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Oklahoma Librarian, October 1974, Vol. 24, No. 4
President's Message

Planning is well underway for the 68th annual Oklahoma Library Association Conference, to be held April 10-12, 1975, at the Sheraton-Skyline East in Tulsa. Chairman Jim Wilkerson and the Program Committee have been at work since June to put together a conference which will be inspiring, informative and fun. Ruth Herrington has consented to be Local Arrangements Chairman. The theme for the conference is "Funding is Fundamental," a most appropriate topic for these inflationary times. Mark your calendar now — April 10-12, 1975.

Several division and round table meetings and workshops are being planned for the coming months. You will not want to miss any of these educational sessions which are of interest to you. Workshops afford us opportunities to make contributions as well as to gain useful information. This is one of the more important functions of OLA — to bring members together for a mutual sharing of knowledge.

Mary Beth Ozmun and the Membership Committee will be mailing out membership reminders and forms in the next few weeks. Please respond promptly with your membership renewal check. Since OLA's membership year begins in January, procrastination could deprive you of the privilege of voting for next year's officers, or being informed of significant workshops or other educational opportunities.

My sincere thanks to almost 200 OLA members who have agreed to serve in various places of responsibility within the Association. This unselfish sharing of time and energy by so many indicates to me that OLA is making significant contributions to librarianship, to individual libraries, and to those Oklahomans whom we serve. Keep up the good work!
I feel very honored to be asked to contribute as an Oklahoma author to the Oklahoma Librarian. But I also feel somewhat like J. D. Salinger's Holden Caulfield when he asked the reader, "Are you sure you want all this David Copperfield stuff?"

In the event that you do, here it is.

I was born in Oklahoma City, June 4, 1931. To the best of my memory, absolutely nothing happened for the first five years of life. I can only assume that they were filled with parental love and protection, all of which cushioned me from blows, real or imaginary.

The first bump occurred at age six with the untimely death of a beloved cat named Lone Wolf. For the first time I experienced the creative urge, a curious process by which one strives to relieve the ache within by sharing it with others. The result was "Love Poem to a Cat," written strictly from the heart and warmly received by family, friends and teachers. Someone — I can't remember who — said I was a born writer, and that was literally the end. Or the beginning.

For several months thereafter, I tried to duplicate the poem, hoping to elicit the same warm response from my built-in audience. It didn't work. But I learned my first literary lesson, that the best efforts come from the deepest well-springs of human feeling, that genuine emotion cannot be faked for long. If I had known Cicero at the time, I would certainly have agreed with him when he said, "If you wish the reader to weep, you must first shed tears yourself."

Throughout my public school education, I was the class wordsmith, the creator of Thanksgiving pageants, the one who wrote the doggerel for the senior skits, the contributor to the school paper.

I attended Cottey College in Nevada, Missouri, and fell in love with theatre and became a closet writer, turning to pad and pencil merely for personal satisfaction and, in a way, therapy, doing in certain hard-minded professors with devastating character sketches, writing poetry even more romantic and melancholy than Lord Byron, filling notebooks with fragments of short stories.

I graduated from the University of Oklahoma with a B.A. and M.A. in Fine Arts and English. While I was still devoted to theatre, I found myself leaning more and more heavily to literature and the written
word. Theatre was a team sport. It almost seemed as though actors had to have someone's permission to go on stage. But reading and particularly writing was private. All an author needed was paper and pencil and the urge or ache to communicate.

After graduation, I married E. V. Springer, a fine actor and teacher, who, over the years has become my most valuable editor in addition to being a loving and patient husband and father of my two children, John, now 19, and Karen, 18.

Shortly after marriage, we moved to Boston so that my husband could pursue graduate studies at Boston University. There for the first time, under the confinement of motherhood and the long New England winters, I studied the written word in what can only be described as intense seriousness. I began to think in terms of full length works and committed a few tentative efforts to paper.

When we returned to Oklahoma in the mid-sixties, I was convinced that I was ready to compete on the open literary market. Unfortunately the open literary market did not share my conviction, and it was five unpublished novels, 233 short stories and over 250 rejection slips later that I signed my first contract with Doubleday for a collection of short stories entitled Kings Ex and Other Stories. The book was published in the United States, England and France. One of the stories “Icarus Again” was selected for inclusion in O Henry Prize Stories of 1968.

In 1969, I published my first novel with Doubleday, In The Midst of Earth. A few critics and about 4,000 readers bought it. Obviously I had not yet learned how to communicate with a mass readership.

In 1970, The Peppersalt Land was published. This was a novel for young people, and quite honestly written for reasons of craft as well as communication. I wanted very much to simplify my style, to learn the art of economy, and I felt that perhaps this could be accomplished by writing for young readers, even reluctant readers who would not sit still for a self-indulgent writer.

Following The Peppersalt Land came The Runaway’s Diary, a book I fondly refer to as my six week wonder, the entire book being conceived, executed and sold to a publisher within six weeks. It was awarded the Lewis Carroll Shelf Award for 1973 and has earned for me over the years an extremely gratifying reader response.

I returned to adult fiction in 1973 with Hatter Fox published by Random House. The book was a Literary Guild Selection for October, 1973 and has been sold to Eleanor Perry for a motion picture and to Bantam Books for paper back distribution.

My newest publication is The Conjurers, 1974, Random House, an occult story set on the Wiltshire Downs in England. Dell has purchased paper back publication.

In 1975 Traps will be published, a story concerning the newly emerging female consciousness. And I am presently at work on a new novel, a love story set on the Yorkshire Plains in England.

So the effort continues, a most satisfying and rewarding way to pass a lifetime. To me, writing fiction is creating believable and transforming worlds in which people larger than life move and breathe, and become metaphors for truth.

I'm not absolutely certain that an author chooses a subject as much as a subject chooses an author. For me, the first stirrings of a book resemble an itch. Occasionally the itch won't go away, and grows and becomes an obsession, a passion; in other words, a strong emotion of some sort.

Once the obsessions has been identified and in a curious way accepted, I try always to create at least one strong character, and by strong I mean a person I can almost understand, can relate to, see through, in other words, a mouthpiece. Then I put the character into an immediate and intense conflict, the outline of which resembles the initial passion or obsession. If

(Continued on Page 33)
An Oklahoma Music Collection - IV

Guy Logsdon

Western Swing continues to enjoy a rising national popularity similar to the rise of bluegrass some fifteen years ago, and Bob Wills recordings are selling at a faster rate on a broader national scale. In December, 1973 a few of the original Playboys along with some later members of the band and with some long time friends recorded a session in Dallas. Bob was able to attend the first session, but shortly after, he suffered another stroke that has left him unconscious. The session has been released by United Artists Records as Bob Wills and His Playboys for the Last Time (UA-LA216-J2). The voice that sounds like Bob is actually his long time friend Hoyland Nix; Leon McAuliffe is the steel guitar player. Oklahomans in the session are Keith Coleman, swing-fiddler from Chickasha, and Eldon Shamblin, guitarist from Tulsa. This is one of the most enjoyable swing albums in recent years and is highly recommended.

Another new swing album is the second release by Bob White and Clyde Brewer, Seven Come Eleven, (Stoneway Records—STY-141).

New releases by Oklahomans who were discussed in previous articles are numerous. Tommy Overstreet's Woman Your Name Is My Song, (DOT-DOS-26021) has three songs that were chart hits. J. J. Cale has his best blues guitar album in Okle (Shelter-SR2107); Cale is a shy, withdrawn Tulisan and this album is one of the best self-expressions in music to be heard. Leon Russell has expanded to a jazz sound with Stop All That Jazz (Shelter-SR2108). Jody Miller, a Blanchard girl, has a standard Nashville country album in Good News (Epic-KE 32386). And a new Woody Guthrie album is available; it is about him and has no sounds of his voice. Woody's Story (Folkway-FA 2930), as told by Will Geer, who was a close friend of Woody's and who is best known as Grandpa Walton, is not an exciting record; it is centered around Geer's experiences with Woody and is valuable only as his imaginative documentary. And it is padded for musical illustrations with Woody's songs sung by Dick Wingfield, a relatively bland presentation of good songs. Only those who want a complete collection of Guthrie material will want this one.

Woody's son Arlo was born in Brooklyn, and the only relationship with Oklahoma is the cultural material gained from the music of his father and Woody's cousin Jack Guthrie. However, due to his popularity and to his father's influence, Arlo can be considered to be a cousin to Oklahoma music; his most recent albums are Hobo's Lullaby

The accompanying article is the fourth in a continuing series being contributed by the Director of the University of Tulsa Libraries.
(Reprise-MS 2060). *Last of the Brooklyn Cowboys* (MS 2142), and *Arlo Guthrie* (MS 2183).

Another album of value and one that should get usage with a little promotion is in the collector’s re-issue category. Steel guitar popularity owes much to musicians from this region, but none are represented on *Steel Guitar Classics* (Old Timey-LP-113). Even with this omission the selections included contribute much to the history of the development of the instrument. It is highly recommended.

On March 5, 1963 a plane crash took the lives of a number of top Grand Old Opry stars, of whom one was Cowboy Copas. Born and reared on a farm near Muskogee, Copas had just hit the top as a country star when he was killed. A few re-issue albums are available from Starday-Nashville Records; two of the best are *Signed, Sealed and Delivered* (NLP 2050) and *Alaban* (NLP 2036).

Jimmy Wakely got his start on WKY radio in Oklahoma City in 1940 and was soon given a spot with Gene Autry in Hollywood. In time, he starred in a few musical westerns, but his popularity was more as a recording artist. Presently he tours as a night club act. A re-issue *Big Country Songs*, (Vocalion-73904) and *Slippin’ Around* (Dot-25711) are the only albums currently available, even though a few singles are issued periodically.

One of the members of his Oklahoma City Trio and one who went to Hollywood to gain recognition as a singer-song writer is Johnny Bond, who was born in Marietta. The *Best of Johnny Bond* (Starday-Nashville Records-S-444) and *10 Little Bottles* (S-333) are available re-issues. One album that may be hard to find, but is excellent, is Bond with Merle Travis singing the *Great Songs of the Delmore Brothers* (Capitol ST-249).

A non-commercial, good cowboy singer was Slim Critchlow who lived in Oklahoma for ten years of his childhood. Only one album is available, and it is of great value to any collection that includes cowboy songs, *Cowboy Songs* (Arhoolie-5007).

