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Oklahoma Librarian, January, 1978 Vol. 28, No. 1
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All dues are annual and payable by January 1. For a member ship form contact the Executive Secretary.
President's Message

Where does the money go?
Only a few years ago the Oklahoma Library Association had a comfortable savings account. As recently as 1974 when I served on the Executive Board as Secretary there seemed to be funds available for all desired activities. What happened?

We grew. This year our membership will exceed 1000. The diverse interests of those members are expressed through numerous committees, division and roundtable activities. These activities range from projects of general interest and benefit such as those of the Library Development Committee to projects specific to the interests of a smaller segment of the membership such as those of the Printing Arts Roundtable. Some are funded wholly by the Association and others are to a degree self-supporting.

The administration of such an organization is a large and expensive task. In 1975 an Executive Secretary was hired for the Association. As the Association grew it became more and more difficult for the officers to handle all the administrative work. Serving as an officer in this associ-

ation is a time-consuming task at best and would be an impossibility for this President without the assistance of the Executive Secretary. $2,400.00 of this year's budget is allocated for the Executive Secretary's salary. We have paid extremely low salaries to both persons who have held this position and have received a great deal in return. Next year the salary must be increased. Other administrative costs this year include the purchase of a typewriter, office supplies and the printing, postage and telephone expenses required to communicate with the membership. We have projected a total of slightly more than $6,000 for all general administrative costs.

Maintaining relations with regional and national associations is a second major expense item. Included in this category are affiliations and donations (chapter dues paid to ALA and SWLA, and donations to the Freedom to Read Foundation and the ALA Washington office) and travel expenses for officers of the Association. Oklahoma's ties with SWLA are strong as are our interests in that association. The OLA President and President-elect represent those interests on the SWLA Executive Board and SLICE Council which meet during the ALA Annual and Midwinter meetings and SWLA Conferences. These meetings also provide an opportunity for OLA officers and the Executive Secretary to meet with their counterparts from the other SWLA states. Meetings for state association officers and executive secretaries are held during ALA meetings as well and it is of course necessary for our ALA Councilor to represent OLA at ALA Council meetings. Our travel budget is an investment in informed and knowledgeable leadership for the Association. Fortunately some officers are employed by institutions which willingly pay all or part of their expenses to regional and national meetings, but I believe the Association must be ready to assume these costs when necessary. The projected budget this year for travel, affiliations and donations is $2,800.00.

The fact that you are reading this message is an indication that you receive and read the OKLAHOMA LIBRARIAN. $7,000 is allocated for the publication of this journal. It is the voice of the Association. Through it we are informed of Association activities and we share information about our institutions and professional concerns, interests and accomplishments.

The budget for the Library Development Committee this year is $1900. During the past few years the work of this committee has become much more visible. This committee has represented library interests through its work with legislators and has created a well-organized network of librarians and lay persons. Library Legislative Day and the reception for legislators and librarians has become an important annual Association activity (reminder: to be held this year on
Communicate in '78

—an OLA Conference Preview

Cathy Audley
OLA Publicity Committee Chairperson
Tulsa City-County Library

A three-day whirlwind of appealing exhibits, speakers, workshops, entertainment, lunches, and just plain communication is in the offing for librarians planning to attend the 1978 Oklahoma Library Association Conference.

And, yes, you should plan now to attend! It's all happening Thursday, Friday and Saturday, March 30, 31 and April 1 at Tulsa's Sheraton Inn — Skyline East.

The theme is "Communicate in '78," and that's what we're going to do.

Arrive early Thursday. You'll want to have plenty of time to browse through the exhibits, get reacquainted with old friends, meet new ones, register between 9:30 a.m. and 1:30 p.m., and share in refreshments.

The OLA Executive Board will meet at noon while the rest of us are preparing to attend the first general session scheduled to begin at 1:30 p.m. OLA President Anne Rounds will preside over the business meeting which will include an introduction of the exhibitors and reports from OLA committees.

"Commercial Data Bases: A Survey of the State of the Art" is the subject of a 3 p.m. program sponsored jointly by the Automation Roundtable and the College and University Division. Guest speaker Carolyn M. Cox, Assistant to the Director of AMIGOS Bibliographic Council, will examine existing and anticipated data bases — their costs, availability, content, value, and shortcomings.

The Technical Services Division will also meet at 3 p.m. when John Humphrey of Forest Press will discuss changes and alterations in the new edition of Dewey as they relate to contemporary libraries.

If you are a new and/or confused member of OLA, Membership Committee members invite you to join them from 4:30 to 5:30 p.m. for a special orientation to OLA purposes, philosophies and inner-workings.

Now, get ready for a special treat. Charles "On the Road" Kuralt will highlight his 17 years as a CBS News Correspondent and offer us a glimpse of "America Behind the Headlines" when we gather for the second general session and dinner Thursday at 7 p.m. The annual awards presentation will also be a part of this session.

Charles Kuralt travels down the back roads and through the small towns of America encoun-
tering people who become the subjects of his stories, which can be seen weekly on the CBS “Who’s Who” series. For nine years, Kuralt’s “On the Road” features were broadcast as segments of “The CBS Evening News with Walter Cronkite.”

Traveling in a 25-foot van with a camera crew of four, Kuralt crisscrosses the nation, keeping an eye out for kite fliers, fiddle makers, cowboys, mountainmen, lumberjacks, beer can collectors — anybody with an engaging way of life and an interesting story to tell.

He’ll be telling us his story Thursday and how he “communicates in ’78.”

It may be a long evening Thursday, but it’s worth it. At 9:30 p.m., the Social Responsibilities Roundtable will host a showing of ALA’s controversial film, “The Speaker.” A favorable and an unfavorable reactor will each give their impressions of the film following the showing, then the floor will be open to audience discussion.

“Gauging the Government” is the subject of Friday morning’s breakfast program sponsored by the Library Development Committee. City, county, state, and federal government officials will discuss how to maintain a direct open line to government — the first major step in making government work for your library.

The Public Libraries and Reference Divisions will take you from government to “Science Fiction in Libraries,” the topic of their 10 a.m. program featuring Hal W. Hall, author of Science Fiction Book Review Index, 1923-1973. Special Formats Librarian at Texas A&M University, Hall will cite selection and reference tools useful for librarians and discuss several special collections of science fiction around the country.

“Trends in School Library Media Programs” is also on the schedule for 10 a.m. when the Oklahoma Association of School Library Media Specialists will present Dr. Philip Baker, Coordinator of Instructional Media Programs for Stamford, Connecticut, Public Schools.

Friday has been designated a special day for library trustees. The Trustees Division is taking a new approach this year by offering a day-long series of programs for new trustees that will run simultaneously with a series designed for experienced trustees.

Programs for new trustees include: “How to Keep Your Meeting from Running Amuck,” presented by Mrs. George Lyle, Chairman of the Oklahoma Parliamentarians from 10 to 11 a.m.; “The Sins of Budgets,” from 11 a.m. to noon, by Dr. Chuck McClure of the OU Library School; and, “How to Build the Perfect Board” (or at least one that won’t sink) by Dr. Bruce Shuman, also of the OU Library School, on the agenda for 2:15 to 3:30 p.m.

Experienced trustees should be able to pick up some new ideas at the following programs: a local government official will offer hints on “How to Get Along with Public Officials” from 10 to 11 a.m.; “Group Dynamics” or “How to Prevent Group Collapse” will be presented by Dr. Flavil Yeakley of the University of Tulsa’s Communications Dept. from 11 a.m. to noon; and, from 2:15 to 3:30 p.m., library system public information officers Ann Adams and Cathy Audley will discuss “How to Bring Madison Avenue to Gotebo, Oklahoma” or “How to Get Library Copy on Page One.”

We’ll all get together at noon Friday for a final update on plans for the upcoming Governor’s Conference on Libraries and Information Services, a pre-White House Conference. A Conference Steering Committee member will be the speaker for the third general session and luncheon.

Everyone should find something of interest in the array of programs scheduled for Friday afternoon beginning at 2:15 p.m.

Jane Anne Hannigan, Associate Professor of Columbia University’s School of Library Service, will be the Library Education Division’s guest speaker. She will discuss media in relation to library education, then, following the presentation, will field questions from the audience.

“Publishing in Oklahoma — Past and Present,” sponsored by the Printing Arts Roundtable, looks like an interesting program to be presented by Professors L. E. Carter and C. J. Holland, both of the OU School of Journalism. In a literally illustrated presentation, Carter and Holland will contrast the Native American printing office of the
nineteenth century and its hand-set, hand-printed newspapers with today's newsrooms and pressrooms where stories are edited by computer and printed from photographic plates.

Intellectual freedom for children is the subject of a thought-provoking program being co-hosted by the Intellectual Freedom Committee and the Children's and Young People's Division. Title "In Loco Parentis: The Librarian and the Child's Right to Read," the program features Kenneth L. Donelson, Professor in the Department of English at Arizona State University, Tempe, Arizona, and active member of the National Council of Teachers of English. Donelson's presentation will be followed by discussion from a reactor panel. A collection of children's books which have been banned will be on display during the program.

A meeting of members of the Interlibrary Cooperation Committee is also scheduled for the 2:15 to 4:30 p.m. time slot.

Remember the "speak-easies" of the roaring 20's? We'll be bringing them back to life for a special evening of fun Friday night at 7 p.m. The dinner menu is a surprise, but we'll give you a hint of how the entertainment committee has outdone itself.

Dance, music and comedy of the era will abound on stage with performances by: a young dance troupe from Oklahoma City who specializes in the Charleston; a well-known Oklahoma jazz group and vocalist; and, of all things, a magician/comedian whose tricks you won't want to miss.

And, it's not over yet, Saturday is still to come.

After OLA Past Presidents' breakfast together early Saturday morning, we'll all gather again at 8:30 a.m. for the fourth, and final, general session. This session includes the introduction of the 1978-79 OLA officers, division officers and committee chairmen.

Former NBC "Today Show" Host, Jim Hartz, who's also a native Tulsan, will be our special guest and speaker. He has since moved from New York to Washington, D.C. where he works out of WRC-TV4, an NBC affiliate station. His recent transition and his many years of experience, and experiences, in the electronic communications field will be the subject of his talk.

The annual Sequoyah Children's Book Award Luncheon, scheduled for 12:30 p.m. Saturday, culminates Conference activities. As you know, the winning author will be announced in February and the winner will be invited to accept the award at the luncheon.

