

OLA SMART Meeting Minutes

November 16, 2010

10:00 a.m., via DimDim

Attending: Michelle Mears, Chair, Arlita Harris, Kay Boies, Kathleen Ryan

Michelle noted that she had invited Barbara Pickthorn's three 'mentees' to the meeting though none of them attended.

Previous Meeting Minutes: Michelle reviewed the minutes; they were approved with one amendment (Kathleen's presence at the last meeting).

SMART Website: Michelle will upload the amended minutes and, in addition, will upload the 1st newsletter in .pdf format.

OLA Workshop Planning: Michelle announced that Catherine Cook had been in touch with the contact information for Dr. Lee Manzer, an OSU business professor who was suggested as a speaker for the workshop. She will also contact Vince Orza who has left OCU and is now CEO of KSBI in OKC, Channel 52 or Cox 7. The topic for our proposed workshop is Customer Service/Advocacy. The two go hand-in-hand and are a topic of wide interest.

OLA Conference: Michelle was unable to attend the most recent Program Planning meeting and had little to report. However, she will be attending the upcoming Program Planning meeting this Friday in Stillwater and will have more information afterwards.

Nominating Committee: The chair noted that it is difficult to have a separate committee with such a small number of active members. The previous chair, Barbara Pickthorn, offered Michelle a list of prospective chairs-elect. Michelle has offered to serve a 2nd year as chair to enable a chair-elect to learn the ropes.

Proposed names include:

Kay Bowman, Assistant Director, OKC MLS

Mary Moroney, Director, EODLS

Peggy Cook, Pioneer

Sarah Schieman, on Program Planning (has attended Leadership Inst.)

Sarah Robin, OU (has attended Leadership Inst.)

Susan Gilley, ODL Law Library

Tim Miller, Western Plains

Victoria Swinney, Director, OCU Library

Michelle needs to submit a name by Dec. 1st. She asked for and was granted permission to submit the name of whichever person agrees to serve.

Previous Business: Michelle asked how workshops are planned and formatted here in Oklahoma. She commented that most of this type of education/information is taken care of by the Regional Library Systems in Kansas. Kay and Arlita commented that the hours are typically 9:30 AM – 3:30 or 4:00 PM. The number of hours determines the number of CEU credits offered. Kay mentioned that the most popular sites are the public libraries in Stillwater, Midwest City and Moore. Though academic libraries are nice, the parking is often problematic.

Arlita noted that it is important to have a 'tight' workshop. There needs to be enough structure to keep it moving and to ensure that it ends on time. A lack of structure results in people departing early. Michelle is interested in helping attendees focus on the topic by sending out an 'assignment' prior to the workshop. Arlita recommended that she work with the selected speaker on this. Michelle asked Kay if there were an attendance quotient. Kay said that the minimum charge is \$60.00 and that a basic workshop generally does not involve high expenses. If there were 30 or 40 participants OLA would make money.

New Business: Michelle noted that she (actually, the library) had purchased a 1 year subscription to DimDim. She set the login/password as OLASMART. The next meeting, however, will be in person at the Guthrie Public Library on Dec. 14th.

The meeting was adjourned.