For twelve years, 1948-60, the steel guitarist on all of Tennessee Ernie Ford’s recordings was Tulsa Speedy West. A twenty-fifth anniversary issue by Capitol Records in honor of Ford’s great lasting popularity makes available once again many of his early hits, the same hits that show Speedy’s guitar versatility. Also, one of the hits “I’ll Never Be Free” is a duet with singer Kay Starr from Ada. Two albums have been issued and both are highly recommended, *Tennessee Ernie Ford Yesterday—Today* (SVBB-11325) and *Gospel—Hymns* (SVBB-11326).

Tom Paxton is a Bristow native and University of Oklahoma graduate who is a contemporary folk singer-composer. His songs have been recorded by numerous artists, and he has enjoyed some popularity as a singer, particularly in the urban folk circles. Many albums are available of which the most recent are *Peace Will Come* (Reprise-2096), *Old Songs for New Friends* (2144) and *How Come the Sun* (S-6443).

Most libraries should be interested in Glenn Ohrlin’s *The Hell-Bound Train* (Urbana: University of Illinois Press, 1973) for it is the only printed cowboy music collection to include contemporary cowboy and rodeo songs. Ohrlin lives in Arkansas and learned most of his songs while rodeoing. Oklahoma cowboys and rodeos were a part of his experience; it is highly recommended. Another supplementary publication is the periodical *Country Music*, a monthly devoted to all aspects of country music. Jimmy Latham (820 North Dixie, Odessa, Texas 79761) has compiled *The Life of Bob Wills*. It is not the best example of publishing, and much material was taken from Ruth Sheldon’s *Hubbin’ It* (1938), which has long been unavailable. Even with its faults, it should be obtained; it will have to be ordered direct from Latham.
A Supplementary Pamphlet File in an Academic Library

Doris Snyder

Part I
General Aspects of Pamphlets

Traditionally, the term "vertical file materials" refers to those items which are housed vertically in file cabinets or similar containers. The collection may contain any or all of the following: flat pictures, charts, maps, pamphlets, posters, newspaper and magazine clippings, sheet music and art prints. They are non-book materials and may be filed separately or interfiled with the books. We are concerned only with pamphlets.

For our purpose, and with our ultimate aim in mind, the descriptor "supplementary materials" rather than "vertical file materials" is more appropriate for this, in essence, what our pamphlet file is to be — a supplement to other materials in the library.

What is a pamphlet?

Pamphlets are sometimes referred to as "ephemeral" and "fugitive" materials. These are misnomers. Pamphlets are difficult to arrange, to catalog and to file because of their varied format but instructional and reference pamphlets certainly are not "ephemeral" and well organized brochures not "fugitive."

Pamphlets are "different" from books but there is little agreement on where a pamphlet ends and a book begins. They are defined as "a thin limp book" (Cutter), a "single sheet, center-stapled or stitched non-serial" . . . as long as it has a paper cover but then too, only up to a point. The American College Dictionary says "generally less than 80 pages." In current usage, however, a paperback of less than 80 pages is still not a pamphlet, and sometimes a paperbacked book of 160 pages is pamphlet handled.1 Bloomberg defines a pamphlet as "an independent publication of 49 pages or less, bound in paper covers."2 A definition in effect at Harvard is:

". . . a small piece of printed matter, ordinarily containing eight or more pages, not treated as part of serial publications and not originally intended to be separately bound. But for the purposes of the record . . . a pamphlet which is treated like a volume — by being bound — is counted as a volume; and an unbound volume which is treated like a pamphlet — by being bound with others, tied up in a bundle with others or sent to the so-called 'pamphlet files' — is treated as a pamphlet."3

UNESCO defines a pamphlet as "... a non-periodical printed publication of at least 5 but not more than 48 pages." Webster's Third New International Dictionary carefully avoids the issue by the definition "an unbound publication other than a periodical having fewer than a fixed number (as 50, 80, 100) of pages . . . ." and the ALA Glossary agrees: "... in local library

Doris Snyder wrote the accompanying article as part of a project she undertook to evaluate the existing pamphlet file in the Social Sciences area of the University of Oklahoma Libraries. Ms. Snyder was a student in the University of Oklahoma School of Library Science at the time.
practice, there is a variation in the maximum number of leaves or pages allowed under the term."

What then is a pamphlet? A pamphlet is "what we make it" (Condit), and "treatment counts more than format" (Miller). Perhaps the definition of an advertising executive is the most realistic:

Do you see this booklet?" he said, holding up a small, unbound publication. "In this office, if I call this a book, it's a book; and if I call it a pamphlet, it's a pamphlet."

The value of a pamphlet file

The value of pamphlets has been recognized since the Queen Anne period. The efforts of Miles Davis were seconded by William Oldys, who gave the following four reasons for their preservation:

1. The regard we owe to the preservation of good writings.
2. Pamphlets stand in greater need of attention than bound volumes.
3. They are the liveliest pictures of their times.
4. They are the truest images of their authors.

Though the worthiness of pamphlets has not been challenged by librarians, the task of preserving them is an unwelcome responsibility. Because of their general characteristics, handling them presents many problems.

"To condemn any pamphlet to innocuous desuetude, . . . merely because it is innocent of a stiff cover, is to despoil the temple of learning and reject the good things of Providence . . . that it forms a rather troublesome asset in the wealth of a library cannot be doubted. Pamphlets taken singly will not stand upon the shelves; they will curl up, become dog-eared, accumulate dust, and get in the way of the books. If kept in piles, as is most frequent, it is very hard to get at any one that is wanted in the mass. Then it is objected to them, that the majority of them are worthless, that they cost too much money, and time, and pains, to catalogue them, and that they are useless if not catalogued; that if kept bound, they cost the library a sum out of all proportion to their value; that they accumulate so rapidly as to outrun the means at the disposal of any library to deal with them; in short, that they cost more than they come to, if bound, and if unbound; they vex the soul of the librarian day by day."

What does the pamphlet collection offer in return for the effort, time and money in spite of their inherent problems? Some of their unique contributions are listed as:

1. Currency
   Despite many technological advances in publishing there still is a time lapse in the production of books. Pamphlet file publications can help to fill this gap. Because these materials are quick and relatively inexpensive to produce, new ideas and the latest statistics often appear in this form long before they laboriously work their way into book format. They are also frequently revised.

   "A research library attains distinction not merely by acquiring traditional publications but by collecting the unusual item that may shed great light on an issue. Such items often constitute one of the most useful research elements . . . their value is based on their treating a specific problem which is timely and may at some later date be treated in a chapter of a monograph."

   "A dramatic demonstration of the up-to-the-minute quality of vertical file materials occurred when the State of Michigan announced restriction on the sale of DDT. Extension service bulletins were quickly revised to substitute alternate methods of control. Our book collection could not duplicate this rapid and complete realignment."

2. Uniqueness
   Difficult subjects sometimes receive only sparse treatment in a book. The file may help to fill the gap. Often the answer to a trying question is found in a pamphlet.

   "... pamphlet collections help greatly to meet the varied demands of libraries since they provide kinds of material not always found in books. They permit selec-
tive coverage of some subjects which would have to be left out in a book collection of a reasonable size... Pamphlets can be superb — and often the only — sources of data not published in book form.

3. Multiplication of sources
Pamphlets offer a way to bolster the book collection with a variety of supplementary offerings on popular topics. Because they are free or relatively inexpensive they can be added without serious budgetary implications.

4. Compactness and accessibility
When time is limited, the pamphlet file becomes all the more important because of the concise nature of the material it contains. It offers a quick approach to the specific subjects.

5. Extension
The pamphlet file offers an opportunity to provide information in areas of occasional or sporadic demand. Because of the low cost of the materials it is possible to be much more liberal in selection.

6. Authority
If chosen wisely, the materials in the file possess an authority which matches and even surpasses that of books. The reports of organizations, research reports, Health Information Series, etc., have long been accepted for their authoritative feature.

7. Reference
Many institutes and associations issue bibliographies relating to their areas of special interest. Government agencies are also active in compiling lists of informative sources. A growing number of libraries now offer their bibliographies for distribution on a national scale. The library may not own all the materials listed but they can often be obtained through inter-library loan or photocopying services. This is one of the most neglected resources in most supplementary pamphlet files and one that would greatly extend and enhance the service function of a pamphlet collection.

**Technical Processes**

**ORDERING**

**What to order**

1. Publishing of pamphlets is so prolific that discriminating judgement in ordering and judicious selection before filing must be exercised if the file is not to become a catch-all for materials that are never needed and properly belong in the waste basket.

2. Because one of the strong points of heavily used supplementary files is currency every means must be used to ferret out new publications as quickly as possible after their release.

3. A subject limitation should be imposed determined by the areas of interest of the patrons it serves.

4. Duplication of materials found in other reference tools should be avoided.

**How to order**

**A. Free materials**
There is no indication that form letters have an advantage over form postcards when ordering free materials and often, because of their length, may even annoy the recipient. Readers' Service postcards (when available), and form postcards should be used for most requests of free materials. They are invaluable time savers and cheaper to prepare and to mail. On the other hand, there are occasions when a letter should be substituted for a postcard in spite of the extra expense involved.

1. If writing to an agency that does little distribution by mail.

2. If making a special request.

3. If there is doubt about addresses. A letter is more likely to be forwarded.

4. If personalized attention is being requested.

When letters are sent they should be succinct and should always be written on
the institution’s letterhead. Much time and effort will also be saved by asking to be placed on mailing lists for free materials. Subject requests, rather than title requests, specifying areas of particular interest often are more productive.

What records should be kept of sources and requests for these free materials? Gould and Wolfe recommend a system of controlling these free requests which involves a three-section card file. However,

"...the time used in detailed record keeping might be better spent in canvassing more sources for more free materials. The charm of free material is that it does not sap the library’s finances. Part of this economy can be dissipated by keeping involved order records."12

B. Purchased materials

When materials must be purchased it then becomes necessary to avoid duplications, account for expenditures and a record should be kept of outstanding orders. A point to remember is that materials which have a price indicated can often be obtained free as complimentary copies if the word “library” is prominently displayed on the request.