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Governor's Conference on Libraries and Information Service — Update

Marilyn L. Vesely
Conference Coordinator

The LOGOTYPE for Oklahoma's pre-White House Conference features an open circle, representing the library as the focal point of learning resources, with an outer circle of "L"s signifying the dissemination of information in every direction. According to the Steering Committee, the unbroken circular form symbolizes "unending educational development through service available from a library." The Committee further explains that "both the outer perimeter and the inner core of the circle form an 'O' for Oklahoma and . . . the whole logotype is a contemporary version of the native American and Oklahoma Indian symbol of the Sun — a life-giving power." The logotype was designed by Alan Leech, communications specialist, who has written and directed radio and television commercials, films and synchronized multi-media presentations. The logotype will be blue on a grey background. (ODL SOURCE, October 1977, p. 1).

Time is getting more precious as the Governor's Conference April 30 to May 2 draws closer. The program sub-committee is firming up times, format, entertainment and speakers. Several outstanding national figures are being contacted as to their availability for the evening of May 1. Governor Boren, Senator Bellmon, and Carl Albert have already accepted their invitations to speak. Also on Monday evening, OLA will sponsor its Legislative Day reception. Sunday evening will feature Oklahoma Authors. We hope you will try to attend one or both of these events at Lincoln Plaza Inn, Oklahoma City.

Six 30-second television spots have been filmed and sent to stations around the state. They should be seen on public service time between now and the end of April. Anything you can do to encourage the playing of these spots or to express your appreciation to the stations for playing them will help all of us interested in libraries. A slide-tape show has been prepared by our public relations consultant Alan Leech. We will be in touch with you about how to secure a copy to show to civic groups and others in your area. It gives a graphic and artistic presentation of library services, strengths and weaknesses, and invites the public into their libraries to "Check them out!"

Delegates will be invited shortly, and their selection has been the most difficult part of the convention planning. From over 1000 highly recommended candidates, the steering committee had to select 150 delegates. Federal guidelines mandated their distribution be geographical. All age and ethnic groups, religious and educational bodies, economic and learning levels had to be represented; as well as did the handicapped and all interest groups. Only fifty of the delegates may be library-related. This category includes present and former educators, AV people, information center people, all types of librarians and persons who make policies for them. Obviously this means that your chances of becoming a delegate are very slim, and it is hoped that anyone who is tempted to feel offended will realize that the committee is trying to do the best that it can. We need all of you, a few as delegates, but every one to support the conference, to publicize it and make it a success.
OKLAHOMA AUTHORS

Charles C. Campbell

Oklahoma Cultivates Writers

My initial premise is that librarians will be more interested in my promotion of organizing other Oklahoma writers groups than in my own publications. A few authors conceived the idea of the Oklahoma Writers Federation in 1968. Now there are 16 groups of writers spread from Beaver to Durant with a current membership of over 400 writers. Oklahoma has more than other states.

After serving in the regular Army 1917-1918 on the Mexican Border, in France and Germany, it was largely my own vanity that I began to write for trade journals in my field of work, successfully continuing for over ten years. It was almost assignment writing. I knew what a selected few editors wanted so their return postage was spent almost entirely on bringing me checks (however minuscule) rather than on rejection slips. One series of articles ran for 14 monthly issues and the editor never accused me of packing the subject!

My ideas for organizing a Quantity Survey Bureau were expressed for interesting management while "Detailing Circular Stairs" was illustrated with line drawings and explained so that even apprentices would not think that a "half turn, rake to rake," referred to garden tools. On several occasions I found the magazines passed around during lunch time. So my pride in merely being in print was transformed into the pleasure of training "young ideas how to shoot." Most interesting also is the fact that the Indianapolis Public Library recently reproduced nearly all my articles from the only known set of bound volumes of the periodicals, defunct for forty years, after having been published for many years in Indianapolis. I scarcely dare to assert that the subject matter is more viable since the trend is now to build homes with natural wood forms after the public has been misled by being surrounded by plastic artificial materials. Perhaps I should resubmit the other articles on "How to design circular stairs and wall wainscoting!"

Making a living during Depression days and nights hardly permitted the time to continue writing for trade journals. For that ten years my typewriter gathered dust. Then, increased highway travel brought out my inherited literary bent—the writing of philosophic semi-modern poetry. That is, as I drove, early mornings, the lines would come after perhaps weeks of directed thought. I often parked on a highway shoulder to write stanzas while I had them fresh in mind. Strangely verse best received later was well remembered as to just where it was written.

Books on poetry published in this era were Leaves From Life, Seed For High Harvest, Beyond Gold Leaves. But I did a critique, Poetys Cobblestones Cut Diamond Faceted, which dealt with the type of words suitable for depth in meanings: the influence of such words upon adjacent phrases. I advocated the rejection of the word-idea of Ambivalence and Multivalence in favor of the concept of Valency. In chemistry this determines the characteristics of the resulting proximity or mixture. One chapter was entitled "Word Relations Need Not Be Poor Relations", another chapter, "Poet, Spare That
Word," not only eschewed redundance but brought poetry into line with modern style and current, more explosive, speech.

Along with poetry and poetry critique, I was an Oklahoma representative to the 3rd World Congress of Poets held in Baltimore. However, there I was most distressed when some of our poets lacked the quality of poetry from Australia and the Orient.

Perhaps of more influence than my poetry are two books listing other Oklahoma authors. Developed with the help of Betty Brown of the Oklahoma Department of Libraries, they have found a place in nearly all libraries in Oklahoma. The first called Surging Seventies listed many books currently published by Oklahoma authors. Each author was asked, "why did you write the book; why should I read the book?". The fifty word answers asked for were revelatory of some imprecision by the authors. A much more important book, Scribes of The Red Earth listed over 4500 titles and over 2500 of their Oklahoma authors. Not only Oklahoma libraries were presented a copy of this listing but copies were mailed to every state library asking exchange for any a state had prepared. Only a few sent their listings but some were well done. It is hoped that funding will permit a hardback book listing Oklahoma authors and some biographical material as well as their publications. Let us just agree that Oklahoma is a good climate for writers and growing better.

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Were you among those attending the OASLMS program during the OEA conference at the Myriad in October? I hope you were! We were treated to an especially fine program and our members turned out some meritorious work on certification requirements for school library media specialists. Heartfelt thanks and congratulations to program chairman Linda Cowen!

All who heard Dr. Mary Boyvey will agree that she brought a special kind of assistance in giving us details about her experience in improving and combining library and media programs in Texas. Her words served as guidelines as our membership worked to bring about solutions to some of our problems.

I want to extend a special word of thanks to all those who labored over three certification proposals which were presented at the meeting. Panel members representing OAECT, OASLMS and LED in equal numbers, brought the proposals before the membership in a clear and comprehensive manner. Discussion was good and it seemed obvious that a better understanding was gained of all aspects of the new certification proposals.
The three proposals were identified as (1) The Learning Resources Revision by OASLMS 9-11-77, (2) The Modified Texas Plan, and (3) The Learning Resources Revision #4 6-17-77. A "preference tally" was taken of members present and the result was 53 in favor of (1), 21 in favor of (2) and 11 in favor of (3). Comments which many of you wrote on the tally sheets are helpful indeed and will serve to improve the final draft.

The latest and biggest news on library media improvement legislation is that the State Department of Education presented its budget to the State Board of Education and approval was granted with a proposal to include in the State Agency request for school funding for 1978-79 the sum of $1,400,000 for school media improvements. The SDE has worked out a very fine program pointing out the need for media centers, a formula for funding them, and types of services which library media specialists provide. Also included in the proposal is the following momentous recommendation:

Funds should be provided to implement a library media program directed and/or supervised by a certified librarian in every school in the State over the next five years (1978-83). Criteria for participation shall be developed by the State Department of Education to follow the standards already developed. The program should be directed toward the following priorities:

1. Every school should have a centralized library media program.
2. Every program should be directed or supervised by a certified librarian.
3. The librarian should be assigned to a school site for not less than one-half day.
4. The school should be committed to the concept of developing a program equivalent to Phase 1 of the State Department of Education Library Media Standards, if they are not at that point or above.
5. Every school should have an opportunity to receive financial assistance to add a program or improve the existing program.

We are indeed grateful to Dr. Leslie Fisher for the foresight shown in his budget presentation and to Dr. Leroy Irelon, Barbara Spriestersbach, Clarice Roads and all others who helped formulate this proposal.

Now our efforts need to be focused on gaining Governor Boren's support for the proposal so he will include it in his education bill. You can help the cause by writing or calling him. The address is: The Honorable David Boren, State Capitol, Oklahoma City, OK 73105. The Governor's hotline is a toll free number, 1-800-521-1601. We ask also that you talk with your representatives and senators asking their support.

Now let's plan for next spring. OLA will meet in Tulsa at the Skyline Sheraton Inn East, 6333 East Skelly Drive on March 30, 31 and April 1.

The OASLMS meeting is scheduled for Friday, March 31, from 10:30-12 noon. Our speaker will be D. Philip Baker, Coordinator of Instructional Media Programs for Stamford, Connecticut, Public Schools, who will discuss "Trends in School Library Media Programs." Mr. Baker is AASL Region 1 Director and a delegate to the Affiliate Assembly.

We look forward to seeing you in Tulsa.
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Dealing With Death
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Treatment of Death in Picture Books


One morning Ben's old dog does not stir. Even when Ben pats her, she does not move. Ben's father tells him the old dog is dead. At first Ben thinks that death is like sleeping, but then he realizes that death is when someone isn't there anymore. The illustrations depict the contrast between Ben's joy with the living dog and his emptiness now that the old dog is gone.


A colorful quilt and a thriving garden are reminders of Nonna, a loving grandmother who dies. The family gathers for her funeral. As the family spends time remembering Nonna, one sees the warmth of the family and then sees that life goes on.


"A tender but matter-of-fact look at some growing years in the life of a small girl. Life is already full when a baby sister comes along to disrupt the pattern. The girl asks for a pet bird, and enjoys Fluffy but finds, as time goes by, that a sister is more responsive; in fact, in time, she is fun. And in the fullness of his time Fluffy dies. The little sisters bury him lovingly, then go on to play. Life changes."


A child finds a dead bird and other children join in giving it a suitable burial, placing spring flowers on the grave and singing a song, then returning to their play. The illustrations capture a mood of sadness. Many white spaces are used to suggest the vastness of the subject and to give the child time to think about the pictures and the text.


