will probably
zero out library funding at the federal level. They will be working on grassroots efforts to oppose this.

iii. State report: The bill filing deadline was January 20th. Susan has reviewed all that have been posted so far, but a few hundred more may show up. There are a few that we should be concerned about:

1. There is a bill to eliminate the Oklahoma Universal Service Fund, which funds internet access for schools, libraries and some healthcare institutions. Two other bills have been introduced that are exactly the same. Kim David, chair of the Senate Appropriations Committee and Jason Smalley have sponsored these bills. Susan does not know how much the Corporation Commission is involved. The total cost for internet access for public libraries is covered between federal and state sources at the moment. The OUSF has never been popular with the Corporation Commission. Losing it will have detrimental effects for libraries.

2. SB 1357 would eliminate pass through funding and gives a list of entities affected. These include the Department of Libraries, state/national partnership grants, arts grants, Oklahoma Arts Council, etc. A number of public libraries have gotten funding from the Arts Council. This is significant and will affect almost all service ODL provides. Federal funds largely pay for the statewide database licensing, interlibrary loan, the certification program and the summer reading program. They may be able to wordsmith that these are matched by federal funds.

3. There are some bills affecting ad valorem taxes, but nothing major. Susan also spoke about “shell bills” that are introduced with no text and used as a placeholder. There are a lot of these kinds of bills and she will share information with the legislative committee as it becomes available.

c. **FOLIO- Karen Neurohr**
   
i. Awarded two prizes for Friends of Libraries week. They will continue this every fall. McCloud won the small library prize. South OKC won the larger library category. Will open the application for scholarships and best friends awards which will be given at the FOLIO luncheon. Michael Wallis will be the luncheon speaker. It is their 40th anniversary year. The pre-conference session is a new endeavor for FOLIO, and their target audience is anyone wanting to start friends groups, library directors and trustees.

d. **Oklahoma Librarian- Linda Pye on behalf of Jill McFall.**
   
i. The next issue will be out soon.

e. **Communications Committee- Shay Beezley**
   
i. The committee has been busy behind the scenes. The newsletter has been sent out regularly. The post@oklibs.org email has been working
well. The biggest project is getting the address updated. OLA has been claimed on Google business. The address was taken off of Facebook because the geolocation feature was causing confusion. Shay has been checking the PO box and forwarding bills to Susan. Shay will contact larger library systems to make sure they’re aware of the address change and has been getting checks to Amigos quickly.

f. Marketing Committee- Kelsey Barker
   i. They have been busy promoting workshops. She is working with Jenny Bodenhamer to update the Continuing Education paperwork. They will need to include a budget request for promotion and a Facebook event image. There was a discussion on whether or not the flyers are necessary. Jenny and Kelsey will speak with their committees.
   ii. Kelsey has been emailing DRoC leaders individually to see if they have the money to spend on a Facebook promotion. Make sure you have everyone talk to Kelsey about promoting Facebook events so no one is forgotten. There was a discussion of how communication happens between the DRoCs, Marketing and Continuing Education. Kelsey stated everything should be sent to the DRoC’s liaison.

g. Webmaster- Charles Brooks
   i. YourMembership is moving everything to Amazon web services, including us. They say it will be more secure and provide more tools. This means Charles will have to change DNS points to their new servers. Charles has a meeting Monday morning with YM tech support to discuss. Charles thinks it will be okay but wanted everyone to know in case there is a hiccup. He does not believe there will be any downtime.

h. President’s report
   i. The transition committee meeting was productive. Issues have been resolved, like Amigos getting a lot of unnecessary emails.
   ii. Linda showed the group the mugs with the Presidential logo.

VI. Old Business
   a. Sequoyah Logo Design Vote
      i. Melody presented the Sequoyah committee’s recommendation for the new award logo and asked for the Board’s approval. She stated that they had marketed the contest, but only received two submissions. However, they were very pleased with the submission she was presenting. Cherity asked if the committee had contacted the Cherokee Nation for their approval. Shay Beezley stated the Cherokee Nation had been contacted earlier in the process. They stated they did not have time to provide guidance on the logo, but supported OLA’s efforts. The artist will transfer the rights of the logo to OLA. They would like the artist to be at the OLA Annual Conference awards banquet.
      ii. The new logo will be revealed at a upcoming OKLS and CATS workshop, along with the Sequoyah reading list.
iii. Cherity made a motion to approve logo, Stacy seconded. The motion passed with all in favor.

b. Party bus contract- Linda Pye on behalf of Tricia Andrews
   i. After reading through the contract, it appears OLA would be liable for injuries and damages. Susan Urban asked if the contract includes a driver? Linda believes so. Shay suggested the riders sign a release of liability to indemnify the Association as a part of the registration. Lisa Wells stated this is similar to what the Fun Run does. Lisa will share their document with Linda, Pauline and Tricia.
   ii. Natalie made motion to approve the agreement, with the contention of a liability waiver as a part of registration, Susan seconded. The motion carried with all in favor.