Where to order

The sources of pamphlets defy estimate and new ones appear constantly: serial indexes and bibliographies, for sale materials, free materials, local, state and federal government publications, sources listed in periodicals and newspapers. Basic to a comprehensive program of pamphlet acquisition is the use of standard lists such as appear in Library Journal, Wilson Library Bulletin, Booklist, Public Affairs Information Service Bulletin, The Vertical File Index, Free and Inexpensive Learning Materials and the Catalog of Free Teaching Materials.

Some librarians use the services of pamphlet jobbers. They claim simplified bookkeeping, lower cost and easier follow-ups on unfilled orders as some of the advantages. On the other hand, disadvan-
tages cited are length of time for orders to be filled, incomplete orders, unrequested materials which have to be mailed back and the fact that some agencies will not accept orders for free materials.

There are advantages to placing orders directly with the publishers and sponsors. It is speedy, and direct responses will frequently furnish leads to other publications.

(It would be impossible to list in this paper all the sources available. An effort was made to gather those most relevant to our main interest—Social Sciences, and this list appears in the Appendix to Part II.)

“One inescapable truth must be kept in mind. No matter what guides your use in acquiring supplementary sources, you will never be able to fold your arms and say, “Well, that’s done!” A collection of supplementary sources is a dead file unless it is constantly being replenished. Nourishing a collection is an eternal undertaking.”13

RECEIVING

It is most important to have a simple and efficient routine established. Briefly, the steps should include:

1. Make sure the name and address of the issuing agency is repeated on the pamphlet before discarding the wrapper. If not printed, add the information by hand. This information is important often indicating the purpose and the authority of the publication. It also facilitates re-ordering when a patron wishes a personal copy.

2. Every piece should be stamped immediately with the date of receipt. The use of a band dater stamp expedites the procedure. Pamphlets often are not clearly dated and the receipt date is used by the librarian to help in the weeding process.

3. The pamphlet should be marked with an indication of its cost or free status. This will help the librarian to decide on replacements and the patron who wants to obtain a copy. The top inner corner of the first page seems an appropriate place for this informa-
tion. A small check added next to it could indicate that the order card had been pulled if it is a purchased item. It is essential that all information always be placed at the same location on each item so it can easily be located when needed.

4. Rough sorting should take place at this time. Materials that do not meet the basic requirements of the file should be disposed of at this time.

ORGANIZING

However rich the holdings of a library pamphlet file their potential usefulness will be lost if they are not properly organized. The various classification schemes for pamphlets have their supporters.

By classification number (Decimal)

Advantages cited by the proponents of this system are:

1. It is helpful to have the same code for all library resources on the same subject.
2. It is helpful to have related material together.
3. It is easy to add subdivisions because of the provisions of decimals in the system.
4. It is easier to organize pamphlets if a ready-made scheme like Dewey Decimal is used.

"The experiment to use a classified arrangement for pamphlets in the East Chicago Public Library has been in operation for a year, and, although it was a long haul to go through the existing collection of thousands of items, it has proved to be easier to build, maintain, and circulate the materials... Surveys were recently taken of two branches in the East Chicago Public Library System that serve similar communities and have comparable circulation figures. A 700 per cent increase in pamphlets circulated at the main branch was evidence enough to justify the experiment." 14

On the other hand, Condit says:

"Items in a pamphlet collection need not necessarily be arranged according to the same schedule of classification as that employed for bound volumes. If such a collection is separately administered, there may be a distinct advantage in having a distinctive arrangement or classification of material."

The disadvantages of using this system are cited as:

1. The decimal system is too intricate for a pamphlet file and is not sufficiently expanded for the subjects of today.
2. It is a "book" classification and cannot easily be applied to the small and/or highly specialized areas of a pamphlet file.
3. It requires an author and subject catalog therefore it takes more time to prepare, is more costly and causes a delay in getting materials into circulation.
4. The catalog must always be consulted as a key before materials can be located.
5. A numerical code becomes a barrier to the patron who approaches a pamphlet file with a very definite subject in mind.

By an arbitrary numbering

This system arranges all the pamphlets by a straight numerical sequence. The main objections are the same as those found in using the decimal system, especially that of having to consult an index before being able to locate any material in the files.

The Sha-Frame System

This is a system of small, medium and large size bins running horizontally and vertically. The pamphlets are assigned consecutive numbers when they enter the collection according to size of the pamphlet; 1-S, (small), 2-S, etc.; 1-M (medium), 2-M, etc.; 1-L (large), 2-L, etc. They are not grouped by number but rather by accession number. A pamphlet describing this system accompanies this study. Some of the advantages given for this system by its originator are:

1. Pamphlets can be cataloged simply and located quickly.
2. Processing costs are reduced to a minimum.

3. Circulation of pamphlets will increase significantly. (One library reported an increase in usage of 51% in one year.)

4. It is flexible since it permits all types and sizes of materials to be displayed openly.

5. Weeding is quick and efficient.

6. It makes more effective use of library space than file cabinets and the need for folders is eliminated.

The most outstanding disadvantages of this system are:

1. Related materials are not together but scattered throughout the bins.

2. The "open-easy access" increases the problem of:
   (a) maintaining the pamphlets in order
   (b) security.

A classification for the arrangement of a library school pamphlet file

This system adapts various features of the decimal classification system to devise a new system. The author believes it is easier to use and more adaptable for use with pamphlets. Some of the disadvantages are that it requires a subject and author file, and the extensive use of subdivisions. A detailed explanation, well illustrated, is available at present only on microfiche.

An alphabetic subject arrangement

This approach, also known as a dictionary arrangement, has much to recommend it.

1. It is direct. The patron goes directly to the subject he desires.

2. It is simple. It is simple to prepare and simple to operate.

3. It is flexible. New subjects can easily be added and refinements to old subjects are easily incorporated.

4. It is economical since only the briefest records are made. No author and no title entries are needed.

Shirley Miller is convinced that the alphabetical arrangement is the most economical, efficient, and productive scheme currently available for arranging pamphlets.

Access to the pamphlets is by subject therefore the importance of the right choice of subject headings must be emphasized.

"... Since the successful use of pamphlets depends on the rightness of subject headings assigned to them, this job takes on a sobering importance. Choosing headings for a supplementary file is an even more exacting job than classifying and cataloging a book. It's true that a single classification number must be selected for a book, but many alternate approaches can be arranged through subject entries in the card catalog. On the other hand, the subject heading that is chosen for a pamphlet provides the only access to that item."

The choice of subject headings should be governed by the following principles:

1. One person should be in charge of assigning subject headings.

2. The heading should fit the contents as accurately as possible.

3. They should be specific, avoiding large general headings that will soon have to be broken down.

4. They should be simple and to the point. In so far as possible it is best to avoid inverted headings and subdivisions.

5. They should be kept current. New "in" subjects appear and they should be used. Colloquialisms are also a legitimate choice if they provide easier access to the file.

A great deal of time will also be saved by an authority file. It will serve as a refresher to the librarian and as a helpful orientation to the newcomer. The authority file and the index may well be combined. A card index is preferable to a book index, new subject headings can easily be incorporated and corrections smoothly made. Each subject
heading should also be represented by a separate card and for most effective service each card will have a corresponding folder in the file. There should be no cards in the index for which there is no folder in the drawer. Cross references and scope notes should be used when necessary.

What sources are available to the librarian for help in the task of choosing subject headings? The type of material to be included in the file, the areas of interest and the subjects to be covered will, in part, determine specialized sources to establish valid terms. For example, the Education Index, the Business Periodical Index and the Public Affairs Information Bulletin, to name only a few. A listing of the aids most often used follows:

Subject Headings for the Information File is a list that was prepared for use in the Public Library of Newark, New Jersey. After eight editions and a span of 39 years it is now out of print.

Sears List of Subject Headings is used by some librarians. It is a list that was designed for books and does not lend itself to pamphlets. It is useful, however, for help in establishing cross references and techniques in manipulating them.

The Vertical File Index is more helpful in establishing subject headings and, if used to order, a mark under the subject heading where the pamphlet was entered will later serve when deciding on terminology. It is far from a perfect tool. There are no longer yearly compilations and it is now necessary to browse through separate monthly issues. The subject headings are a bit spotty and reflect only the headings of the pamphlets selected for that issue. The list is also fairly small.

Readers' Guide to Periodical Literature is the aid most used by librarians. Its coverage is broad and current since it deals with magazine entries. The wisest use of Readers' Guide is as a guide and not a commitment.

"Despite all the professional aids you can muster, in the end you will be thrown on your own good judgment and ingenuity in choosing subject headings. ... There will always be the need to personalize subject headings to fit the contents of your files ... and even the phrasing of the requests you receive." 12

PREPARING FOR USE

Labeling

Speed in filing and finding supplementary materials is directly related to the manner in which they are marked. When establishing labeling policies and procedures certain practices should be avoided.

1. Avoid penciled headings. They are difficult to read, become blurred and are not neat. Gummed labels, typed or handwritten, and printing directly on the folders are methods used. A good marking pen is indispensable.

2. Do not underline a word or part of a title to indicate it is the chosen subject heading. Proper labeling of all pamphlets in the same agreed upon spot will save much time later on. In selecting the location for the heading it must be remembered that some pamphlets stand erect while others must be turned to fit the drawer. The "spine" or closed edge should always be at the top and the heading placed along the closed edge.

Housing

Pamphlets have been housed in file boxes — open and closed — and then interfiled with books on the shelf or in filing cabinets and housed separately.

1. Interfiled with books.

This method is advocated by librarians who also favor using the same classification for all materials in the library. Not only pamphlets but all nonbook materials are interfiled: films, tapes, reels, etc. Jones says: "Many librarians will find fault with classifying pamphlets and shelving them with books, but the positive results are evident."
On the other hand, there are some disadvantages to this system:

a. It requires classification of every item by author and title.

b. The emphasis on specifics is no longer possible. The "fineness of identification" is lost and this is the prime contribution of many pamphlets.

c. For most libraries it is physically and economically impossible to disperse pamphlets in exact positions among the books. If, for example, you own one or two pamphlets are you going to put them in binders or provide a separate box?

2. Housed separately.

This is the preferred method of housing pamphlets. They are placed in folders and in filing cabinets. The quality of the file itself cannot be minimized. It is of utmost importance to have a file of heavy steel construction, it should have blocks or compressors to keep files erect, and a full suspension system to allow for easy access to the last folder in the drawer.