Babar's mother is killed by hunters. Babar is afraid, runs away to the city, and has many adventures but misses his mother and his friends. He sees his cousins one day and decides to return to the forest with them. There he is made king of the elephants because the old king has eaten a poison mushroom and died.


"This is the story of a Vietnamese family's first winter in New England. The excitement and happiness of the impending first snow is mingled with the uncertainty and sadness of Grandmother's dying. Young Lien soon sees dying as a natural process; a change — just as in the life of a snowflake."


A little girl expresses her feelings about finding a bird which she thinks is sleeping, but then discovers that it is dead. (On mother's shelf.)


Tommy visits his grandmother and his great-grandmother frequently. His great-grandmother dies and he is sad. His mother explains that now she lives in his memory. Later when Tommy sees a falling star, his mother says it's a kiss from his grandmother.


Peter the Rat, Peter the Butterfly, and the boy called Peter are going down the road. The boy keeps stopping to look for treasures. The butterfly zigzags from one flower to the next. The rat stops to recite poetry with gestures.

When the boy finds a Treasure Box with a jar of Wishing Solution and a Magic Straw inside, each of the characters uses it and each makes an important discovery — for if you can find out what you really wish, you have made a great discovery indeed. The illustrations are pencil drawings which are very realistic, especially the rat!


This book is the story of a boy named David and his grandfather, and the love and devotion they share. When the grandfather dies. David must struggle to understand and accept his death, and in doing so, he learns a little bit more about life.

While watching his father cut ice for the summer, a 1908 Iowa boy learns a little about controlling his impulsiveness. He grows after the sad experience of letting his puppy drop through the hole in the ice. The book is done well but seems to pound a heavy lesson.


Scott calls for Jimmy to come and play but Jimmy's grandfather has died and he's very sad and cannot play. Scott goes home and asks his mother questions about death which she attempts to answer in a poem. (On mother's shelf.)


Violet, the pet bird dies and the children hold a funeral for her. Saddened by her pet's death, Eva suddenly thinks of a way to make life go on for a long time. When Blanche, her cat, has kittens she will keep one and name it Blanche and when that Blanche has kittens she will name one Blanche, etc.


Story is told in photographs of a young boy who shoots a sparrow, feels bad, and never touches a gun again.


A Navajo grandmother tells Annie that she will die when the new rug is taken from the loom. Annie thinks of bad things to do to keep the weaving of the rug from being done. She even resorts to ripping out the weaving. Her grandmother catches her doing this and explains to her that she cannot hold back time.


Samantha (nicknamed Sam) lives on an island with her fisherman father who calls Sam's make-believe "moonshine." She pretends she has a baby kangaroo and a mermaid mother (her mother is dead) — while she really has Bants, her cat, and Thomas, a friend who believes everything she makes up. One day her moonshine almost causes a tragedy. Caldecott Medal Winter, 1967.


Alfred, the cat is old and tired of life at the white house with the green shutters. He decides to go on "vacation." As he travels across the meadow he meets many friends who wish him a good time on his vacation. Finally he finds the rusting old car half hidden in the tangle of the vines. He curls up and goes to sleep while a little cat replaces him at his white house with the green shutters.


A boy seeks help for his sick turtle but the turtle dies. The boy and his friends give the turtle a funeral and then discover that Patty, the cat, has new kittens. Life goes on . . .


"A little boy saddened by the death of his cat thinks of nine good things about Barney to say at his funeral. Later his father helps him discover a tenth good thing: Barney is in the ground helping grow flowers and trees and grass and 'that's a pretty nice job for a cat.'"


King is Jamie's dog and has always been
near as Jamie learns to stand, then to walk, and finally to explore and enjoy his life on the old farm. Now King is dead and buried on the hill under the apple trees and Jamie is angry and resentful. But with the help of Mother, Daddy, Granny, and Uncle John, Jamie grows a little, becomes reconciled to King's death, and even accepts a new helplessness puppy.


"Lew, now six, awakes and remembers back to when he was two and his grandfather came to him in the night when he called . . . Lew recounts the images he has retained and then his mother tells of her remembrances, concluding, 'We will remember him together, and neither of us will be so lonely as we would be if we had to remember him alone.'"

**Treatment of Death in Non-Picture Books**


Selling to the Government

Oliver Delaney
OK Department of Libraries

The United States Government buys more goods and services to supply its administrative needs than any other government, business, industry, or organization in the world. How to do business with the federal government, however, is a question many businesses, particularly small businesses, do not know how to answer. Increasingly questions come to the librarian for information on selling products and services to the government, a process that differs little from selling to commercial markets but oftentimes is considered by many businesses, small and large, to be a complicated confusing task, tied up with red tape.

The General Services Administration (GSA), one of the youngest and yet one of the largest agencies of the federal government, serves as the purchasing agent. The needs of the GSA are manifold from procurement, to maintenance to disposal. To assist businesses seeking government contracts for products and services, GSA has established twelve Business Service Centers (BSC) strategically located across the country. One needs to contact their nearest GSA regional center which for Region Seven (covering Arkansas, Louisiana, New Mexico, Oklahoma, and Texas) is located at 819 Taylor Street, Fort Worth, Texas, 76102 (817-334-3284).

Business Service Centers are generally found in the main lobby of federal buildings staffed with trained employees for providing information and guidance on all GSA programs. These centers also maintain directories, forms, specifications, and information on other agency buying programs to which business can be referred. Theirs is the responsibility for the posting and opening of bids and furnishing bidding invitations and specifications for prospective buyers. In addition, these centers also seek out business concerns who may be able to supply the needs of GSA procurement officers. Recent efforts have concentrated on identifying small business as suppliers, particularly minority business.

Prior to contacting these regional centers for the necessary forms and instructions on bidding for commodities and services, business will likely check the local library for worthwhile resources. The GSA Supply Catalog describes 20,000 common-use items stocked at supply depots for use by government agencies. In addition, the GSA guide to Sources of Supply and Service lists articles and services not normally available from GSA supply distribution facilities. From these federal supply schedules, agencies order direct from the particular contractor with deliveries and billings made direct to the ordering agency.

In answer to the question of what type of government procurement requirements provide business opportunities, the small business owner who is considering the possibility of selling to the government will want to know three things: (1) Which agencies buy the products or services he can offer; (2) Which of their purchasing offices do the buying; and (3) What government specifications apply to the products or services he can supply. In the US Government Purchasing and Sales Directory, the Small Business Administration (SBA) has provided answers to the first two questions. The small business owner will find in this directory an alphabetical listing of the products and services bought by the military and a separate listing for civilian agencies. Both sections are directed to the purchasing offices that buy such products and services. In addition, the directory contains useful information on selling to the government, how the SBA can assist a business in obtaining government contracts, and data on sales of surplus property. The Commerce Business Daily, published Mondays through Fridays by the Department of Commerce, lists procurements for items and
services (including military), subcontracting leads, contract awards, foreign business opportunities, and sales of surplus property.

Once in a while, depending upon the product or service, a knowledge of federal and military specifications and standards is vital. Federal specifications describe the essential and technical requirements for items, materials, or services bought by the government. Seldom do many libraries have a sizable and complete collection of these materials to aid the contractor. To assist him with his third question — What government specifications apply to the products and services he can supply — the SBA's Guide to Federal Specifications and Standards describes the various types of government specifications, their purpose and use, and ordering procedures. When required for bidding purposes, single copies can be obtained from any regional GSA-BSC without charge. When copies are required for other than bidding purposes they can be purchased from the Special Programs Division, Specifications Activity, Building 197, Washington Navy Yard Annex, Washington, DC 20407 (202-963-3177). Military specifications must be ordered from the Naval Publications and Forms Center, 5801 Tabor Avenue, Philadelphia, PA 19120 (215-697-3321).

In addition, libraries will want to subscribe to the Index of Federal Specifications and Standards and the Department of Defense's Index to Specifications and Standards. Both are available from the Superintendent of Documents and are very useful in determining which products have been tested and found to meet the requirements of the qualified products lists (QPL's). The former index provides an alphabetical, numerical, and federal supply classification list of specifications, standards, and qualified product lists in general use throughout the government. For the small business owner it is of great value in readily identifying the products and services he can supply. Depository libraries do have federal specifications and their indices but generally do not have copies of military specifications. These libraries are an excellent source in locating vital information for the contractor.

Two helpful publications assist business in obtaining information regarding government contracts: (1) Selling to the United States Government published by the SBA contains tips on buying methods, locating purchasing agencies and preparing bids (free); (2) Government Business Opportunities published by the GSA outlines the general function of Business Service Centers and lists their locations. It is available free from the GSA, SBA, and most Federal Information Centers.

Notes
1GSA Supply Catalog. Formerly the GSA Stock Catalog. $15.50 py. GS 2.10/6: Item 565-B ISSN 0095-5620
3Commerce Business Daily. Department of Commerce. $80.00 py. C 57-20: (nos.) Item 231-G-3 ISSN 0095-3423
4Index of Federal Specifications and Standards. GSA $10.75 py. GS 2.8/2: Item 565 ISSN 0364-1414
5Department of Defense Index of Specifications and Standards. $40.00 D7.14: Item 314-G ISSN 0363-8464.
6Standards, other than government, are becoming an increasing problem to identify and acquire. Frequently voluntary engineering standards issued by one agency are adopted by another agency and given a different designation. To help identify these standards the James J. Hill Reference Library has issued a most helpful and inexpensive reference source: Standards Cross-Reference List, 2d ed., ($12.00) available from LaDonna Thompson, MTS Systems Corp., Box 24012, Minneapolis, MN 55424.
Health Information Sources and Services for the Small Public Library

Marilyn S. Vent
Interlibrary Loan Librarian

Patricia L. Weaver-Meyers
Formerly O.U. Health Sciences Center Library
Currently Librarian, Learning Resources Center,
College of Health Sciences, Lamar University

The constant barrage of health-related topics appearing in popular magazines, newspaper articles, and of course on television has created a more health conscious public than ever before. In addition, the rise in malpractice suits and "Readers' Digest" medicine has stimulated the lay public to seek out more information than can be gleaned from brief visits to a family physician. With this increased awareness, providing library service on health related topics to the lay public continues to challenge both medical and public library resources.1, 3

Libraries have often been reluctant to provide medical information to the public.2 In the past, information was thought to be too difficult for the lay public to comprehend. Also, it was feared that the public would self-diagnose itself into a frenzy of disease states. Today, libraries, both medical and public, are more conscious of the problems of handling questions of a medical nature. However, medical librarians, in meeting the needs of health professionals, acquire collections which are primarily technical in nature. Public libraries, suffering from limited budgets and numerous information demands, often feel they can't support a collection in the area of medical information; thus the lay public, though better informed than ever before, is still caught between the simplistic "Readers' Digest" medicine and the technical articles found in professional medical journals. As a result, an "information gap" exists for the lay public.