VII. New business
   a. Conference registration rates
      i. Linda recommends going with registration rates that were in place in 2016. Stacy recommended maintaining from last year’s rate which was $180 for members, $260 for non-OLA members. Pre-conference rates may vary. Cost for FOLIO luncheon and meetings was $50 in both 2016 and 2017. Linda will send the list of costs to Pauline.
      ii. Stacy made a motion to maintain 2017 rates for 2018 conference, Natalie seconded. The motion carried with all in favor.
   b. Endowment- Lisa Wells
      i. The Endowment Committee has been contacted by OKSL to assist participants with the $99 book cost associated with the half-day preconference, which will detail the three frameworks for the new National School Library Standards. The Endowment Committee approved and recommends to the Executive Board for approval and award up to $2,970 ($99 max/per conference attendee) to off-set book costs.
      ii. Tim made a motion to accept the Endowment’s proposal, Stacy seconded. The motion carried with all in favor.
      iii. Pauline said the OKSL pre-conference registration rate could be dropped to $60 because of this decision. She will crunch numbers and send the updated budget to Cherity. Stacy asked Pauline to focus on getting the cost to $50.
      iv. The Endowment Committee agrees to pay the cost of the current office lease through June 30, 2018. If at that time, the Executive Board wishes to retain the office, the Endowment Committee respectively requests to enter into discussion regarding future lease payments before the FY 2018-19 budget is set. FOLIO will be moving their archives from the office to OSU. There are also OLA Treasurer’s archives, that should possibly go to OSU archives as well. Linda will contact David Peters to arrange this. Karen reminded the group that an articulated agreement between OSU and OLA about maintaining the archives should be arranged. Mel echoed this. Lisa suggested reaching out to OUSLIS to see if an archives intern or
student could look at the files and develop a memorandum of understanding. Karen asked if the Bylaws cover what should happen with the archives. Melody and Linda believe they do not.

v. Mel made motion to accept the Endowment’s proposal, Wensheng seconded. The motion carried with all in favor.

c. Creation of new Roundtable- Small and Rural Libraries- Michael Hull
   i. Michael stated that staff who work in small and rural libraries often struggle to find content that is relevant to them at conferences, as the focus seems to be on bigger libraries. Michael proposes creating the Small Oklahoma Library Roundtable, or SOLR, to meet this need. He believes it would help with recruitment and give staff that work at these libraries a platform for sharing ideas.
   ii. Shay asked if those who signed the petition are committed to involvement in the roundtable. Michael confirmed. Mel agreed there is a need for this roundtable.
   iii. Susan pointed out that the handbook requires this paperwork be submitted to the Board 20 days before the meeting. The board agrees this is a great idea and encouraged Michael to bring the proposal to the Board next month.
   iv. Jenny Bodenhamer also brought up a discussion of whether or not the CE section of the handbook should change the requirements from a workshop rotation to continuing education hours. The Board agreed this would be a positive change and asked Jenny to work with Michele Seikel to make that proposal.
   v. Stacy made a motion to table the proposal to create SOLR until the February meeting, as to meet the 20-day time limit established by the bylaws. Susan seconded. The motion carried with all in favor.
   vi. Michael will work on creating the information for the handbook so it can be added when we vote in February.

d. Future of the OLA Store- Kelsey Barker
   i. Kelsey proposes that the physical OLA merchandise be liquidated, and future merchandise be ordered on demand through Café Press. They believe it will better meet member needs, provide more variety and save money. This will also alleviate the burden of storing, moving and running the store. DROCs will have the ability to create and order their own merchandise. The cost would be 10% of all profits, not to exceed $10 per month. There are no set up or maintenance fees.
   ii. The group discussed the pros and cons of moving the store to this format as well as the need for oversight for the design and type of merchandise requested.
   iii. Natalie made motion to accept Kelsey’s proposal to liquidate the current OLA merchandise and move forward with establishing the OLA Store through Café Press. This includes the creation of an approval process for
the merchandise design and products, to be determined at a later time. Melody seconded the motion and it carried with all in favor.