The accessories used within the file drawers can be as important as the file cabinet itself. The best system is that of suspension folders. Initially, it is a bit more expensive — in the long run, it is quite economical. The folders are suspended from tracks which are easily installed in standard file drawers. Because the folders glide on tracks along either side of the drawer, filing and refiling are greatly simplified and expedited.

All identifying tabs remain at a constant eye level; it is impossible for a heavy folder to slide beneath a lighter one. Each folder adjusts to the thickness necessary to house its contents.

WEEDING

Subtraction is as important a process as addition in maintaining a viable supplementary pamphlet file. Weeding of supplementary materials must be done regularly, consistently, and constantly. Since the primary purpose of the collection is to provide supplementary material to the book collection and to supply up-to-date information pamphlets should be removed when (a) the materials which they contain are superseded by materials in bound volumes and (b) when the materials are no longer current.

This process can be done by (a) comparison — examining all items in a specific folder and (b) by date — having a pre-established time limit for materials to remain in the folders.

Once the materials are removed from the folders they should be evaluated, preferably by the librarian, and sorted into those to be discarded and those of permanent value that should form part of the regular collection.

CONCLUSION

There is no doubt that in a university library a well organized pamphlet file of supplementary materials can have educational and research value. In order to achieve this goal it is of utmost importance that the technical processes be set up as a simple and efficient routine that will keep the cost to a minimum and will maximize its usefulness for the patrons it is to serve.

PART II

A supplementary pamphlet file does have a service function in the Social Sciences area of the library.

The present file

In its present form it is used very little. Some of the inherent problems are as follows:

1. It is difficult to find the materials. The file index and the drawer contents are no longer the same.

2. There is no up-to-date authority file for the subject headings.

3. It is difficult to refile the materials due to the present system of arranging the materials.

4. It is in need of weeding.
Suggested solutions

1. Standardize the system of selection of subject headings by deciding on an authority source.
2. Revitalize its contents by an active system of acquisition and a systematic method of weeding.
3. Simplify the technical processes.
4. Establish policies for acquisition, processing and weeding.
5. Encourage its use by publicizing its availability and contents.

The process

1. All the available possibilities were studied and discussed with the present staff on the area.
2. The best method for our situation was chosen.
3. Policies were agreed upon.
4. The files were re-organized according to these new policies. The outlined procedures were added to the staff manual of the area to serve as a guideline for the future.

POLICIES FOR THE SUPPLEMENTARY FILE

Ordering

1. The materials will be ordered from the Social Science office directly to the publisher or supplier.
2. One person, appointed by the Librarian, will do the ordering.
3. With few exceptions, a form order card will be used.
4. When a letter is necessary it will be sent on official library stationary.
5. Materials ordered will be limited to the Social Science areas.
6. The sources suggested in Appendix I will be used as a starting point. Additional sources will be added as they become available.
7. No order records will be kept for free materials.
8. An order card will be kept for purchased materials stating: supplier, address, title, cost, and date ordered.

Receiving

1. Rough sorting should be done at this time.
2. The pamphlets that are to go in the file should have the following information stamped in red on the upper right hand corner of the cover: (a) University of Oklahoma Libraries; (b) Social Sciences Area; (c) date received.
3. A record of issuing agency and cost or free status should be placed on top inner right hand corner of the first page. If purchased, the order is pulled and a check placed after “status” to indicate this has been done.

Note:

Do not place in file but classify directly:
1. Newsletters.
2. Annual reports from: (a) major metropolitan libraries areas; (b) state libraries; (c) university and research libraries
   Do place in file all other annual reports.

Organizing

1. The arrangement will be alphabetical by subject headings.
2. The authority for the subject headings will be the ERIC Thesaurus of Descriptors. Justification for this choice with illustrated examples may be found in Appendix II.
3. Subject headings will be assigned by the Librarian or a person designated by her.
4. The number assigned to the particular pamphlet will be written on the upper right hand corner of the pamphlet. Because the pamphlets will be filed by this number there is no need to write the subject heading on the pamphlet. Remember that if the pamphlet is large and must be turned on its side to fit the drawer the number is written on upper right hand corner of the spine edge.
5. For every subject heading used there should be a corresponding folder in the drawer and a card in the index file. The card will have the following information: number, subject heading, scope note when necessary and cross references when applicable.

6. A count should be kept of the number of pamphlets as they are added to the file.

Weeding

1. Once a year (probably in August) all files will be weeded to remove materials no longer current (limit 3 years) or materials duplicated in other sources.

2. Time exception—All materials relating to Oklahoma (informative, historical, statistical, etc.) are retained in file until such a time that there are enough of one title to classify.

Other materials marked “retain in file” are also left in file. These materials are of a descriptive and informative nature and do not become obsolete with age.

3. The original weeding may be done by an assistant, the Librarian making the final decision as to the disposition of the pamphlets removed — to discard or to form part of the permanent collection.

4. A count must be kept of the pieces removed from the file and recorded in the appropriate place.

Circulation

1. Pamphlets may be checked out on a 3-day basis.

2. The system of checkout will be by special permission through the area office.

3. Materials are returned directly to the Social Science office.

(Continued on Page 34)
Encyclopedia of Indians of the Americas

Because of the growing interest of the public in all aspects of Indian culture and in the absence of any single, up-to-date reference work dealing with this subject, Scholarly Press has undertaken the publication of a twenty-volume encyclopedia to meet this need. In addition to volume I, which will be discussed later, the format of this series calls for sixteen others of a general encyclopedia nature and one each devoted to biography, bibliography, and an index. As a guarantee of technical skill, most of the editorial staff has had prior service with the Encyclopedia Britannica. Among the unique features of this undertaking is its hemispheric perspective. The term “American Indian” includes all the native peoples of the Caribbean islands, North, Central, and South America, plus the Eskimos and Aleuts, thus covering the entire Western Hemisphere from the Artic Circle to Tierra del Fuego. Also noteworthy is the use of Indian scholars, as well as a notable array of non-Indians, as contributors.

The current volume under review has attempted to provide a broad over-view of the Indian situation, past and present. Consequently, it is meant for general reading, leaving the detailed analysis of the many Indian-related topics to be presented later in alphabetical order. In accord with this general nature, the first volume is divided into sections. The “conpectus,” consisting of 178 double-columned pages, contains thirteen essays on such topics as “The American Indian Image,” “Indians of Latin America,” “Indians of Canada,” “American Indian Visual Art,” “Society and Technology,” and “Religion and Philosophy.” Contributors to this section include such familiar names as Vine Deloria; Frederick Dockstader, Director of the Museum of the American Indian; and John Brew of Harvard’s Peabody Museum. Although written by scholars of a high order, the general level of description is such that even the most complex topics, such as “demography,” can be followed by high school students.

The other major division is 272 pages of one of the most comprehensive chronologies ever published in the field of Indian history. As could be guessed by its inclusive dates, 25,000 BC to 1974, this section makes fascinating browsing, simply be reason of its wide variety of subjects. For easy access for the researcher, an adequate index of the chronology is provided.

One of the most striking things about this well-made book is the lavish use of illustrations, some of which are in full color. Not only have these pictures been well chosen for their educational value, but they also serve to prevent the two-column format from being depressing. If the remaining volumes live up to the high standards set by this one, the set will probably become a popular and standard item in all libraries.

Editor’s Note: Book reviews are not included in the Oklahoma Librarian except when a given title may be considered one which might be of special interest to librarians in the state of Oklahoma. For this reason, the accompanying review is being presented. Dr. John S. Ezell is the Curator of the Western History Collections at the University of Oklahoma Libraries.
Interest in Marilyn Harris’ new novel, The Conjurers (Random House) has been lively. This is Ms. Harris’ sixth successful book, and it marks a new direction for her, as she moves into the realm of the gothic. The story artfully weaves horror and violence and witchcraft into the lives of the residents of a small village near Stonehenge when outsiders come to stay there. Oklahoma Librarian readers will particularly appreciate Ms. Harris’ wise, insightful reflections on her career and craft in this month’s “Oklahoma Authors” section.

With the hope of picking up where Mary Hays Marable’s A Handbook of Oklahoma Authors ends, material is being collected for a comprehensive bio-bibliography of Oklahoma writers. Currently, there are several thousand entries, but a complete compilation of Oklahoma authors and books should multiply the list several times over. Librarians around the state may soon be asked to cooperate in the project by checking their holdings against the master list and reporting additional information about authors and titles to Betty Brown at the Oklahoma Department of Libraries or to Charles Campbell. Books on all subjects will be included, whether out of print or current; government and company publications are excepted.

Disney Studios is filming Jack Bickham’s comic western, The Apple Dumpling Gang. Scheduled for release this summer, the movie will star Don Knotts, Bill Bixby, Harry Morgan, and Tim Conway. Bickham, who has written more than fifty novels, began this one with little more than the catchy title; he succeeded splendidly in creating a story to go with it. Bickham is an assistant professor of Journalism at O.U. He was named Oklahoma Writer of the Year by O.U.’s Professional Writing Program in 1970, and he is a three-time winner of the Oklahoma Writers’ Federation “Best Novel” trophy.

A new and enlarged edition of George Shirk’s Oklahoma Place Names has been published by the O.U. Press. Nearly 3,600 counties, cities, mountains, and lakes are listed with information on origin of name, date of founding and abandonement of towns, post offices, name changes, and other useful details. The author has drawn from historical archives, government records, and personal interviews to put together a sound reference work. Shirk, an Oklahoma City attorney, is president of the Oklahoma Historical Society. He is a frequent contributor to The Chronicles of Oklahoma.

For two years, from 1953 to 1954, Norman, Oklahoma was the unlikely refuge for a former president of Venezuela, Romulo Gallegos. It was here, too, that he wrote his last novel, published posthumously in 1971. The story of Gallegos’ stay in Oklahoma is related by Lowell Dunham in his new book, Romulo Gallegos: An Oklahoma Encounter and the Writing of the Last Novel (O. U. Press). Dunham, who is chairman of the Department of Modern Languages at O.U. was a friend of the novelist-president from 1948 until Gallegos’ death in 1963. He has also written a biography of Gallegos.
Aarone Corwin

"School Library News" has become a reality. The first column received favorable responses; enough to warrant the continuation of such an article. I would like to thank those people who took the time to acknowledge their support. Now I urge all school librarians to submit information whenever possible. Remember the purpose of this column is to promote school librarianship through the publication of new ideas, personnel changes, displays, and other newsy tidbits. All news contributions will be welcomed. Please send them to: Mrs. Aarone Corwin, Eisenhower Elementary School, 1415 Fairlawn, Norman, Oklahoma 73069.