Not only is there a dichotomy in medical literature, but the problem of providing medical information is compounded by the diverse educational backgrounds of the lay public.4 On one hand, the professional worker's (lawyer, chemist, pastor) informational needs are certainly different from those of a high school science student. However, the real problem lies with satisfying the informational needs of that sector of the public, whose "need to know" about a prescription or family-related illness, brings them to the library. As a result, the librarian is faced with a variety of requests for which she may not feel she possesses the expertise to answer.

Yet librarians, remembering their role as bipartisan information experts, can provide services to the lay public if they do not slip into the advice syndrome. Just as advising a patron on pocketbook expenditures in the stock market is assumptive, so is the interpretation of even a simple medical topic. For instance, does the librarian tell a parent that the prognosis of his child's disease is fatal? Such a patron will often evoke sympathy and seek advice about the problem. The primary responsibility of advising the patron rests with the family physician. However, for the patron who is seeking additional information on family health problems, the library can be one source of pertinent material.

Once the lay patron poses his health-related question, what tools can the librarian use to answer his "need to know" problem? There are several sources that the librarian should consider. First, consult your own collection; you may be surprised at what you own. Secondly, your information sources can be extended through the interlibrary loan process via OTIS (Oklahoma Teletype Interlibrary System). Finally, contacts with volunteer health agencies can supplement your informational resources.10

Consider your own collection. Attempts have been made in the past to provide medical booklists for the laymen7, 11 and health professionals.14, 15, 16, 17 Although this is not our aim, we feel that a few inexpensive reference volumes are well worth mentioning for public library purchase. Many of these books are used by public libraries and by the University of Oklahoma Health Sciences Center Library to answer reference questions of a medical nature. (Any one of the following four medical dictionaries would be a good choice.)

Taber, Clare Wilbur. Cyclopedic Medical Dictionary.
looked. In addition, the University of Illinois Health Sciences Library has produced an extensive, annotated bibliography. This bibliography resulted from a workshop on "Sources of Health Information for Public Libraries." Included in this broad list are bibliographies on reference materials, the aged and aging, death and dying, consumer health education, alcoholism and drug abuse, health care information, heart disease, cancer, vital and health statistics, resources for health information outside the public library (aimed largely at Illinois agencies) and selection tools for health education media.

Also, through the OUHSC Library's computer link with the National Library of Medicine, we have generated a list of approximately 300 popular books published since 1970 on the topics of heart disease, lung disease, aging, allergies, learning disorders, headaches, cancer, kidney diseases, nutrition, family planning, and death and dying. This list is available for loan from the University of Oklahoma Health Center Library, but in no way reflects a recommendation of any titles listed.

Health information services for the lay public in Oklahoma, including library services, need to be examined. A brief examination of the main branch of the Oklahoma County Library and the Tulsa City-County Library has revealed excellent collections in the field of medicine. Certainly patrons from all across the state can benefit from these fine collections of popular medical works through the OTIS network.

We would also like to point out the availability of health resources beyond those of the public library. The general public has access to the University of Oklahoma Health Sciences Center Library via two avenues, either by coming directly to the library itself or by accessing the library through the OTIS network. Although the OUHSC Library is open to the public, and inexpensive photocopy services are available, direct check-out privileges are not permitted. The public can obtain journal articles and books from the OUHSC Library through the interlibrary loan process. Subject searches for the lay public are also provided on a limited basis; i.e., one or two books or articles are selected as pertinent and sent to the requesting OTIS site. Of course, the public is welcome to call for information on addresses, directory information, or any other medically-related questions.

Although the OUHSC Library is an important source for information, we feel there are many health-related agencies that are overlooked which can provide pertinent, useful information, generally free of charge to the lay public. A brief list is provided here to get the gears moving when a patron comes to you for help with a medical question.
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LIBRARY ____________________
ADDRESS ____________________

I WOULD LIKE TO RECEIVE INFORMATION ABOUT THE FOLLOWING BLACKWELL NORTH AMERICA SERVICES:

Oklahoma Librarian, January, 1978 Vol. 28, No. 1
Sources of Health Information

OKLAHOMA STATE HEALTH DEPARTMENT
N.E. 19th and Stonewall
P.O. Box 53551
Oklahoma City, OK. 73105
Telephone 405-271-4725

Healthline, a special information service provided by the State Health Department, is a call-in service which provides information about health and resources such as home care services, financial aid, guidance counseling, etc. Healthline acts as an information and referral service for numerous health agencies. Hours from 8:00 a.m. to 5:00 p.m. Monday thru Friday.

FILM LIBRARY
Oklahoma State Health Department
N.E. 10th & Stonewall
P.O. Box 53551
Oklahoma City, OK. 73105
Telephone 405-271-5724

The Oklahoma State Health Department has an extensive film library on health-related topics. A catalog listing these films and other services is available upon request.

OKLAHOMA LIBRARY FOR THE BLIND & PHYSICALLY HANDICAPPED
1108 N.E. 36th St.
Oklahoma City, OK. 73111
Telephone 405-521-3514
Collect calls are accepted

Library for the Blind, a regional library for the Library of Congress, has a collection of 17,000 feet of equipment and books. The library offers several services, including the reading of texts, translations into Braille, large print, etc. In addition, they have toys for children. The library also sponsors a radio program for the blind and interested parties can contact the library for information about the special equipment needed to access the program.

MARCH OF DIMES
Central Oklahoma Chapter
6051 N. Brookline, Suite 125
Oklahoma City, OK. 73112
Telephone 405-848-4631
Collect calls are accepted

March of Dimes lends films on birth defects, prenatal care, family planning, etc. These films can also be purchased inexpensively. A speakers' bureau is provided for meetings by concerned groups. Free pamphlets are available.

AMERICAN DIABETES ASSOCIATION
Western Chapter
2801 N.W. Expressway
Oklahoma City, OK. 73112
Telephone 405-842-8839

American Diabetes Association has a small collection of books that can be checked out to the public. Free literature is also provided through the Association and telephone calls are welcomed.

AMERICAN HEART ASSOCIATION
800 N.E. 15th Street
Oklahoma City, OK. 73111
4515 S. Yale Avenue
Tulsa, OK. 74135
Telephone 405-236-5534
Telephone 918-663-5132

American Heart Association provides pamphlets, films and program directors for speaking engagements to groups on the subject of heart disease.

TEL-MED sponsored by
PRESBYTERIAN HOSPITAL
N.E. 13th & Lincoln Blvd.
Oklahoma City, OK. 73104
Telephone 405-271-6434

Tel-Med is a telephone information system which provides pre-recorded messages about a variety of health problems. This phone-in public health education system allows the user to choose a 3-7 minute tape on a
particular health topic. These tapes have been reviewed and approved by physicians to insure complete and accurate coverage of the subject.

AMERICAN CANCER SOCIETY
3109 Classen
Oklahoma City, OK. 73118
Telephone 405-525-3515
American Cancer Society organizes clubs and volunteers to aid cancer victims. In addition, several programs and services are designed for public education. Group lectures given by health professionals can be arranged. Pamphlets can also be obtained from the American Cancer Society.

POISON INFORMATION CENTER
Oklahoma State Department of Health
N.E. 10th & Stonewall
P.O. Box 53551
Oklahoma City, OK. 73105
Telephone 405-271-5454
Poison Information Center provides a 24-hour telephone service answering questions about poisoning or related information. There are several associate centers located throughout Oklahoma.

OKLAHOMA LUNG ASSOCIATION
P.O. Box 53303
Oklahoma City, OK. 73105
Telephone 405-524-8471
Oklahoma Lung Association offers a variety of services and materials. They provide pamphlets and lend books. They also have an extensive film collection and sponsor seminars on respiratory problems. The Oklahoma Lung Association has a branch office in Bartlesville and an affiliated office in Tulsa.

In conclusion, it is important to remember that the patron who needs health information need not be turned away. Basic reference books, popular works, medical library services and free services from societies can, in all probability, provide the answer to any information request. It is up to the librarian to use his or her imagination and resourcefulness to bridge the medical information "gap."

The authors would like to gratefully acknowledge Oliver Delaney, formerly at Oklahoma County Libraries, and Linda Hill, Tulsa City-County Library, for their kind assistance in this project.

Notes
13. Caruso, J. and O'Sulllivan, P. To your good health; Unabashed Librarian, 17:19-21, Fall 1975.

Oklahoma Librarian. January, 1978 Vol. 28, No. 1
University Library Standards
Mary Esther Saxon
History, Government, Geography Librarian
University of Oklahoma

This paper was presented at the Academic Library Parley held April 20, 1977 at Oklahoma State University prior to OLA's 70th annual conference.

When Jim Beavers called and asked me to give a paper on Standards for University Libraries, my immediate reaction was to feel flattered, and my next was to think, "That won't be so difficult — I can look over the literature and pull together some impressive statistical information and a few guidelines."

I am still flattered to be included on the panel. But I no longer feel that listing statistics and guidelines would indicate the problems of a university or research library in Oklahoma, and I believe that is the real concern before us now — the local state situation.

I find it interesting that the State Regents for Higher Education's "Plan for the 70's,"1 the Association of College and Research Libraries and the Association of Research Libraries' Joint Committee on Proposed University Library Standards,3 and a paper entitled "Current and Emerging Budgeting Techniques in Academic Libraries, Including a Critique of the Model Budget Analysis Program of the State of Washington" by Kenneth S. Allen3 (which I shall henceforth refer to as the Allen report) all expressed concern about university education during the same period of time — the early 70's.

Allen suggests that the need for such studies was generated by a genuine disenchantment with higher education caused by the student unrest of the late 60's and a need to anticipate the increasing interest shown by legislatures in budgeting requests for higher education.4 In addition, the soft monies from the federal research projects of the sixties were certainly being curtailed if not completely discontinued.

Some of the problems in measuring the effectiveness and thus standards of higher education (and subsequently libraries) became immediately apparent.

