OLA Executive Board Minutes
April 19th, 2019
Oklahoma Department of Libraries
200 NE 18th St., Oklahoma City, OK 73105

I. Call to Order at 12:02 p.m. – Stacy Schrank

II. Roll Call: Present: Kaitlyn Palone, Susan Urban, Tara McCleod, Casey Lowry, Sara Schieman, April Miller, Jackie Kropp, Charles Brooks, Tracy Byerly, Nicole Walsh, Stacy Schrank, Linda Pye, Melody Kellogg, Amanda Kordeliski, Charity Pennington, Kristen Burkholder, Alyson Hayes, Joseph Hendricks, Parker Atkins, Lisa Wells, Stacy Schrank

III. Approval of February Minutes – Jackie Kropp
a. Kristen Burkholder made a motion to approve minutes as written. Sara Schieman seconded. Motion carried.

IV. Treasurer’s Report - Susan Urban
a. OLA
   i. We’re not making money. Website redesign has put us in the red. Stacy wants to reread minutes about website redesign funding. Kristen Burkholder moved to table discussion concerning web redesign funds to May meeting. Amanda Kordeliski seconded. Motion carried.
   ii. Motion to approve Treasurer’s report made by Sara Schieman. Kristen Burkholder seconded. Motion carried.

b. OKSL Treasurer’s report:
   i. No report.

V. Information Reports
a. President’s Report- Stacy Schrank
   i. Conference Dates to Remember
      1. 2020 Conference - Hyatt Regency Tulsa, April 22-24, 2020
      2. 2021 Conference - Embassy Suites Norman, March 10-12, 2021
      3. 2022 Conference - Hyatt Regency Tulsa, March 9-11, 2022
   ii. New OLA pin to be available for purchase in the future

b. Vice President/President-Elect’s Report- Lisa Wells
   i. No report.

c. Budget Committee- Linda Pye
   i. No report.

d. Endowment Committee- Lisa Wells & Gail Currier
   i. No report.

e. Sites Committee- Lisa Wells
   i. No report.

f. Marketing Committee- Casey Lowry
   i. No report.

g. OKSL Report- Amanda Kordeliski
   i. No report.

h. ODL Report & Federal Relations Report- Melody Kellogg
i. Grant Reporting Efficiency and Agreements Transparency Act of 2019 (aka GREAT, H.R. 150): Received in the Senate and Read twice, referred to the Committee on Homeland Security and Governmental Affairs (01.18.19).

ii. Led by Senator Murray, Senate Democrats introduced the Digital Equity Act of 2019 to help close the digital divide impacting communities across the nation.

iii. The fiscal year (FY) 2020 Dear Appropriator letters campaign ended on April 11th on a positive note for library funding, thanks to the thousands of calls, emails, and visits made by American Library Association (ALA) advocates across the country.

iv. Save the Internet H.R. 1644 by Doyle (D-PA). Status: Read first time in the Senate.


vi. In 2020, the Census will be conducted primarily online for the first time.

i. **FOLIO- Sharon Saulmon**

   i. No report.

j. **ALA Councilor- Sarah Robbins**

   i. The 2019 ALA Virtual Membership Meeting takes place online Thursday, May 9th from 1:30–2:30 p.m. (Central). Registration is open. The Virtual Membership Meeting will: (1) Update members about ALA’s key initiatives and ALA’s finances, (2) Offer an update from SCOE (Steering Committee on Organizational Effectiveness), (3) Provide the opportunity for members to participate in ALA governance via resolution submission, and (4) Allow participants to ask ALA leaders questions.

k. **MPLA Councilor- April Miller**

   i. The MPLA Executive Board met April 18, 2019. We discussed the location and the new moderator who will be for the 2020 Leadership Institute.

   ii. Proposals are now open for the MPLA/NMLA Conference.

   iii. MPLA Communications will meet on April 22, 2019 at 10:00 CST.

l. **Webmaster- Charles Brooks**

   i. No report.

m. **Association Management-Tracy Byerly**

   i. Activities and processing since last Board meeting: Attended February board meeting online, Currently serving in advisory capacity on website redesign committee, Promptly responded to email, mail, and phone queries, Assisted with 89 inquiries and requests, Processed 20 ALA/OLA joint membership renewals

   ii. Financial Processing: Processed 30 checks, 5 ACH payments, and 14 Treasurer’s Authorizations; Reconciled credit card statement; Assisted with various member issues related to financial processing; Tracked donations and provided data for 2019 Endowment campaign

   iii. Membership and Event Support: Provided registration reports as needed, Provided registration support to members as needed, Attended and helped facilitate annual conference, Manned registration desk; Worked with Gloria and Dana in vendor trade show activities; Answered questions from members and attendees; Provided other on-site support as needed; Processed 442 conference registrations
iv. OLA Numbers: Conference attendees 400; Opening Banquet: 113; Pre-conference (ALA): 31; Preconference (ODM): 67

VI. New Business
a. Refund Requests
   i. Dana Belcher requested a full conference refund. Jackie Kropp motioned to approve the refund. Sara Schieman seconded. Motion carried. Tonya Schaeffer requested a full conference refund due to flu. Amanda Kordeliski made the motion to deny Tonya’s refund. Kristen Burkholder seconded. Motion carried. Ruth Ann Replogle requested a full conference refund due to lack of staffing in her library. Amanda Kordeliski made a motion to deny refunding the Friends of Hennessey Library. Sara Schieman seconded. Motion carried.

b. CATS Workshop
   i. CATS wants to hold a workshop called “Diversity in the Library” on November 8th at Norman Central Library. The motion to approve the workshop was made by Amanda Kordeliski and seconded by Kristen Burkholder. Motion carried.

c. Sequoyah Handbook Revisions
   i. The Sequoyah committee is making changes to their handbook, taking procedures out so admin team only has to worry about policy. There will be a separate procedural manual. Motion to approve changes to the handbook was made by Jackie Kropp and seconded by April Miller. Motion carried.

d. OKSL Webcourses
   i. OKSL would like to continue web courses and keep the registration money as a way to sustain their required conference attendance. Amanda Kordeliski made a motion that the proceeds from the next two web courses OKSL creates next fiscal year go back into OKSL’s coffers. Kristen Burkholder seconded. Motion carried.

VII. Old Business
a. None.

VIII. Adjourned at 1:05 p.m. Motion made by Sara Schieman, seconded by Kristen Burkholder.