This fall the Library and Equipment Section of the State Department of Education will sponsor several workshops around the state. Some of you may have already attended sessions at Goodwell, Alva, Weatherford, and Ardmore. Additional workshops are scheduled for October 30 at Northwestern Oklahoma State University in Tahlequah; November 7 at the Oklahoma City Area Vo-Tech Center; and November 14 at the Education Service Center in Tulsa. Each session will include: a discussion of the status of ESEA Title II and NDEA Title III; the film "Learning With Today's Media;" discussion groups and a panel discussion on the topic "Total Involvement in the Library Media Program." Participants on each of the panels will include an administrator, a teacher and a librarian representing different schools. Registration for each workshop will begin at 8:30-9:00 A.M. Lunches will be served in the cafeteria at approximately $2.50. Those interested in attending the November 7 session should plan to "brown-bag-it" due to a lack of cafeteria facilities.

While we are speaking of important dates, don't forget that November 11-17, 1974 is National Children's Book Week. Hopefully, by the time you read this article, your promotional plans will be nearly complete. This year's theme is "Books for all Reasons." How are you going to make this week special in your library or media center? Won't you share your ideas with other librarians across the state? The next "School Library News" I would like to devote to Children's Book Week celebrations across the state.

Another item which should now be beyond the planning stages is the promotion of the Sequoyah Children's Book Award. Children in grades 4-8 are eligible to vote for their favorite book if they have read a minimum of two books off this year's Masterlist. Voting usually takes place about the last week in January. Promotional materials such as posters, bookmarks, and masterlists are available from: Sequoyah Children's Book Award, P.O. Box 12311, Oklahoma City, Oklahoma 73112. This year's Sequoyah Committee Chairman is Mrs. Donna Denniston. The school librarians are being represented on the Sequoyah committee by Mary Elizabeth Webb from McClain High School in Tulsa.

Donna would like you to know that a workshop, scheduled for the Spring, will be jointly sponsored by the Children and Young People's Division and the Sequoyah Committee. Mrs. Rita Cain of Enid has been recently appointed to serve as the chairman of the workshop. The funds have been approved by Oklahoma Library Association, so it will be just a matter of time before you'll be hearing more about it.
We are fortunate to have had several people representing us at various meetings across the country. Hopefully, our next column will include reports of these sessions. Mrs. Ame Gorena, Secretary of OASL, of Putnam City West High School and Miss Sheila Alexander of the Library and Equipment Section of the State Department of Education attended a Legislative Workshop held at ODL. Sheila also represented us at a Joint Standards workshop in Michigan. We were also represented at ALA by Arlene Chapman of Stillwater High School. We want thanks to all of you girls for devoting your time for our behalf.

Perhaps I might begin the mutual sharing of new ideas by relating a special event held in our school September 26. That was the date of Jonathan Chapman’s 200th birthday. In case you’ve forgotten, Mr. Chapman is none other than "Johnny Appleseed," the eccentric folk hero who devoted his adult life to scattering appleseeds throughout the states of Ohio, Indiana, and his home state of Pennsylvania.

To celebrate this momentous occasion we held a Jonathan Chapman Bicentennial Festival (JCBF). The activities of the day included a sing-along session, a viewing of Walt Disney’s film "Johnny Appleseed," a reading of the tall tale entitled "A Little Black Bear Goes to School," an apple-pie-eating contest, and a contest to bob for apples on a string. The afternoon was a tremendous success and each child took home an apple and a cookbook of apple recipes to share with the family at home.

To promote this special day, signs were posted throughout the school that announced "JCBF is coming!" Naturally, the curiosity of the student body was aroused. To add to their intrigue, rebus posters which read "Are you an apple polisher?," "An apple a day keeps the doctor away," "You are the apple of my eye," etc. mysteriously appeared. Also, a week before the big event, an exhibit of books, apple products, and even an apple-head doll was displayed. The whole month of September saw much anxious anticipation.

It isn’t too late to plan a JCBF of your own. October has been proclaimed apple month. The National Apple Institute is promoting Johnny Appleseed’s 200th birthday with many free and inexpensive materials. To obtain a brochure write: International Apple Institute, 2430 Pennsylvania Avenue, N.W., Washington, D.C. 20037.

As expected, whenever a new school term begins, personnel changes occur. Tulsa Public Schools saw the following changes in their secondary schools:

Mrs. Jean Roberts was transferred from Clinton Jr. High to Bell Jr. High, to replace Miss Trean Maddox who retired.

Joy Weddington was assigned to Clinton Jr. High.

Gayle Miller returned to Gilcrease Jr. High after a leave of absence.

Mrs. Norma Dyer is now librarian at Wright Jr. High, filling the gap left by now retired Mrs. Evelyn Williams.

In Putnam City, Dr. Shirley Warren was hired as Resource Center Director of Wiley Post Elementary School.

Mrs. Gail Dillard is now Resource Center Director of Apollo Elementary School.

Western Heights hired Louise Pebbworth to serve as Librarian in their Independent School District.

The Deer Creek School System has hired Mrs. Barbara Campbell to design their new media center.

Hooker Elementary School hired Mrs. Alberta Brummett as their librarian.

Norman Schools have also witnessed a few changes. Mrs. Pam Bell will serve as the librarian of Cleveland Elementary School. Glenda Collins is a high school librarian for Norman High School. Mrs. Joann Weatherford is the new librarian at Whittier Middle School. Jackson Elementary’s library is now administered by Loma English.

HAVE A GOOD SCHOOL YEAR EVERYONE!!!

Oklahoma Librarian, October 1974, Vol. 24, No. 4
ALÁ Conference —
New York, July 1974

Irma R. Tomberlin
ALA Counselor

The annual conference of the American Library Association in New York City was the largest in the history of the Association in terms of attendance, and I think it must have been the largest in terms of the number of meetings and programs. I frequently wished that it were possible for me to be two places at once, and it was difficult to stick to a steady schedule of meetings, when there were so many exciting things to do and see in New York. It continues to be a fascinating place to visit, in spite of the crowds of people, the smog, and the outrageous prices.

Of major interest to all of us was the news of Allie Beth Martin's election to the office of Vice-President and President-Elect of the A.L.A. We are very proud to have an Oklahoman in this office, and I know that Allie Beth will provide excellent leadership for the Association and the profession during her term of office.

The new dues schedule was approved by the membership by a large margin, and will be instituted in January, 1975. There still remain questions concerning distribution of funds to divisions and round tables, but the Executive Board will meet this fall with division and round table officers to come up with answers to the questions. Much emphasis will be placed this year on membership promotion, with a view toward a membership of 50,000 members by 1976. Our sights are set high, but I think this a goal which we can achieve and which we should all support.

The Association is undergoing an internal revenue audit at the present time, and all activities of the Association are being closely monitored. It is crucial that we retain our tax-free base, and in order to do this we must convince IRS that we are indeed an educational association. The Association is better off financially at the present time, and this is very good news. This is due to increases in both membership and publishing income and also the streamlining of accounting procedures.

Much time was spent discussing the need for orientation for new councilors and the need for Council to have more time to study issues before voting on them. An increasing number of items are being brought to Council with little or no advance information, and in such a situation it is difficult to cast an informed vote. An Ad Hoc Committee was approved to develop a four-hour program to be held on the Sunday before the opening of Midwinter, 1975, to assist in professional development for councilors, and it is hoped that this will be an ongoing process.

It would be impossible in a short article to summarize all of the actions of Council, but a few of the actions are listed below:

Recommended a position of Coordinator of International Relations to be on the Headquarters staff. This would be held to low-level funding at this time.

Resolution passed supporting ratification of the Equal Rights Amendment.

Resolution requesting the Committee on Accreditation to report to Council at Midwinter on its implementation of affirmative action with respect to faculty employment and promotion, as a criterion for accreditation.

Resolution supporting the rights of scholars to discuss their findings. Strongly endorses the AAUP statement of Feb. 14 on issues of academic freedom.

Narrowly defeated by one vote, a resolution requesting that future publications of ALÁ avoid sexist terminology including forms of address which indicate marital status.

Accepted report of the Sub-Committee on Copyright. No new copyright law will come from this session of Congress. The
Register of Copyrights is urged to arrange conferences between agents for authors, publishers and librarians in an attempt to resolve differences of opinion and to expedite passage of satisfactory legislation as soon as possible.

Accepted the report of the Legislation Committee, and urges all members of the Association to study the draft proposal of the National Commission on Libraries and Information Science and to provide reactions to the members of the Legislative Committee as soon as possible.

Appointed several new committees on the recommendation of the Committee on Organization. New committees are: Joint Steering Comm. for Revision of Anglo-American Cataloging Rules; Joint ALA-Society of American Archivists on Library Archives relationships; Joint Advisory Committee on Nonbook Materials; Joint Committee on Learning Resources; Ad Hoc ALA Inter-type Library Cooperation Committee; and a Publishing Committee as a Committee of Council.

Two excellent documents presented at the meeting were: ALA Publishing Services Annual Report, and Libraries and Copyright, a Summary of the Arguments for Library Photocopying. I have a copy of each of these, if any of you would like to borrow them. A full report of the Conference will be carried in the October issue of American Libraries.

Appointments at OU Library

News Release

The following appointments have been made at the University of Oklahoma:
Dr. John Ezell, David Ross Boyd Professor and former Dean of the College of Arts and Sciences at the University of Oklahoma, has been appointed Curator of the university library’s Western History Collections.
R. Janice Donnell, former Associate Head of Catalog Department at the University of Oklahoma, has been appointed Head of Catalog Department.
Mrs. Daryl Morrison, recent graduate of the University of Illinois’ masters program in Library Science, has been appointed Assistant Information Services Librarian in charge of Interlibrary Loans.
Ms. Stella Montel, graduate of Wayne State University with an M.S. in Library Science, has been appointed Bibliographer responsible for the acquisition of gifts.
Mr. Andrew Lisowski, spring graduate with an M.L.S. from Indiana University, has been appointed Cataloger.