James Farmer addressed this question when he stated in 1970 that, "There has been no fully satisfactory definition of the output of higher education. In institutions there is no single organizational unit which produces a unique output — a graduate is the product of many different services."5

Program and performance budgeting (PPBS) was early viewed as one way of measuring and insuring standards in libraries as well as other university programs. PPBS incorporated cost analysis, outlined objectives and performance review. But an immediate weakness became obvious because this type of program did not easily accommodate to emergency budget adjustments, such as the unanticipated shortfall at O.U. during the 1976 fall semester, and also proved inflexible when coping with the problems of increased inflation.

Formula budgeting for libraries as explained in the landmark Clapp-Jordan report published in College and Research Libraries in September 1965 under the title "Qualitative Criteria for Adequacy of Academic Library Collections" and evaluated in some depth in the Allen report probably best serves the needs of Oklahoma's state institutions.6 In the original report the budgeting levels were weighted to the level of students, in Washington state to the level of courses, and in Florida to the doctoral programs. Whatever base is used, however, it provides an easy means for understanding the subsequent quantitative criteria.

The recommendations of the ARL-ACRL Joint Committee on University Library Standards have yet to be adopted. One of the continuing philosophical concerns of the committee was the problem of equating quantity and quality but as the report concluded, "Failure by university librarians to participate in the preparation and adoption of standards is resulting in the task being taken out of their hands by budgeting, appropriating and governing boards — such as state boards of higher education, state departments of education and regional accrediting associations — which make their own standards usually unsatisfactory in nature to librarians."7

In a discussion six months after the original proposal was submitted, one of the earlier critics of the proposal, William Dix, at the time Director of Princeton Library, said, "I became convinced, particularly by the representatives of state universities, that whether we like it or not we are going to have a variety of kinds of formula budgeting, of standards of one kind or another imposed on us from without, from state agencies and so forth, and to some extent this may be true even in the non-public institutions. We do have here an opportunity to begin to mold something that is more to our own liking, and that we think will fit the purpose."8

However we measure the quantitative material, the O.U.-O.S.U. situation is below the national average according to the Association of Research Libraries Statistics for 1975/76 for its
105 members. Ninety-four are University Libraries.

Ranking of: O.U. O.S.U.
Operating Expenditures 84th 92nd
Materials and Binding 66th 87th
Professional Staff 75th 91st
Non-professional Staff 81st 94th
Available Volumes 60th 80th
Volumes Added 60th 74th
Current Periodicals 75th 91st

*Includes College of Law and the Health Sciences Center

In a recently released report issued by the National Commission on Libraries and Information Science, titled National Inventory of Library Needs, 1975, the needs of academic libraries are assessed. The indicators used were those devised for minimum standards for four-year colleges so they may not truly reflect the needs for research libraries. Collectively the needs for academic libraries in this state were reflected in these figures.

COLLECTIONS OF ACADEMIC LIBRARIES, OKLAHOMA, 1975
Indicated Needs and Actual

<table>
<thead>
<tr>
<th>Collection (millions)</th>
<th>Cost to Fill Collection Shortage (million)</th>
<th>Expenditures for Material (million)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Indicated Need</td>
<td>Actual</td>
<td>Shortage</td>
</tr>
<tr>
<td>9.35</td>
<td>8.98</td>
<td>1.41</td>
</tr>
</tbody>
</table>

ACADEMIC LIBRARIES ACQUISITIONS, OKLAHOMA, 1975
Indicated Needs and Actual

<table>
<thead>
<tr>
<th>Acquisitions</th>
<th>Indicated Need</th>
<th>Incremental Budget To Permit Acquisition of Full Needs</th>
</tr>
</thead>
<tbody>
<tr>
<td>517,000</td>
<td>520,000</td>
<td>$1.4 million</td>
</tr>
</tbody>
</table>

OPERATING EXPENDITURES OF ACADEMIC LIBRARIES, OKLAHOMA, 1975

<table>
<thead>
<tr>
<th>Operating Expenditures (millions)</th>
<th>Students Served by &quot;under supported&quot; Libraries</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expected</td>
<td>Actual</td>
</tr>
<tr>
<td>$14.4</td>
<td>$9.5</td>
</tr>
</tbody>
</table>

I think I have made my point that by any survey or standard, Oklahoma's university research libraries are inadequate in collections and staffing and underfunded.

Are there any answers? If we in the profession don't find some, others with less understanding of the problems will. Certainly there are no easy answers, but I would like to make a few suggestions.

Within the profession we must quickly pull together pertinent criteria that satisfy the questions of the citizens and state and the university students and faculty regarding the funding of libraries. We have the professional expertise. We must have data easily available for legislators and the lay public even if the data does not reflect the whole picture adequately. Let us not internally or externally get bogged down in the argument of quantitative vs. qualitative information. It will never be resolved to everyone's satisfaction.

Also I feel very strongly that far too much time is spent on the arguments in which we have all participated concerning such things as microform vs. hardcopy, what materials shall or shall not circulate, and whether LC or Dewey classification is best. I do not minimize the way these concerns affect our professional duties, but a professional consensus and workable situation should be reached far more quickly than is usually the case. I cannot believe these questions will be resolved to everyone's satisfaction in my lifetime, nor do I think they should be, since I hope our needs will change to meet new challenges.

However, I do think all of these questions may well prove moot if we do not soon acquire more money for books, staff, and space for our university libraries.

Here are some recommendations I would like to suggest:

1. We move outside the library profession to express our concerns (we do not gain financial support talking to one another), and we begin with our faculty colleagues in other disciplines and other university employees.

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2. We must do some soul-searching to perceive how we are viewed by John or Suzy Taxpayer in Oklahoma. When we tell this person we need 12.9 million dollars for books to bring our libraries to minimum standards, we are talking to a person whose median family income according to the 1970 census was $7,720.11 Do we adequately explain to this taxpayer why we need more books? As professionals I think we must assume this burden, and admit we have often failed miserably.

Let me say I think it can be done. In Oklahoma, public library programs were sold to the voter as evidenced by the passage of State Question 507 this past November. I think the favorable note resulted from librarians blitzing the communities of the state for several months with relevant and well-presented information about what libraries were doing for them. And remember this question passed at a time when many voters were and still are severely constrained by increasingly inflationary costs for bare necessities.

As academic librarians we need to communicate intelligently and concisely that: (1) we are the ultimate resource for every citizen of the state all his or her life, not just a place to check out a book and study during 4 years of undergraduate work; (2) in the long run it is cheaper to provide materials locally than to subsidize our graduate students and faculty to pursue their research elsewhere; (3) we can be centers of national excellence that will bring credit to the state. We do not maximize the eagerness of every citizen (myself included) to bask in reflected glory. And I am deadly serious when I say to the skeptic that the athletic programs of both universities bear me out. I applaud their success. I deplore our inability, at least up to the present, to solicit at least equal support and state pride for academic programs and the libraries which sustain them.

I have suggested that we garner support from our own university communities and the citizens of the state. With the additional support of these two groups we must then turn our attention to our institutional governing boards and the state legislature.

The graduate institutions of this state have one very large problem. Our own local legislators are traditionally strong supporters for higher education. After all, faculty and staff do vote. The problem we face is to sell other legislators on our needs in such a way that they can easily justify support for our programs to constituents in a town many miles from a university campus.

Another concern is the constraints imposed by annual appropriations. It hampers long-range planning, optimum acquisitions expenditure and program development. In addition, too often library funds are earmarked only as resource allocations, entirely neglecting the question of implementation, staffing, and building costs. But annual appropriations are not likely to be dispensed with nor changed in structure any time soon.

However, I think long-range concerns could be addressed within the present framework better than we now do it. Perhaps a permanent subcommittee on academic libraries could be set up under the Legislative Committees on Higher Education or a subcommittee could be established under the jurisdiction of the State Regents for Higher Education, which would have a definite charge and continuity and include some of the Regents. I can anticipate some of the problems that might arise with these suggestions, but I'm sure there are other options that could also be explored and we must start somewhere now!

Having said time is of the essence, I must caution against discouragement when our requests go unmet, our needs unnoticed and our financial requests are ignored. We must remember that ultimately it is the student, not only present but future, who will benefit. But increasingly, we have a more sophisticated citizenry and a legislature that each year is more willing to address state-wide problems as well as parochial issues. We cannot afford the luxury of despair and self-pity. We must continue to push not simply for adequate but excellent libraries. I am tired of Oklahoma's academic libraries trying to be simply average.

Selected References


Bibliography


Minutes of the 86th Meeting (Houston, Texas, May 8-9, 1975).


Council Establishes Resource Center

Patsy Stafford
Assistant Librarian, Oklahoma Legislative Council

Stacks and stacks of materials, quantities of file folders, pamphlets, booklets, journals, magazines, newsletters, government documents, committee reports — filed by 3 departments, 26 people with no overall organizational scheme and no consistency between groups or over any period of time. It was a classic case of too much information without a plan for managing it. With the realization that valuable information and time were being lost by researchers, the Oklahoma Legislative Council decided in the fall of 1976 that they needed to hire a librarian and establish a special library for the Council staff's use and materials.

The Legislative Council, in operation since 1947, conducts research, ascertains facts, prepares reports, drafts and analyzes legislative bills, reviews budgets and does fiscal analyses, and furnishes oversight for the administration and members of the Legislature. The basic functions of the Council are to study the needs of the state, to provide information and to formulate plans and programs for the legislators.

Susan Gilley was hired as head librarian in January 1977 for the task of setting up a system to organize the information acquisition and dissemination process. Patsy Stafford was hired as an assistant librarian in March; a library committee was formed to assist in developing the policies and procedures of the library; and Kathy Bass was recruited through an internship program from the University of Oklahoma School of Library Science to complete the library staff.

Susan's first task was to discover which of the multitude of file materials needed to be discarded, sent to Archives for permanent storage, or kept for Council use. After evaluating the Council's research needs and functions, it was decided that the needs of the Council would be better met through a "Resource Center" concept. Since traditional library materials are available for Council use through the Oklahoma Department of Libraries and their branch located in the Capitol, no necessity was seen for duplicating standard reference books and materials not used on a daily basis.
The materials most used and needed by the Council staff are not books per se, but very current, up-to-date publications, many of an ephemeral nature, in all areas of state government and its problems. Files for each of the Oklahoma Legislative committees are kept and maintained. These are working files of the staff and legislators so they know the current status of committee activities. Files are arranged by the name of the committee. But there is also a need for an organized way of storing and retrieving subject material of interest to committee studies and projects.

