OLAM Executive Board Minutes
October 19th, 2018
Embassy Suites by Hilton Norman Hotel & Conference Center
2501 Conference Dr, Norman, OK 73069

I. Call to Order at 11:28 a.m. – Stacy Schrank


III. Approval of September Minutes- Jackie Kropp
   a. A motion to approve the minutes was made by Kristen Burkholder, seconded by Linda Pye. Motion carried.

IV. Treasurers’ Report:
   a. OLA- Susan Urban
      i. P&L shows negative balance, but we’re not overdrawn. We just paid a big lump sum to Amigos.
      ii. The Endowment deposit was sent to the Oklahoma Community Foundation.
      iii. OKSL has received the $250 approved by the board last month.
      iv. A motion to approve the treasurer’s report was made by April Miller. Amanda Kordeliski seconded. Motion carried.
   b. OKSL Treasurer’s report:
      i. No report.

V. Information Reports
   a. President’s Report- Stacy Schrank
      i. No report.
   b. Vice President/President-Elect’s Report- Lisa Wells
      i. No report.
   c. Budget Committee- Linda Pye
      i. No report.
   d. Endowment Committee- Lisa Wells & Gail Currier
      i. No report.
   e. Sites Committee- Lisa Wells
      i. Sites Selection Committee meeting will follow the Executive Board meeting. The committee will be discussing possible locations for the 2021 conference.
   f. Marketing Committee- Casey Lowry
      i. No report.
   g. OKSL Report- Amanda Kordeliski
      i. No report.
   h. ODL Report & Federal Relations Report- Susan McVey
      i. Federal Relations Report: On September 28 the president signed legislation for fiscal year 2019 that includes level or increased funding for many library programs. When the new fiscal year begins on October 1, the Institute of Museum and Library Services (IMLS) will have an additional $2 million to improve administration of library state-formula grant programs and research.
Grants funded through the Library Services and Technology Act will continue to receive level funding, enabling libraries to continue offering a range of innovative services to their communities.

ii. ODL Report: Oklahoma Senate Education Appropriations Committee chair, Senator Pemberton, held a meeting with ODL Director on October 9th. The meeting lasted for an hour and Senator Pemberton was very interested in how state budget reductions have impacted our federal funding. At this point no vice chair or members have been appointed to the subcommittee. Senator Treat is waiting for the election results before doing so. It is also unclear how much funding will be available in SFY2020 although it is expected to exceed the current year. It was a very productive meeting. September 18 up 14% of money received from last year.

iii. No update on search for Susan’s replacement. Applications are being reviewed by ODL search committee.

i. FOLIO- Sharon Saulmon
   i. No report.

j. ALA Councilor- Sarah Robbins
   i. Thank you to Charles Brooks for serving as OLA’s liaison with the Engage platform to support the work of the Legislative Committee. ALA is migrating away from CapWiz.
   ii. Monitoring the situation in Colorado where the Thomas More Society is suing EBSCO and the Colorado Library Consortium: “The law suit is filed under the Colorado Deceptive Trade Practices Act, under which it is illegal to make false claims to sell a product. “These databases definitely are not age-appropriate, nor can parents consider them reliable, as EBSCO claims,” said Heffron.” See Jamie LaRue’s blog post, “Education Is Not Pornography” on the Information Freedom blog for more info.
   iii. The ALA Intellectual Freedom Committee has revised their “Meeting Rooms: An Interpretation of the Library Bill of Rights” and are circulating the draft for review/comment. Please let Sarah know if you have feedback on the latest draft that should be relayed to the committee.

k. MPLA Councilor- April Miller
   i. MPLA is having their annual conference next week in conjunction with the Kansas Library Association in Wichita, KS. This will be April’s first MPLA board meeting as the new state representative. Leslie Langley, former OLA president, will become MPLA president at the end of the conference.

l. Webmaster- Charles Brooks
   i. Many thanks to Linda Pye for providing quite a number of back issues of the Oklahoma Librarian for the OLA website. As of Tuesday the 16th the archive stretches back to 1993 with more soon to be added. All these past issues are digitized in PDF.
   ii. Charles has set up the CQ Engage account for OLA and uploaded our membership list to it, per instructions from ALA. Engage replaces CapWiz. Since this is an advocacy tool, I set up admin accounts for Kristin Herr and Jackie Kropp, as chairs of the Legislative Committee and also for Stacy Schrank, as OLA President. If anyone else feels that this is a tool they will need to use as part of their OLA work, please let Charles know. ALA is preparing several training webinars that you may wish to attend if you plan on utilizing Engage.
iii. On September 25th I informed YourMembership.com of the Executive Board’s decision to purchase the “Brand + Design” package for the website redesign. Our YM project manager is Jason Liddell. The next step is to fill out and submit a “Design Guide” provided by YM.

m. Association Management-Tracey Byerly
   i. Processed 20 contact forms in YourMembership.
   ii. Created and sent 4 check registers and 3 online credit card purchase reports to Treasurer.
   iii. Continued processes to set up house accounts with three different companies to cater workshops and lunches. Arrangement with Norman’s Jason’s Deli is happening. McAlester’s being chased down (corporate vs franchise).
   iv. Collaborated with Vendor Relations and Webmaster to finalize vendor registration form.
   v. Processed incoming check payments through YourMembership
   vi. Updated calendar with 3 DROG meeting requests.
   vii. Collected and submitted 11 Treasurer’s Authorizations to Treasurer and President.
   viii. Processed 7 new/renewed ALA/OLA Joint Student memberships submitted in the past month.
   ix. There are outstanding balances from events, memberships. Amigos is pursuing payment.

VI. New Business
   a. Oklahoma Book Festival
      i. The board discussed the upcoming Oklahoma Book Festival on October 20th.
   b. UCD Workshop Proposal
      i. Kristen Burkholder led a discussion of UCD’s workshop proposal. The proposed date is February 8th at Rose State. Jackie Kropp made a motion to accept the workshop proposal. Sara Schieman seconded. Motion approved.
   c. Purchasing SMORE for OLA Newsletters
      i. The board discussed the purchase of SMORE based on Alyson’s report. The communication committee recommends spending $115 for a non-profit license. The board approved.
   d. OKSL Online Workshop Proposal
      i. OKSL has had tremendous turnout with face to face standards workshop including adding chairs and sessions. In response, they want to do an asynchronous workshop. An hour a week for 7 weeks. Start mid-January. Using Schoology as a platform. Each week will have a 30-minute video and a discussion board with prompts and questions. Week 7 is a wrap up. The workshop counts for 4 clock hours. Cost $30 for members, $60 to non-members.
      ii. Kristen Burkholder moves to accept the proposal. Sara Schieman seconded. Motion carried.

VII. Old Business
   a. None.

VIII. Adjourned at 12:19 p.m.