Tulsa Libraries Install VIEW

News Release

In an unprecedented move the Tulsa City-County Library System is installing the VIEW program in its libraries. The program is sponsored by the State Department of Vocational and Technical Education, Stillwater, in cooperation with the State Department of Education.

VIEW is currently being used in 315 locations in Oklahoma, primarily in school system libraries and counseling centers.

VIEW (Vital Information for Education and Work) is a deck of computer-size cards on which complete information about job opportunities, educational and skill requirements, salary expectations, and locations are listed.

There are currently 345 cards in each VIEW deck representing that many jobs and job clusters. The information is localized so that information in any area will be applicable where that VIEW deck is located.
A small aperture on each card contains microfilm containing four pages of information about that particular job. A viewer, which enlarges the microfilm, is required in order to read the cards.

A person takes the cards about the jobs in which he (or she) is interested, inserts them one at a time in the viewer, and reads the information.

A printout of each job and job cluster is available so that career information may be given the patrons for their personal use.

VIEW was originally instigated by the State Vo-Tech Department in order to make more job information available to Oklahomans. The VIEW decks are used extensively in counseling and career education activities.

The number of cards in the decks continues to grow as more jobs are isolated, the decks are updated annually to keep information current, and all information is localized as nearly as possible.

Career information service is furnished free to any library which has a microfiche viewer or which agrees to purchase one and make the information available to their patrons.

In charge of the VIEW program for the Vo-Tech Department is Les Miller, Stillwater. Any librarian who wishes to take advantage of this program should contact Mr. Miller or Jack Taylor with the State Department of Education.

Vo-Tech Librarians Meet

News Release

A state-wide meeting of librarians for Oklahoma's Area Vocational-Technical Schools was held in August during the annual vo-tech teachers' conference.

The growing number of libraries and resource centers in the vo-tech schools and the benefits to be derived from such a meeting led to the decision to conduct the seminar.

Two one-half day seminars were con-
ducted for the librarians on August 13 and 15. Some 20 librarians from throughout the State attended. The participants met in the library of the State Department of Vocational and Technical Education, Stillwater.

Coordinating the seminar was Nancy Skach, librarian for the state vo-tech department. Assisting was Charyl Winslett, librarian for the Caddo-Kiowa area vo-tech school Ft. Cobb.

Among the topics discussed were organization and services of the state vo-tech library, cataloging procedures and systems for specialized vocational collections, media and equipment, material sources, free materials, and effective library room arrangements.

Providing the librarians with a common system of organizing libraries is a major goal of the seminar, Mrs. Skach said. This is the first time the vo-tech librarians have met as a group.

The state vo-tech library has grown into a sizeable collection incorporating most of the texts used in vocational classes throughout Oklahoma, in addition to periodicals and national clearinghouse materials.

Mrs. Margo L. Murphey received the B.A. degree from Oklahoma City University and the Master of Library Science degree from the University of Oklahoma. She was named Instructor, Assistant Librarian in Physical Sciences and Engineering.

Miss Harriet S. Alexander of Blytheville, Arkansas, was named Instructor, Assistant Reference Librarian for Special Collections. Miss Alexander holds the B.A. from Arkansas State University, the M.A. in history from Memphis State University, and the M.S. in Library Science from the University of Illinois.

Norris Maxwell Appointed at OSU Library

News Bureau
Division of Public Information
Oklahoma State University

Norris K. Maxwell, a native of El Paso, Tex., has joined the Oklahoma State University library staff as assistant professor and assistant librarian.

Maxwell, a lieutenant-colonel, U. S. army, retired, previously was on the staff of the University of Texas medical branch library in Galveston where he served as associate director for public services.

The new assistant librarian served 21
years in the military service before taking up a second career in librarian-ship with a master's degree from the University of Texas.

He held an appointment at the University of New Mexico as public services librarian for eight years.

While in the U. S. infantry, Col. Maxwell served as intelligence staff officer for three years in Germany. He was a U. S. military advisor in Korea and held a position as instructor at the infantry school in Fort Benning, Ga.

Maxwell and his wife, Katherine, live at 623 Ute Drive. Their two children are twins, Susan, of Albuquerque, N. M., and Stephen, a medical student at the University of Texas in San Antonio.

Planning Group on School Libraries for the International Federation of Library Associations.

From 1957-62 she was supervisor of school libraries for Coffeyville Public Schools, Coffeyville, Kan. From 1953 until 1962, she was also librarian at Coffeyville Junior College.

She received her bachelor's degree from Kansas State Teachers, Pittsburg, Kan., in 1948; her master's degree from the University of Denver, Colo., in 1956, and her doctorate from OU in 1970.

Dr. Frank J. Bertalan resigned as director of the OU school to take a similar position at Texas Womens University, Denton.

Acting Director Named for OU School of Library Science

Office of Media Information
University of Oklahoma

Dr. Frances Laverne Carroll has been appointed acting director of the University of Oklahoma School of Library Science.

Miss Carroll, a specialist in school librarianship, is an associate professor of library science and has been at OU since 1962. She is currently chairman of the

OU Libraries Receive Japan Foundation Grant

Office of Media Information
University of Oklahoma

Bizzell Memorial Library at the University of Oklahoma will receive at least 500 books and journals relating to Japan, purchased with a library resources grant to OU from the Japan Foundation.

The $3,600 gift is the first to OU from the two-year-old foundation, a Japanese government agency promoting the study of that country.

Dr. Sidney D. Brown, professor of history and chairman of the OU Asian Studies Committee, said the grant will enable OU to order both English and Japanese language books directly from Japan through the foundation.

"We'll send the order list to Tokyo and the foundation will purchase them there and ship them here at no expense," Brown said. He expects completion of the acquisition by December.
Among the expected purchases will be the complete works of Natsume Soseki, most highly regarded of modern Japanese novelists.

Also expected to be acquired are Japanese-English dictionaries, general history studies, literary translations and bibliographies.

"Some of the Japanese books will be used to support the Japanese language instruction program, which has recently been revived on campus," Brown said. "Japanese was taught at OU in the '40s but not again until last year."

OU is one of 10 American universities which has received the $3,600 grants from the foundation for the purchase of books and journals relating to Japan.

Dr. James K. Zink, director of libraries at OU, will administer the grant, while members of the OU Asian Studies Committee will select the volumes to be ordered.

ILL and Warm Bodies,*
or Oklahoma's First Interlibrary Loan Workshops

Mary Hardin
Interlibrary Loan Librarian
Oklahoma Department of Libraries

From the land of the wavin' wheat to the rolling hills of Oklahoma, over 200 librarians and trustees gathered in the month of May to attend the first annual (hopefully!) Interlibrary Loan Workshops. The weather was beautiful, and the chicken, in various forms, was delicious.

Virginia Boucher, Head, Interlibrary Loan Service at the University of Colorado and Chairman of the Interlibrary Loan Committee of the Reference and Adult Services Division of the American Library Association, conducted the three workshops. The workshops, co-sponsored by the Oklahoma Library Association and The Oklahoma Department of Libraries, were held at Western Plains Library System, May 13th, 14th, and 16th respectively. Planning for the workshops was funded in part by the Oklahoma Department of Libraries' Dorothea Dale Continuing Education Fund.

Mrs. Boucher in her opening speech "You Only Get What You're Smart Enough to Ask For or, Interlibrary Loan in a Nutshell" spoke to the point on day to day procedures necessary for the "warm body," on the other end of the ILL request, to interpret the needs of the patron. This means getting as much information from the patron as possible, verifying the request as much as possible locally, filling out requests properly, etc. Also featured was the OTIS operation, the vehicle most libraries use for obtaining interlibrary loan materials, in which Mrs. Boucher depicted the user and his re-

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Service
is our NAME

Academic Library Service
141 N.E. 38th Terrace
Oklahoma City, Oklahoma 73105
(405) 525-9406

WHOLESALE BOOKSELLERS
Books of All Publishers
quest going through the various levels until the request is completed.

Inspired by the consultant’s speech we became the library users as well as the librarians. We discovered that some even failed to ask the name of the book when the patron said, “I want a book.” Indeed, we all needed to “upgrade our interlibrary loan skills” and COMMUNICATE!

The afternoon discussions and later the evaluations brought to our attention the very reason many of the participants were there. THE UNDERGRADUATE! It was felt that Oklahoma librarians must address themselves to this problem. As it stands now, the undergraduate is being served through the public libraries. The feeling was that a more honest approach should be taken. Loan to undergraduates is no longer unique.

Attendees at the Clinton and Oklahoma City workshops sent a resolution and letters to the major universities, the Oklahoma Department of Libraries, and OLA expressing their concern. Thinking realistically, the participants understood that with increased services, appropriate public officials must be made aware of the need for adequate funding for libraries and specifically the Oklahoma Department of Libraries.

The concensus was that in addition to the problem of how shall the undergraduate be served and who shall serve the undergraduate, other problems such as more publicity for interlibrary loan, better and more communication, more workshops should be considered.

In the final evaluation of the workshops, we cannot ignore what the participants are saying. Next year's ILL Committee has much to do, as do future committees, in meeting our commitment to service.

Mrs. Boucher’s reference to the people on each end of the Interlibrary Loan request.

"Circus, Circus" at Ardmore

Jan Hood
Children's Librarian,
Ardmore Public Library

We had a very exciting summer program. Over 270 children registered! The attendance was great throughout the summer.

We began our program with a large "Circus." Children came from everywhere in the city. Calliope music and circus decorations greeted the children arriving. Our program included a clown with balloons, a tumbling act, a drummer (for sound effects), a comic lion taming act, and finally a real magic show. The entire event was hosted by a ringmaster completely attired in a cutaway suit and red cape. Approximately 365 attended this opening activity.

During the summer weeks we had circus movies, stories, and various related crafts. Toward the close of the program,
Mrs. Lil Williams, Ardmore Little Theater director, came to the Library and put clown makeup on the children. They loved this.

For our closing activity, we had a "circus party" and "watermelon feast." The ringmaster returned to talk with the children and to host the event. Children came in circus costumes and makeup. The costumes were unbelievable. Even the pre-schoolers came all dressed up. Watermelon was served and everyone had a good time. Approximately 350 attended this event. Both TV and the newspaper were here for coverage.

During the summer we had 1,647 children to attend the program. The ages ranged from three years through sixth graders. Some children read as many as 100 books each.