Because of the ephemeral nature of the materials and the staff's need for current materials on specific subjects, it was decided to organize the materials with maximum subject retrievability as a major criteria. The idea of having the collection organized similar to a Vertical File was discussed. The classification schemes and organizational techniques of other state council libraries were surveyed. A Library Classification for Public Administration Materials by Sophia Hall Glidden is used as a basis for classifying material by many states, but the 1942 publication date as well as the inherent problems of hierarchy eliminated it from our consideration. Original schemes based on each state's needs are used by many other council libraries. The idea of developing an original classification scheme was being considered when Vernita Ekstrom, data processing specialist for the Legislative Council, suggested that the library could store its collection data and subject index in the computer data base used by the legislature. It seemed a radical idea. His proposal was to list all acquisitions by an accession number as they are acquired by the library and to store them in filing cabinets by this accession number. With computer space available for thorough in-depth indexing, he assured us subject access would not be lost, even though materials would not be arranged for open shelf browsing. A survey of the Council staff revealed that no users objected to the lack of physical subject groupings. When looking for information on a specific topic which most Council staff will be doing, direct subject access is the preferred approach. If accurate citations could be found and the material easily located, they felt they could adapt to any method of organization. They readily accepted the idea of the "card catalog" being on computer and felt that with in-depth indexing of materials by subject they could browse the collection on the cathode ray tube computer terminal as efficiently as in any classification scheme's shelf browsing. The computer can print out citations of items they wish to retrieve and during rush periods the librarian could pull requested items or even do the computer search for requested subjects. Once the backlog of materials has been entered onto the database, computer-printed book catalogs will be produced for each department. Input into the database is planned to be a continual process since the need is for dissemination of current materials. How often the book catalog will be printed depends on the use it receives. With cathode ray tube terminal available readily, most users indicate they would prefer it to the book catalog. Familiarity with computer equipment and techniques has been developed through use of the Oklahoma Statutes data base and has a reassuring factor in trying this radical method of organization of library materials.

The next step after deciding not to classify was to determine policy, theory, and needs for indexing the collection. Evaluation of the filing systems quickly revealed a need for uniform terminology and rules for structuring subject headings which could be used by all of the staff of all three divisions of the Council and for all types of materials retained by the Council.

Patsy Stafford and Kathy Bass compiled a list of subject headings, based on extensive reading on indexing theory and subject heading construction. They selected headings to be used as a thesaurus for the computer catalog and index from standard lists, other states' publications, and special interests of the Council staff and Oklahoma government. They decided to index materials as directly as possible and to use cross references to tie related areas together. The thesaurus is intended to be flexible enough to be continually updated to reflect changing interests, needs, and important subject areas in state government.

With the completion of the thesaurus, input of materials into the data base will proceed quickly. Through the input process, inconsistencies and errors in the thesaurus should be corrected as use with actual materials points out any weaknesses. The reactions of the staff will be surveyed again after three months of service to measure their satisfaction and suggestions for this system of organization. The book catalog of the Legislative Council's materials should be forthcoming soon. Also, a bibliography of reference sources used in deciding how the Legislative Council Reference collection would be organized is being compiled and should be valuable in helping others make the decisions necessary in bringing order to chaos.

References

Ramblin' with the Editor

The Pre-White House Conference on Library Services to Indians and Native Americans on or near reservations is scheduled for November 21-22, 1978 in Denver. Bob Gann, Executive Director of the Oklahoma Indian Affairs Commission (4010 N. Lincoln Blvd., OK City 74105), is state coordinator for Oklahoma input to the conference.

The Academic Libraries Subcommittee of the Library Development Committee is to be commended for its November 4 workshop "Securing Financial Support for Academic Libraries." The program provided an opportunity for dialog with regents and university and library administrators on the preparation of the academic library budget. Watch for a forthcoming article emanating from this meeting.

Members are encouraged to notify John Hinkle, Oklahoma Department of Libraries, 200 NE 18th Street, OK City, 73105 of any library-related workshops or continuing education programs. Notification should include (1) workshop program name (2) date (3) speaker or sponsor (4) location and time (5) registration information (6) cost (7) who to contact for additional information. John has graciously agreed to serve as an informal clearinghouse for such information and will include these announcements in the ODL SOURCE.

The Interlibrary Loan Committee of ALA's Reference and Adult Services Division (RASD) has revised the national ILL Request Form in order to facilitate conformity with the Copyright Revision Act of 1976. The revised form along with explanations of the changes made appeared in the fall issue of RQ and the October issue of American Libraries.

"The Learner's Advisory Workshop Series," five training manuals written by workshop designers at Tulsa City-County Library, detail a step-by-step method for producing workshops in (1) Understanding the Adult Learner, (2) Interviewing, (3) Decision Making, (4) Creative Use of Library Resources, and (5) Community Resources. The manuals are available from the Southwestern Library Association Office, 11300 N. Central Expressway, Suite 321, Dallas, TX 75243. The set costs $16.00; single manuals are $4.00 each.

The Whangdoodle Reading List, nine pages of annotated entries covering "every kind of preposterous creature that ever delighted a child" plus collections of production and program ideas, is available for $.50 with payment enclosed from Department of Public Instruction, Publication Sales, 126 Langdon, Madison, WI 53702.
MINUTES OF THE EXECUTIVE BOARD

The Executive Board Meetings of The Oklahoma Library Association are OPEN MEETINGS. All members are invited and encouraged to attend. Meetings are held on the third Friday of each month. For time and place of meeting contact the Executive Secretary.

Date: July 15, 1977
Place: Tulsa City-County Library
Present: James Alsip, Aarone Corwin, Lee Brawner, Robert Clark, Jean Harrington, Ted Rodarm, Roscoe Rouse, Josh Stroman, Ken Tracy, Karen Weddle, Pat Woodrum
Absent: Alfreda Hanna
Guest: Esther Mae Henke

CALL TO ORDER
President Anne Rounds called the meeting to order at 10:13 a.m.

APPROVAL OF THE MINUTES OF THE JUNE 10, 1977 MEETING
Roscoe Rouse moved the minutes be accepted as amended, seconded by James Alsip. The motion passed.

REPORT OF THE TREASURER
Josh Stroman distributed the Treasurer's Report. The balance as of July 15 is $4,533.91. He called attention to the fact that funds had been transferred out of the past presidents' fund and placed in the general fund in order to pay for the leadership conference. Ted Rodarm moved, seconded by Pat Woodrum, to accept the report. The motion passed.

REPORT OF THE ALA COUNCILOR
An extensive report of Council activities during the recent ALA Annual Conference was distributed by Roscoe Rouse, who then discussed highlights of the report. There was no report to Council from the Future Structure of ALA Committee but one is expected at a later date. Copies of Council documents are available from the Councilor.

REPORT OF THE EDITOR OF THE OKLAHOMA LIBRARIAN
Karen Weddle announced that the July issue of the OKLAHOMA LIBRARIAN is either printed or soon will be. There has been an excellent response to the call for material; in fact, some items had to be left out in order to make room for the conference reports.

In related matters, Jim Alsip reported $1,000 in newspaper advertising had been sold. It was decided to give the Arkansas Library Association a free plug for the sale of their copyright T-shirts.

REPORT OF THE FEDERAL RELATIONS COORDINATOR
Esther Mae Henke reported that the LSCA appropriation bill was discussed in the conference committee, but LSCA itself will not be discussed since the appropriation figure is the same for both the House and the Senate versions. However, there is a difference in the amounts for HEA and ESEA, and all school and academic librarians should write to support the highest amount possible for these bills.

The bill to extend LSCA is tied up in the conference committee. It is important to contact the Oklahoma delegation concerning this bill because if it fails to come out before September 30, there is a danger that it may come out after the Appropriation Bill is filed and then could not be funded until next year. There is also the danger that Title II will be cut from the bill. Funds from LSCA will be needed to implement the provisions of the Physically Handicapped Act in Oklahoma library buildings.

All librarians are urged to study the Physically Handicapped Act. It does not apply only to construction of facilities, but also to affirmative action, hiring, barriers, services, access to materials, etc.

The ESEA hearings are in progress, with few congressmen present to listen.

REPORT FROM THE OKLAHOMA DEPARTMENT OF LIBRARIES
Robert Clark, Director of ODL, presented the report. ODL received an appropriation of $1,114,706 for the new fiscal year, an increase of 7.8% over FY 77. Also funded was the parking lot for ODL at an estimated cost of $50,000.

The state's new Open Meeting Law which covers meeting of library boards becomes effective in October. Under this law, notice to the Secretary of State is required by December 15 of each year showing date, time, and place of each regular meeting. A public notice is required one day prior to the meetings setting forth date, time, place, and agenda. Special meetings may be held only under certain circumstances. Library directors are urged to study the new law.

The legislative audit has been completed but has not yet been released. Library trustee workshops were held at three locations in the state. Alice Ihrig conducted the workshops for a combined attendance of 76 trustees.

Battelle has submitted its second progress report on the needs assessment. Literature and data base searches have been made on Oklahoma libraries, demography, and economy. Content materials for survey instruments are developed and the questionnaires are being designed. Field work will begin this month. The schedule for the project is as follows: May-September, 1977—Field survey, computer analysis, literature search.

July-October, 1977—Identification and evaluation of public library objectives

July-November, 1977—Organization and governance of
of systems and non-systems; index of satisfaction; public libraries in networking
December, 1977—Legislation and funding; interlibrary cooperation, identification of network participants
The ODL Director reported that the following persons had been nominated to serve on the planning committee for the Governor's Conference on Libraries: Wayne Morgan, Mary Esther Saxon, Dee Ann Ray, Ford Price, Larkin Warner, Bud Sahaunant, Bob Clark, Anne Rounds, Scott Orbison, Barbara Webb, Leslie Fisher, and Norman Lamb. Robert Clark moved the Board concur in these nominations, seconded by Jim Alsip. The motion passed.

It was announced that Marilyn Vesely would be the Conference Coordinator. Suggestions for nominations for the planning committee or any of its subcommittees should be forwarded to her. Suggestions may be either individuals or organizations which might be invited to submit names of persons to represent them.