e. Continuing Education Documents including Performer’s Showcase
   i. Jenny Bodenhamer presented the Continuing Education documents that were updated to accommodate non-workshop event requests. She stated that the Performer’s Showcase maintains that they are not an OLA event, but do use OLA’s bank account, and they do not agree to use this process. Adrienne is now looking for other entities that could provide funding. There was discussion about the negative financial implications for OLA of the current budgeting process for the Performer’s Showcase, as it does not follow the process agreed upon and approved by the Board in 2012. Mel spoke to the necessity of this type of event for programmers and the group agreed they hoped they could resolve the disagreement and remain involved in the event.
   ii. Jenny asked the Board if they would want a separate form for events that are not educational workshops that would not go through the CE committee, but will still come to the Board. Susan McVey and Natalie agreed this would be a good idea. The Board discussed the language regarding attendance cost and recommended modifying that language to make it more general to avoid frequent updates.
   iii. Natalie made a motion to table the approval of the documents, pending the recommended updates, Stacy seconded. The discussion was tabled with all in favor.

f. Consultant Contract- Tim Miller and Meghan Hunt-Wilson
   i. Tim presented the proposed contract renewal for the current legislative liaisons McSpadden, Milner and Robinson. The contract renewal is one year and is adjusted to coincide with the fiscal year. They agreed to the contract without a renewal in cost, meaning we remain at the rate we hired them with in 2016. They are willing to agree to that rate until 2019. Tim feels as though they have done a great job this year and recommends approval. Meghan echoed that this contract is a good deal for OLA and is very impressed with their work and resources. Mel confirmed that we are able to legally enter a multi-year contract. Susan McVey asked about the timing of the contract with the budget approval process. Susan also suggested added a three-month extension for to allow for contract negotiation.
   ii. Melody made a motion to approve the contract with the addition of the three-month extension for contract negotiation, seconded by Wenshen. The motion carried with all in favor.

g. Stacy- Unpaid AASL Travel Reimbursement Invoice
   i. In order to send former OKSL Chair Kelsey Gourd to the AASL conference to receive training on the new standards, OLA agreed to pay for her flight and hotel. OKSL paid for her registration. Kelsey then took a job out of state. The cost of the hotel and registration were transferrable to other
individuals, but the plane ticket could not be refunded or transferred. Kelsey used the ticket to attend the conference, but agreed she would reimburse OLA via communication with Linda. The Board voted to send a replacement OLA representative, Cherity, to the conference, with the understanding Kelsey would reimburse the amount of the ticket. Multiple contacts have been made to get a reimbursement from Kelsey, including 3-4 email invoices. Stacy asked Amigos to explore turning it over to a collections agency. If this were to happen, OLA would lose about half of the value of the ticket.

ii. The group discussed the pros and cons of several options of re-communicating the seriousness of the promised repayment.

iii. Stacy made a motion to send a certified letter sent through Amigos requesting repayment. She will have 60 days to pay, then the Association reserves the right to turn the invoice over to collections. Melody seconded the motion and it carried with all in favor.

h. Funds for ALA Travel

i. There is $2,000 in the budget for the ALA Councilor to attend ALA. However, Nicole will not need to use this money. There is already $1,000 budgeted for president to attend ALA. Therefore, Linda is requesting the $2,000 meant for the ALA Councilor instead be used to send the incoming president, Stacy, to ALA. Tim Miller suggested the language in the budget should be also be updated to specify if the president’s money is for the current or incoming president. Stacy stated that there should be language in the handbook that covers how all OLA money is used for travel. Susan McVey asked if the president should submit a budget request each year? Tim stated that they currently automatically budget for that expense. Susan stated that was good, as long as it is specified in the budget document.

ii. Susan Urban moves that $1000 be taken from the ALA Councilor’s travel budget and be used to send President-Elect, Stacy Schrank, to ALA. Melody seconded and the motion carried with all in favor.

i. Letter in support of IMLS

i. Susan McVey requested the Board write a letter in support of the reauthorization of the Institute of Museum and Library Services, which would be sent to Senator Inhofe and Senator Lankford. Melody made the motion and Susan Urban seconded. The motion carried with all in favor.

VIII. Natalie made a motion to adjourn. Melody seconded, and the meeting was adjourned at 2:15 PM.