Children's Science Book Fair

Marge Farwell
Stovall Museum

Wonders of the World: A Children’s Science Book Fair will be presented for children at Oklahoma University's Stovall Museum of Science and History November 10 through November 24.

The books, 111 selected outstanding science trade books for children published in 1973, will be displayed in a setting of related museum exhibits. Demonstrations of scientific experiments will highlight each classroom visit. The children will have the opportunity to converse with graduate students engaged in scientific activities related to their field of study. Single classroom visits will be scheduled 1½ hours apart to allow each child time to browse through the books.
and peruse his favorite interests. The books will be available at Stovall Museum until January 1 to enable the children to return individually to the museum to continue their reading.

The list of books was compiled by the Book Review Sub-Committee of the National Science Teachers Association — Children's Book Council Joint Committee. The books were selected on the basis of their accuracy, readability, format, and general value.

The books cover a wide range of subjects including Animals and Birds, Astronomy and Space, Chemistry and Physics, Earth Sciences, Engineering and Construction, Environment and Conservation, Fish and Marine Life, Flowers and Trees, General Sciences, Life Sciences, and Mathematics.

The Book Fair is sponsored jointly by OU's Stovall Museum and the School of Library Science in cooperation with consultants from the School of Education and the Norman Public Library.

The purpose of the Book Fair is to introduce children to the joys of reading and learning about science. Its secondary objective is to acquaint teachers, parents, librarians and others with the variety and quality of science books published especially for children.

The museum hours during the Book Fair, November 10 through 24, are as follows:

Monday through Saturday .......... 9 to 5  
Friday night  ......................... 7 to 10  
Sunday  .............................. 1 to 5

Special events scheduled at Stovall Museum during the Book Fair include:

Sunday, Nov. 10, 1 to 5 — Openhouse for teachers, librarians and others to preview the books. 2 p.m. — Puppet show, "Three Little Pigs and Ecology."

Friday, Nov. 15, 8 p.m. — Program presented by international students at OU.

Sunday, Nov. 17, 2 p.m. — Lecture, "Insects That Frighten People" by James Biggs, zoologist.

Friday, Nov. 22, 8 p.m. — Observatory/  
Stovall Museum Openhouse.

Sunday, Nov. 24, 2 p.m. — Science-related program.

Teachers are invited to bring their elementary classes to the Book Fair. Reservations are necessary on weekdays from 9 to 3. The Fair is open to the public at all other times. Families and interested individuals are invited to examine the books and see the exhibits. Posters are available upon request.

For additional information on reservations write or call Stovall Museum, 1335 Asp, Norman, Oklahoma 73069 (phone: 405/325-4711).

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**Evening Courses to be Offered at OU**

*Irma Tomberlin*

University of Oklahoma

Four courses offered by the School of Library Science at the University of Oklahoma are being scheduled in the late afternoon or evening during the spring semester, 1974-75. Although limited in the number permitted to enroll, these courses may be of interest to librarians in the area. For information on admissions and enrollment procedures, contact the Office of Admissions and Records (Evening Classes), or the School of Library Science at the University.

The courses are:

*L.Sc. 5633 Medical Librarianship — Tuesday, 4-7, Health Sciences Center, Leonard Eddy. Prerequisites: Reference materials and permission. 3 hours credit.*

*L.Sc. 5723 School Libraries—Wednesday, 7-9:30, Bizzell Library 104, Dr. Laverne Carroll. Prerequisites: 15 hours of Library Science, or permission. 3 hours credit.*
"The Unwritten Book"
—Sculpture by Angus Kent LaMar

Dee Ann Ray
Western Plains Library System

The Weatherford Library Board decided some months back that a piece of sculpture was needed as a focal point in the new Weatherford Library Building. They began the search for a sculptor. Several names were considered, however, when Angus Kent LaMar of Chickasha visited with the board and presented his preliminary sketch of a proposed piece of sculpture, the board was so enthusiastic that they almost forgot to ask what it would cost.

The money for the sculpture was raised by the board members through donations. We learned later that we might have tried for matching funds through the Oklahoma Arts and Humanities Council or through the National Foundation for the Arts. The money had, however, already been raised and the Board members decided to spend it as they had promised when collecting it.

The ladies of the Weatherford Library Board have had a working reputation for the more than eight years they have been endeavoring to support libraries and library service in the Western Plains Library Sys-tem. Their enthusiasm and willingness to work have been really exciting to watch and work with. Their efforts have resulted in a new library building for the Weatherford library in the WPLS and in many fine programs for the community. Now, they have gotten another finishing touch for the library in "The Unwritten Book."

"The Unwritten Book" is constructed with mild rolled sheet steel and welding rod. The detailed areas such as the face, hands, feet, etc. were built up with all welding rods. It took Mr. LaMar approximately ten weeks to complete the sculpture. She is standing on a book that is old and large enough to support her. This represents all the books of the past. She is holding a book in her left hand representing the present and she is reaching out for the future or the books yet to be written. This is symbolized by the book cover with the open areas to show its emptiness.

Weatherford Library Board members were much impressed with the preliminary sketch presented by Angus Kent LaMar. He had put into his sketch the ideas he had of the library. It was just what the library board members had been looking for.

Mr. LaMar lives near Chickasha. He is twenty-seven years old. He attended the University of Oklahoma, doing undergraduate work in sculpture, basic drawing
and liberal arts in 1965. He then attended Oklahoma College of Liberal Arts in Chickasha, earning his BFA in Professional Art. A Professional Art Degree constitutes the equivalent of a major in each of the major fields of art. From 1969-1970 he attended the Institute Allende, Fine Arts Division of the University of Guanajuato at San Miguel de Allende, Guanajuato, Mexico. He was awarded an MFA while there, with a thesis titled “Communication Through Design and Composition by Expressionistic Painting”.

In 1969 he continued private study in sculpture with Derald Swineford, Oklahoma Art Association, National Woodcarvers Association, Delta Phi Delta. He also studied in 1968 with Clark Bailey.

His teaching experience includes an Assistantship in Silverwork at Instituto Allende in 1969; Instructor in Sculpture, Silverwork and Water Color at the Instituto Allende in 1970. Since he has been instructor in Oil Painting and Metal Sculpture at the Caddo-Kiowa Vo-Tech School, Fort Cobb.

He has received a number of awards and has held several one man shows. He has sold a number of commissioned pieces of sculpture in the last three years. He is currently working on a 20 foot sculpture for the Sons of Norway Lodge in California. The sculpture will be a skier—“Snow Show Thompson” to be placed on Broyl Ridge by the ski museum near Lake Tahoe, California.

Everyone who has seen “The Unwritten Book” is excited about its message. Mr. LaMar’s techniques have created more than a piece of metal sculpture. He has told what a library is and should be and what libraries and books do for people. From every angle, “The Unwritten Book” is pleasing to the eye. The little girl is almost real looking. She will be placed on a pedestal in the inside front of the library and lighting has been arranged to show her off to all who come by the library.

See what dreams can lead to—and it was fun in the doing.

Nancy Fowler Named Humanities Librarian at OSU

News Bureau
Division of Public Information
Oklahoma State University

Nancy B. Fowler has been promoted from assistant humanities librarian to humanities librarian on the library staff at Oklahoma State University. She succeeds Helen Donart who retired as humanities librarian in July.

Miss Fowler holds the bachelor of arts degree in Russian from the University of Oklahoma and is working toward the master’s degree in that field at present. She earned the master’s degree in library service at the University of Washington.

Miss Fowler came to OSU from a position at the College of the Virgin Islands in St. Croix, U.S. Virgin Islands. In the summer of 1974 she was the recipient of a scholarship to study Czech and Slavic children’s literature at the International Youth Library in Munich.

After returning from Europe, she attended the Summer Slavic workshop at Indiana University. Her previous experience also includes appointments as a teacher of Western Civilization and the Classics at the college level.

Miss Fowler began her duties as head of the humanities division Sept. 1.
Christopher Columbus Society Papers Received by OSU

News Bureau
Division of Public Information
Oklahoma State University

Early Italian immigration into Oklahoma is the subject of a gift collection recently acquired by the Oklahoma State University library, Dr. Roscoe Rouse, director, reports. Handwritten ledgers, journals, society minutes, and other records dating back to 1880 and written in the Italian language comprise a 75-piece manuscript collection received from the defunct Christopher Columbus Society of Krebs, Okla.

The unique collection was uncovered by a graduate student in history, Kenny L. Brown, of McAlester, who was writing a paper on a related subject. His inquiry in the region brought to light the materials which were stored in the delapidated former quarters of the Society.

"These materials are important to the history of our state, and even to the study of immigrating groups of the United States," Rouse said.

"They will be preserved in the OSU library for research purposes and will also be available to Oklahomans who are interested in genealogical research."

The records include large numbers of names of Italian origin, sometimes including birth and death records.

Oklahoma Authors
(Continued from Page 5)

my character is valid and alive, he or she will tell me the story. All that I, the author, have to do is write it down. That, of course, is an oversimplification. On second and third drafts, the critic within the author must work with much greater control, must take the raw material of plot and character, and shape it into a plausible, well-motivated human experience.

I have strong opinions on the role of the...
novelist and do not consider it the writer’s domain to serve as missionary, evangelist, minister or soul saver. We must leave that to the theologians and philosophers. The only responsibility of the novelist is to record the human experience as honestly and as accurately as he sees it. The important words there are “as he sees it.”

Good writing is man’s spirit, and man’s spirit is so much more than the morality of trying to keep a good conscience. It is the struggle, the compulsion, the passion, the pain of being alive.

To share this spirit with one reader or one million readers is this writer’s dream and goal.

And that’s about it.

Enough of the David Copperfield stuff

Supplementary Pamphlet File
(Continued from Page 17)

APPENDIX I

SOURCES OF SUPPLEMENTARY MATERIALS


Child Welfare League of America. 67 Irving Place, N.Y., N.Y. 10003.


Educator’s guide to free materials. Paul T. Cody, ed. Educator’s Progress Service, Randolph, Wisconsin. 53956. Revised annually. $7.50

Encyclopedia of Associations. Gale Research Book Tower, Detroit, Mich. 48226. Excellent source. In each major division there are many associations that have materials related to the social sciences.


Institute of International Education, 800 Second Avenue, New York, N.Y.