REPORT OF THE EXECUTIVE SECRETARY
Aarone Corwin reported that there were 352 personal and 36 institutional members of OLA to date. The new dues structure will begin on July 1 of this year because those dues include the 1978 membership year.
Changes have been made in the schedule of OLA Executive Board Meetings. The October meeting will be on the 14th and the November meeting on Thursday, the 10th.
Due to the problems of transferring from one computer to another and making many corrections in addresses, mailing labels will be made by Xerox for the foreseeable future. It has been determined that this is the most economical method.
The Executive Secretary reported on her attendance at the meeting of the Council of Library Association Executives (CLAE) during the ALA Conference. Two items were submitted to the Board as a result of that meeting.
It was suggested that no in-state subscriptions be sold to the OKLAHOMA LIBRARIAN. This would make it available only by membership and, hopefully, increase the membership in the Association. The suggestion was referred to the Publications Committee for their reaction.
It was also suggested that all future OLA Conferences be scheduled three to five years in advance. This would help avoid conflict with other state meetings. It was pointed out that this was covered in the Association Handbook, but had not been followed too closely in the past. Pat Woodrum said that the 1979 as well as the 1978 Conference had been booked.

REPORT OF THE OCCUPATIONAL INFORMATION COMMITTEE
The report from D. Dean Doerr on behalf of the Occupational Information Committee was a request that it be dissolved. The consensus of the Board was that this was appropriate and President Rounds declared the Committee dissolved.

REPORT OF THE SEQUOYAH COMMITTEE
Anne Rounds reported that the Sequoyah Committee had requested $25 to cover the expense of having a booth during the OEA Conference. Ken Tracy moved the expense be approved, seconded by Pat Woodrum. The motion passed.

REPORT OF THE AUDITING COMMITTEE
A report from the Auditing Committee will be ready at the next Board meeting, at which time Jan Keene will take over the office of Treasurer.

OLD BUSINESS
Karen Weddle reported that a free copy of the OKLAHOMA LIBRARIAN was being sent to LIBRARY LITERATURE for indexing. Roscoe Rouse moved, seconded by Lee Brawner, a copy also be sent to LIBRARY AND INFORMATION SCIENCE ABSTRACTS free of charge. The motion passed. An attempt will be made to get the back issues indexed also.

Requests were also received from INFORMATION RETRIEVAL AND LIBRARY AUTOMATION and a Russian journal for complimentary copies. Lee Brawner moved the editor advise inquirers that copies are available only at the current rate for individual issues or by subscription at the current rate. Robert Clark seconded the motion. During discussion Lee Brawner said this would allow the editor to handle most requests without Board action, but that he hoped the editor would bring worthwhile exceptions to the Board for approval. The motion passed.

NEW BUSINESS
The Board considered a request from Jim Wilkerson that the subscription to the OKLAHOMA LIBRARIAN be made a separate item from dues on membership forms. This would help in bookkeeping. There was no support for the suggestion, but Lee Brawner suggested that a means be provided for additional copies without the cost of a full membership. He also suggested that more attention be given to recruiting institutional memberships. In this regard it was suggested that all Library Schools be contacted by the Membership Committee to promote membership and an OKLAHOMA LIBRARIAN subscription. Library payment of memberships for trustees was also suggested as a membership promotion idea.
Ken Tracy motioned, seconded by Pat Woodrum, $25 be approved to pay the Executive Secretary's membership dues in CLAE. The motion passed.
There was a general discussion of the White House and the Governor's Conferences. It is hoped that CORNERSTONE, a newsletter from NCLIS concerning the conferences, will be sent to all Board members.

ADJOURNMENT
The meeting was adjourned at 12:01 p.m.

Date: September 16, 1977
Place: Oklahoma Department of Libraries, Oklahoma City
Present: James Alsip, Aarone Corwin, Alfreda Hanna, Jean Harrington, Jan Keene, Ted Rodarm, Anne Rounds, Roscoe Rouse, Ken Tracy, Karen Weddle, Pat Woodrum
Absent: Lee Brawner, Robert Clark
Guests: Virginia Owens, Karen Stanton, Marilyn Vesely
CALL TO ORDER
President Anne Rounds called the meeting to order at 10:10 a.m.

APPROVAL OF THE MINUTES OF THE JULY 15, 1977 MEETING
James Alsip moved, seconded by Ted Rodarm, the minutes be accepted as amended. The motion passed.

REPORT OF THE TREASURER
Jan Keene reported that all 1977 OLA Conference expenses and all travel claims for the 1977 ALA Annual Conference have been paid. The current balance (Sept. 15, 1977) is $2,788.65 in the general account, $4,909.51 in savings, and $1,767.26 in the Past Presidents account. (These sums are taken from the printed Treasurer’s Report distributed to Board Members. The full printed report will no longer be included in the Board Minutes.) Alfreda Hanna moved the report be accepted. Jean Harrington seconded and the motion passed.

REPORT OF THE EDITOR OF THE OKLAHOMAN LIBRARIAN
Karen Weddle reported there had been no response from Library and Information Science Abstracts in regard to their indexing the Oklahoma Librarian. The Publications Committee has taken no action concerning the Board’s suggestion that they consider a policy of no in-state subscriptions to the Oklahoma Librarian unless a membership is also held in OLA.

A contract from University Microfilms was discussed by which they would be allowed to sell reprints and full issues of the Oklahoma Librarian and pay a royalty to OLA. Pat Woodrum and Ted Rodarm said such an agreement would give additional exposure to OLA publications. Ken Tracy said that he was opposed to charging a royalty for our publication and that library organizations had fought against such payments required by commercial publishers. It would be inconsistent for OLA to oppose reprint royalty requested by commercial publishers yet require a royalty themselves. Pat Woodrum moved the contract be approved for one year only and the situation be reviewed at that time. Ted Rodarm seconded and the motion passed.

The Editor asked for guidelines for selecting material to be included in the Oklahoma Librarian, because there has been too much material submitted for the space available. It was suggested that greater use be made of the Editorial Board in selecting material.

REPORT OF THE ALA COUNCILOR
Roscoe Rouse reported on the continuing controversy concerning the ALA film The Speaker. The ALA Black Caucus has refused to take part in writing a new introduction to the film or a revision of the study guide. The film will apparently remain as originally released.

REPORT OF THE FEDERAL RELATIONS COORDINATOR
No report was submitted.

REPORT FROM THE OKLAHOMA DEPARTMENT OF LIBRARIES
Marilyn Vesely reported for Robert Clark on the development of plans for the Governor’s Conference on Libraries. The three day Conference will be held at the Lincoln Plaza Forum on April 30-May 2, 1978. Tentative plans call for the participation of Carl Albert and Henry Bellmon in addition to Governor Boren. A display area will include a prototype library. Attendance will include 150 delegates, 50 of which will be associated in some way with libraries. The White House Conference Committee has granted $17,500 to cover the costs of the Conference.

President Rounds suggested the possibility of an OLA Governor’s Conference Reception, perhaps in conjunction with Legislative Day. After a general discussion, Pat Woodrum offered the following motion: The Library Development Committee is directed to proceed with plans for an OLA hosted reception to be held during the Governor’s Conference on Libraries for delegates, legislators, librarians, and other invited persons. The Library Development Committee is directed to request final funding and authorization from the OLA Board before finalizing plans. Alfreda Hanna seconded, and the motion passed.

REPORT OF THE EXECUTIVE SECRETARY
Aarone Corwin reported 903 memberships in OLA, including 40 institutional librarians. The typewriter which the Board authorized has been received. The President’s Newsletter will be out soon and will include a membership directory. The mailing list has been corrected and is now in a much more efficient form.

The Executive Secretary reported the results on a Board vote by telephone which would give the University of Oklahoma Libraries permission to develop, at a cost of approximately $100 per year, the necessary programs to support the needs of the Oklahoma Library Association by providing labels and various other computer printouts. The vote by telephone was affirmative and Alfreda Hanna moved the Board confirm the results. Jean Harrington seconded and the motion passed.

REPORT OF THE AUDITING COMMITTEE
James Alsip reported that the Treasurer’s books were audited on August 10, 1977, and that the books and materials were transferred to Jan Keene who then assumed office as Treasurer. Alfreda Hanna moved the report be accepted and that a letter be sent to Josh Stroman expressing appreciation for his long service as Treasurer. Pat Woodrum seconded and the motion passed.

Karen Weddle asked for a fiscal year Treasurer’s Report for the Oklahoma Librarian. This will be provided.

REQUEST FROM THE RESOURCE SHARING SUB-COMMITTEE OF THE INTERLIBRARY COOPERATION COMMITTEE
Virginia Owens described a proposal to plan and implement an Oklahoma Union List of Microforms. The Resource Sharing Sub-Committee requested $50 for postage to cover the initial mailings to get an indication of interest from the libraries in the state. After discussion, Alfreda Hanna moved to approve OLA’s sponsoring a needs assessment study for an Oklahoma Union List of Significant Microforms and that the Interlibrary Cooperation Committee be authorized to send out the survey questionnaire at no expense to OLA. James Alsip seconded and the motion passed.
REPORT OF THE SITES COMMITTEE
No report was submitted.

REPORT OF THE PROGRAM COMMITTEE
Pat Woodrum reported that the 1978 Conference theme is "Communicate in 78." The Conference will be held on March 30-April 1. A major speaker is being sought for one of the general sessions. It is hoped to have a "fun type" party on Friday night.

REQUEST FROM THE LIBRARY DEVELOPMENT COMMITTEE
Aarone Corwin presented a request from the Library Development Committee for authorization to charge a $5 registration fee for their workshop to be held on October 18. James Alsip moved, seconded by Ted Rodarm, the request be granted. The motion passed.

OLD BUSINESS
OLA has received a letter from the American Library Trustees Association thanking OLA for its help in funding the ALTA suite in Detroit during the ALA Conference.

NEW BUSINESS
James Alsip presented a request from the College & University Librarians Division for a workshop on library security. A registration fee of $5 was requested. James Alsip moved, seconded by Roscoe Rouse, the request be granted. The motion passed.

Karen Stanton presented plans to begin taping OLA Conference proceedings and some workshops as part of the Archives Committee effort to improve the OLA Archives. The Committee is also working on guidelines for the Archives and hopes to prepare an index. A funding request to help with the index will be presented later.

Anne Rounds presented a request from Ruth Wender to have OLA meet jointly with the Oklahoma Health Sciences Librarians Organization. The request was referred to the Program Committee.

The NEH grant "Oklahoma Images" has been funded. There will be a meeting on November 2 for all persons interested in the grant program.

ADJOURNMENT
The meeting was adjourned at 12:30 p.m.

Date: October 14, 1977
Place: Sheraton Inn-Skyline East, Tulsa
Present: James Alsip, Lee Brawner, Aarone Corwin, Alfreda Hanna, Jean Harrington, Jan Keene, Ted Rodarm, Anne Rounds, Roscoe Rouse, Ken Tracy, Karen Weddle
Absent: Robert Clark, Pat Woodrum
Guests: Tom Ballard, Jim Stevenson

CALL TO ORDER
The meeting was called to order by President Rounds at 10:18 a.m.

APPROVAL OF THE MINUTES OF THE SEPTEMBER 16, 1977 MEETING
Ted Rodarm moved, seconded by Jan Keene, the minutes be approved as corrected.

REPORT OF THE TREASURER
Jan Keene distributed a report for the period July 1, 1977-October 14, 1977, which showed a balance of $3,018.57 in the checking account. A summary of the previous year's income and expenses was also distributed.

REPORT OF THE EDITOR OF THE OKLAHOMA LIBRARIAN
The editor of the Oklahoma Librarian, Karen Weddle, reported the current issues are ready to be mailed. A copy of the journal will be on display at the Oklahoma Images Symposium in November.

REPORT OF THE FEDERAL RELATIONS COORDINATOR
No report was submitted.

REPORT FROM THE OKLAHOMA DEPARTMENT OF LIBRARIES
Anne Rounds presented the report from Robert Clark. State support for the Oklahoma Department of Libraries was the subject of a recent meeting of Governor Boren with library representative Robert Clark, Georgia LaMar, and Wayne Morgan. ODL support is now less than during the Bellmon administration, and Governor Boren indicated that he would do what he could to improve the funding. The Governor also said he would support the Governor's Conference on Libraries.

REPORT OF THE EXECUTIVE SECRETARY
The membership total for 1977 has reached 908, according the Executive Secretary, Aarone Corwin. Many applications are missing some of the requested information, and she is preparing a standard form to be sent to an applicant asking that the missing information be supplied.

REPORT OF THE BUDGET COMMITTEE
A preliminary budget was presented for discussion by President Rounds as Chairperson of the Budget Committee. Although OLA money was not budgeted for workshops, it was mentioned that $2,000 was available from the Dorothy Dale Fund through ODL. President Rounds suggested that a policy was needed which would outline the allowable expenses that would be reimbursed by OLA. It was agreed this would be useful, and the Budget Committee was asked to prepare such a document for consideration by the Board.

Lee Brawner suggested a set sum be established which OLA should expect to receive from each conference exhibit space. To this fee would be added any decorating or other expenses to make the total cost to the exhibitor. In this manner, the income to the Association would remain stable, and the Board would not have to be constantly revising exhibitors' fees as expenses increase. The suggestion was referred to the Local Arrangements Committee and the Exhibits Committee for their reactions.

It was also suggested that OLA write a letter to each new officer's institution informing them of the person's election and asking for help with travel expenses and release time for official duties. There was considerable discussion of the proposed budget, after which, President Rounds announced that a full Budget Committee Report would be presented at the next meeting of the Board.

Lee Brawner asked the Budget Committee to con-
sider the possibility of a new organization which would take over the expenses of legislative and other political activities. This would avoid problems in regard to such activities and OLA’s tax exempt status.

REPORT OF THE ALA COUNCILOR
Roscoe Rouse said he had no report.

REPORT FROM THE CONSTITUTION AND BY-LAWS COMMITTEE
Jim Stevenson presented a report concerning conflicts between the OLA Constitution and the OLA Handbook in the treatment of ad hoc and standing committees. The Board asked the Committee to revise the Handbook to conform to the Constitution. There was a discussion of other needed Handbook revisions, and Alfreda Hanna agreed to write a description of the duties of the four new director positions on the Board. Ted Rodarm will work on the duties and activities of the Second Vice-President.

REPORT OF THE SITES COMMITTEE
Tom Ballard submitted the following recommendations for the Annual Conferences:
1978 — Tulsa, Sheraton Inn-Skyline East, March 30—April 1
1979 — Oklahoma City, Lincoln Plaza, March 22-24
1980 — Tulsa, Williams Plaza, March 27-29

Alfreda Hanna moved, seconded by Lee Brawner, the sites and dates be accepted. The motion passed. The Committee also suggested a policy to be established whereby the dates and sites for the Annual Conference would be selected many years in advance in order to avoid conflicts with other meetings and have first choice of facilities. This was agreed to by the Board, and the Committee was asked to draft such a policy.

REPORT CONCERNING THE OKLAHOMA IMAGES PROJECT
Alfreda Hanna reported that the "Oklahoma Images" proposal submitted to the National Endowment for the Humanities had been funded in the Amount of $53,000. This is a planning grant and will cover expenses, including the salaries of a director, an assistant director, and an administrative assistant, during the development of a major proposal in the approximate amount of $500,000 to be submitted to NEH in February, 1978. Ann Morgan has been named director of the project. A symposium of Oklahoma humanists will be held on November 2 at the Lincoln Plaza to exchange ideas concerning the proposal.

REPORT FROM THE INTERLIBRARY COOPERATION COMMITTEE
Alfreda Hanna reported a survey of major microform holdings had been sent to state libraries, and that the results would be given to a major university in hopes funds might be available to prepare the proposed Union List of Microforms.

OLD BUSINESS
President Rounds announced that Legislative Day will be the Monday of the Governor’s Conference. There will be a reception that evening.

NEW BUSINESS
Lee Brawner moved the following statement be adopted by the Board: Toward the improvement of library service for all Oklahomans, the Oklahoma Library Association Executive Board at its meeting of October 14, 1977 urges Governor Boren to approve the Oklahoma Department of Libraries budget request to increase state aid to $600,000, and we endorse the Oklahoma Department of Libraries plan to provide all eligible public libraries an opportunity to equitably participate in the allocation of these funds. Jan Keene seconded the motion which passed unanimously.

A letter was distributed concerning a proposed SWLA Regional Job Hotline. After discussion, Lee Brawner moved, seconded by James Alisp, OLA endorse the service but not support it financially; instead, SWLA should be encouraged to provide all costs. The motion passed.

A letter was presented from the American Library Trustee Association concerning the 1978 Trustee Citation nominations. ODL was urged to put a notice in the ODL Source.

James Alisp moved the College and University Division be allowed to increase their workshop fee to $6.00. Jean Harrington seconded, and the motion passed.

Aarone Corwin asked to be notified of any state activities of the National Library Association.

ADJOURNMENT
The meeting was adjourned at 12:30 p.m.

Kenneth Tracy
Secretary

Treasurer’s Report
Summary of Income and Expenses
1 July 1976 — 30 June 1977

BALANCE JULY 1976 $ 1,392.54

Income
Memberships 9,870.00
Subscriptions to OKLAHOMA LIBRARIAN 635.00
Advertising in OKLAHOMA LIBRARIAN 874.14
Information & Ref. Serv. Workshop 430.00
Legislative Day in Oklahoma 270.00
Library Funding Workshop 270.00
Mailing Labels 16.00
Most Important Employee Workshop 638.43
Oklahoma Department of Libraries Grant 1,451.30
Printing Arts Round Table Workshop 327.00
Royalty (University Microfilms) 45.24
Sequoyah 1,054.82
State Question 507 506.00
Transfer of Funds from Past Presidents’ Account 300.32
1977 Conference 16,356.05
Checks Returned and Not Paid Out 155.28
Total Income $38,928.80
Total Available Funds $40,321.34

Expenses
General
Printing 1,613.97
Telephone 98.21
Travel 1,807.83
Postage 510.79
Supplies 7.95
Clerical 24.99
Bank Charges 7.41

Activities
Allie Beth Martin Memorial Fund 100.00
OLAE Membership 25.00
Executive Secretary 415.50
Freedom to Read 50.00
Information & Ref. Serv. Workshop 1,371.69
Governor's Mansion Library Committee 167.56
Internal Revenue Service 210.60
Legislative Day in Oklahoma 477.98
Legislative Day in Washington 369.96
Library Development Committee 250.23
Library Education Division 7.34
Library Funding Workshop 272.47
Membership Committee 11.10
Minority Literature Workshop 293.80
MOOST Important Employee Workshop 676.75
National Library Week 134.58
OKLAHOMA LIBRARIAN 6,776.00
Past Presidents' Leadership Workshop 137.50
Printing Arts Round Table Workshop 483.60
Recruitment Committee 7.95
Refunds 169.00
Returned Checks 8.00
Social Responsibilities Round Table 9.88
Salaries 1,930.13
Security Bond 50.00
Sequoia 873.65
State Question 507 1,945.82
1976 Conference 58.00
1977 Conference 12,877.96
ALA Membership 50.00
ALA Trustees Division 25.00
SWLA Membership 20.00
ALA Washington Office 200.00

Total Expenses $34,517.46

Other Available Funds

Savings Account Balance 6/30/76 $3,914.26
Transfer of Funds from Certificate of Deposit 10/5/76 6,497.70
Withdrawal & Transfer to Checking Account 11/6/76 $1,783.00
Interest 12/29/76 67.63
Interest 3/29/77 63.17
Interest 6/28/77 64.01
Balance 6/30/77 $4,909.51

Past Presidents' Account Balance 6/30/76 $1,928.95
Withdrawal and Transfer of Funds to Checking Account for 1976 Leadership Work-
shop & State Question 507 Campaign.
Interest 9/28/76 $22.88
Deposit 12/2/76 10.00
Interest 12/29/76 21.86
Interest 3/29/77 22.24
Deposit 6/2/77 180.00
Deposit 6/15/77 20.00
Interest 6/28/77 23.35
Balance 6/30/77 $1,928.96

TOTAL ASSETS — OKLAHOMA LIBRARY ASSOCIATION

General Fund Checking Account $5,803.88
Savings Account 4,909.51
Past Presidents Fund 1,928.96

TOTAL ASSETS 6/30/77 12,642.35

Josh Stroman
Treasurer 1974-1977

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Oklahoma Librarian, January, 1978 Vol. 28, No. 1
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The OKLAHOMA LIBRARIAN invites the submission of manuscripts and items appropriate to the interests and concerns of the Oklahoma Library Association and Oklahoma librarians. Contributors are not paid. Authors of major articles will receive two copies of the issue in which their work appears. Original copy will not be returned unless requested by the contributor.

Preparation of Copy

1. All copy should be typed, double-spaced and clean on 8½ by 11 paper.
2. Use indentation to indicate paragraphing.
3. Include on the first page:
   a. Title of article
   b. Name of author(s)
   c. Title(s) of author(s) (Association and/or professional title as preferred)
4. Glossy prints of photographs to be used should accompany copy submitted. If return requested, indicate return address.

Publication Deadlines

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