A Library of 1,500 free pamphlets: Titles and sources for every librarian and teacher. 1974. $3.95. From Dale E. Shafer, Library consultant, 437 Jennings Drive, Salem, Ohio. 44460.

O’Hara, Frederic J. Over 2,000 free publications: Yours for the asking. (Signet Reference O3691), 1968, New American Library. 95 cents.


Vertical File Index. H. W. Wilson, 950 University Ave., Bronx, New York. 10452. Published monthly except August.


JOURNALS THAT LIST SUPPLEMENTARY MATERIALS

American Libraries
Library Journal
RQ
Top of the News
Wilson Library Journal

APPENDIX II

AUTHORITY FOR SUBJECT HEADINGS

All suggested sources in Part I of this study were reviewed as possibilities for an authority list. None seemed suitable for our purpose. A thorough study of the ERIC Thesaurus of Descriptors showed many advantages to its use. It was adopted as the authority list for our file.

The advantages are:

1. The descriptors fit the contents of our file very well. They cover all areas of interest in the social sciences.

2. The headings are specific enough to eliminate many subdivisions.

3. The list doesn’t use inverted headings.

4. It is kept current with new descriptors listed regularly in Research in Education.

5. By assigning all pamphlets within a division the number already assigned in the Thesaurus all related materials file together. A simple “cutting” system devised for our purpose simplifies filing and finding individual pamphlets within the main areas.

6. Because all related materials receive the same number there is no need to write the subject heading on the pamphlets. This saves a great deal of time.

7. The number assigned to the main division plus the number assigned to the specific heading is recorded on the upper right hand corner of the pamphlet. This notation is also on the corresponding folder. Materials are filed by number rather than subject heading — a much faster system — therefore, another time saver.

8. The possibility of adding a decimal to the number makes this system very flexible and adaptable to new subject headings or subdivisions.

9. Patrons may find materials by going to the catalog for supplementary materials or directly to the file drawer where the subject headings are clearly visible. Easy access means greater use.

10. Under each heading in the Thesaurus there are suggestions for “narrower terms” (NT), “related terms” (RT) and “used for” terms (UF). This is helpful in the process of original cataloging insuring specificity and accuracy.
11. The ERIC Thesaurus is also available to the patrons for use. It will suggest to them "narrower terms" (NT) and "related terms" (RT) where materials of interest might be found. No other such aid for pamphlets was found.

List as found in the ERIC Thesaurus Descriptor Group List

320 LIBRARY MATERIALS
Abstracting
Annotated Bibliographies
Atlases
etc.

List as we have adapted it for our purpose and use
320 LIBRARY MATERIALS
A1 Abstracting
A2 Annotated Bibliographies
A3 Atlases
etc.

A pamphlet on Abstracting would be labelled:
320
A1

The corresponding file card and the drawer divider would read:
320
A1 Abstracting

REFERENCES

6. --------. p. 23.
10. Miller, op. cit. p. 15.
11. Gould & Wolfe, op. cit. p. 82.
13. --------. p. 17.
15. Condit, op. cit. p. 54.
17. --------. p. 57.

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Jones, Margaret. Pamphlet classification. RO, 6 (Spring 1968), 17-19.


Public Affairs Information Service Bulletin. Public affairs information service. N.Y.


Veitch, Natalie. Free and Inexpensive. RO, 12 (Fall 1972), 63-65.


MINUTES OF THE EXECUTIVE BOARD

The Executive Board Meetings of The Oklahoma Library Association are OPEN MEETINGS
All members are invited and encouraged to attend
October 25, 1974, Tulsa City-County Library
November 15, 1974, Faculty House, OU Health Sciences Center
December 13, 1974, Oklahoma City University Library
January 17, 1975, University of Oklahoma Library
ALL MEETINGS BEGIN at 10:00 a.m.

Date: June 21, 1974
Time: 1:00 P.M.
Place: Faculty House, Health Sciences Center

Members Present: Leonard Eddy, Elizabeth Geis, Irma Tomberlin, Jim Wilkerson, Mary Esther Saxon, Josh Stroman, Frances Kennedy

Guests Present: Oliver Delaney, Donna Denniston, Ruth Anne Brown, Gerry Willingham, Anne K. Hoyt, Sheila Wilder Hoke, Jim Stevenson, Mae Jennings, Ruby Ewing, Della Bennett, Sue Harrington, Laura Rucker, John Chaffin, Ruth W. Winder, Ken Tracy, Carol Tanzer, Rita Cain, Mary Beth Webb Ozmun

The president called the meeting to order. Minutes were read and approved after three typographical corrections.

Josh Stroman gave the treasurer’s report. Balance in checking account as of 21 June 1974 was $4,068.68. Also reported was the 1974 ALA conference expenses and income. These are attached to the minutes.

Irma Tomberlin gave the ALA Councillor’s report.

(1) She has received the minutes of both the Board elections but no agenda for the New York meeting.

(2) ALA members should express concern to their Senators and Congressmen over the passage of House Bill No. 69. This bill contains amendments concerning elementary and secondary education programs, provisions for legality establishing a Library and Learning Resource Office in HEW.

(3) The Senate Judiciary Committee has been working on a version of the Copyright Bill but it will not get to the House in time for passage this session.

(4) Congress did authorize mailing of the Congressional Record by 2nd class instead of 1st class mail which will result in an annual savings of $6,000,000.

There was no Program Committee Report.

The Chapter Relations Committee reported excellent response to the Interlibrary Loan workshop. Large groups attended with a good cross-section. The committee asked that money left from these workshops be earmarked for workshops in the next year. The president said there should be no problem requesting funds without specific earmarking.

Mary Beth Ozmun, chairman, Membership Committee, requested that everyone publicize that new members joining OLA after July 1 would be considered paid up members through 1975.

Leonard Eddy reported that the Committee Chairman list was not yet complete but would be shortly.

Communications received in the last month were dispensed to the proper source for reply.

Under old business it was reported that an audit of the OLA Treasurer’s records will be done. The treasurer will be bonded. A letter was written to Holiday Travel Service protesting unauthorized use of the OLA name.

The Executive Board should be concerned with updating the Handbook and Policy Guide.

Action on the Union List of Serials will be deferred until Dr. Rouse submits a recommendation in early fall.

Evaluation of the continued existence of the Right to Read Committee will be deferred until after ALA.

Irma Tomberlin reported that the O.U. School of Library Science had received 3 DHEW master’s fellowships for fall and that if anyone knew of interested applicants to have them contact the school as soon as possible.

Under new business Leonard Eddy reported he had received a call from one of the Oklahoma City school librarians concerned that 7 out of 12 Learning Resource people were being assigned to work with exceptional children on a one to one basis instead of directing the resource center. Mr. Eddy had talked to Thelma Jones who advised that no action should be taken at this time since these reassignments may be based on compliance to Title I funding guidelines. Action was deferred.

Leonard Eddy requested that $131 be authorized to the Oklahoma Association of School Librarians for postage for a retirement party announcement for Elizabeth Geis. A motion was made and seconded authorizing the request. The motion carried.

A motion was made and seconded to authorize expenditure for a tribute to be presented from OLA to Allie Beth Martin at ALA on her recent election as President-Elect of ALA for 1974-75.

Leonard Eddy presented a proposed budget of $15,650. After discussion, revisions were made raising travel expenses from $1,800 to $2,500, program implementation from $3,800 to $4,000, and the miscellaneous fund from $1,200 to $1,500. Also included was a new provision for $700 to pay the salary for the legislative liaison member of the Library Development Committee. The proposed total budget of $17,550 was adopted.

It was announced that the OLA Executive Committee will not meet until Friday, August 16th at the Oklahoma Department of Libraries at 10:00 A.M.

There being no further business, the meeting was adjourned.

Respectfully submitted,
Mary Esther Saxon
Secretary
Date: August 16th, 1974
Time: 10:00 A.M.
Place: Conference Room, ODL, Capitol Building

**Members Present:** Jim Wilkerson, Mary Esther Saxon, Josh Stromman, Elizabeth Geis, Ima Tomberlin, James Zink, Frances Kennedy

**Guest Present:** Ralph Funk and Esther Mae Henke

The vice-president called the meeting to order. Minutes were read and approved.

Josh Stromman gave the treasurer's report. Balance in checking account as of 16th August, 1974 was $3,661.91.

Ima Tomberlin gave the ALA Councillor's report from the ALA meeting in New York. (The report will be published in the *Oklahoma Librarian*.)

Dr. James Zink reporting for the Oklahoma Librarian reported Duane Meyers had resigned as editor of the *Currents* Column. Doubleday Publishers have cancelled their advertising in the journal in a general policy of cutback on advertising. There has been some interest indicated by subscription services that they be given better rates than those to book publishers.

Esther Mae Henke, Federal Relations Coordinator, said that ALA urges continued support for a White House Conference on libraries.

Ralph Funk urged support of State Question 497 in the August 27th election. If amendment passes Rep. Dunn will call for law revision.

Jim Wilkerson reported that the Program Committee for OLA Convention has met and the theme will be Funding is Fundamental. Dates are April 10, 11th, and 12th at the Sheraton Inn Skyline in Tulsa.

Frances Kennedy reported that flowers were sent to Allie Beth Martin as the new president-elect of ALA during the annual meeting in New York from OLA. The bill was allowed.

A letter was read from Dee Ann Ray announcing the OLA Legislative Workshop to be held September 27th at the Oklahoma Department of Libraries and requesting $1,250 from the Program Implementation allotment of OLA Budget. This request was authorized.

Esther Mae Henke agreed to send a list of trustees of libraries in Oklahoma as requested by June Bulin for Dr. Floyd Golden, current head of the Trustee Division of SWLA.

The budget request for $150 from the Children and Young People's Division for a workshop to be held in early March, 1975 was approved. A Sequoyah Committee request for $500 for bookmarks and posters which when sold would go back into the budget was approved.

A request from Bill Lawry, director of Pioneer Multi-County Library to advertise a train trip for which he has made arrangements to Galveston for SWLA with OLA official sanction was authorized.

Meeting places and dates for the 1974-75 OLA Executive Board were approved. The next meeting will be held in Library Council Room, Bizzell Library, University of Oklahoma at 10:00 A.M., September 20th.

Respectfully submitted,
Mary Esther Saxon
Secretary
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