Application For OCT-C Recertification

Section I

Name:_______________________________________________________          Previous Name:_____________________________________________

Mailing Address:______________________________________________            E-mail:___________________________________________________

____________________________________________________________ Phone:____________________________________________________

I hereby request recertification by the Board of Certification of the Ophthalmic Photographers’ Society as an **Optical Coherence Tomographer-Certified**, subject to the provisions set forth in the OPS requirements for recertification.

Signature: ________________________________________________________     Date:______________________________

**HOW TO RENEW YOUR OCT-C CERTIFICATION**
1. Complete section I above with name, address, and telephone number.
2. Include/attach all applicable CEC transcripts.
3. Sign and date this application form.
4. Pay appropriate recertification fee.

**PAYMENTS**
Preferred payment on the OPS website at: 

If paying by check, make payable to: **Ophthalmic Photographers’ Society – OCT-C Recertification**
1621 E. Jody Circle Republic, MO 65738

No foreign checks will be accepted. Checks drawn in US dollars or on a US bank will be accepted.

**DEADLINE**
**Recertification forms and fees MUST be received no later than December 31, 2022**

Office use only:
BOC#:___________________ Date:___________________
Optical Coherence Tomographer – Certified’s (OCT-C’s) are required to recertify at three-year intervals. It is the responsibility of the OCT-C to provide proof of compliance with the recertification requirements every three years. Failure to do so will result in the revocation of the OCT-C certification. Once revoked, certification can only be achieved by fulfilling the current requirements for OCT-C certification.

Recertification requires the accrual of eight hours of continuing education credits (8 CEC’s) within each three-year certification window.

**Acceptable CECs**

Of the eight required hours, a minimum of 4 (4 CECs) MUST be earned by attending OPS-approved courses, online resources or workshops. Each hour of instruction equals one credit hour (1 CEC).

Of the eight required hours, a maximum of 6 (6 CECs) MAY be earned by teaching official OPS or OPS approved courses or workshops. Each hour of lecture or workshop equals one credit hour (1 CEC).

Of the eight required hours, a maximum of 4 (4 CECs) MAY be earned by attending NON-OPS APPROVED courses or workshops. These include courses or workshops approved by the Joint Commission of Allied Health Personnel in Ophthalmology (JCAHPO) or courses approved by the American Medical Association (AMA) for Category 1 Continuing Ophthalmic Medical Education. Each hour of these courses or workshops equals one half-credit hour (1:2 CEC).

Of the eight required hours, a maximum of 3 (3 CECs) MAY be earned by first- or co-authorship in the *Journal of Ophthalmic Photography*, other ophthalmic journals, ophthalmic or photographic text books or other scientific publications. All submissions must be well recognized. Total value for any single submission is not to exceed three (3 CEC’s). Submission of publications for CEC review requires a separate application. (See Publications for CEC’s on the OPS website: [www.opsweb.org](http://www.opsweb.org))

**Responsibility and Verifications**

It is the responsibility of OCT-Cs to keep track of their CEC’s and submit their application with supporting documentation (e.g. transcripts, a printed program or certificate of attendance). A receipt of courses paid for is not acceptable as evidence of attendance.

Payment of the prevailing recertification fee, payable in US dollars to the Board of Certification.

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<th>Recertification Fee</th>
<th>Non-Members: $200.00</th>
<th>Current Members: $100.00</th>
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Please call the OPS Membership Office at 1-800-403-1677 to verify your membership status before submitting your payment.
Recertification Appeals

Should recertification be denied by the OCT-C Recertification Section Chair, the applicant may appeal within thirty (30) days to the Chair of the Board of Certification (BOC) who will present it to the BOC Executive Committee. If this appeal is denied, the decision will be final and binding.

Recertification Applications and Information

All OCT-C recertification candidates will receive a reminder in February that their certification is due to expire in the current year. OCT-C’s that have not received notification by March 1st of their third year of certification, should contact the recertification section chair at: recert@opsweb.org. Applications may be downloaded from the OPS website: http://www.opsweb.org.

OCT-C’s having difficulty completing their requirements or expect to be unable to meet the December 31st deadline should contact the recertification section chair as soon as possible for assistance.

Continuing Education Credits for Publications

Applicants must request a CEC Evaluation Form from the Recertification Section Chair. The completed form and a copy of each publication are submitted for review.

Continuing Education Credits (CEC’s) may be earned in the following manner:

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<th>Publication Type</th>
<th>Credits per Publication</th>
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<tr>
<td>Journal of Ophthalmic Photography</td>
<td>three (3 CEC’s)</td>
</tr>
<tr>
<td>Textbook Publications</td>
<td>two (2 CEC’s)</td>
</tr>
<tr>
<td>All other Publications-per case basis</td>
<td>one (1 CEC)</td>
</tr>
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</table>

Publication of the same material in different publications will receive credit only once. Credit will be given for the first year of a publication. Challenges to credit evaluations received by the chairman will be forwarded to the BOC Executive Committee, which will deliberate the case. The decision of the BOC Executive Committee will be final and binding.

Please contact us with any questions or concerns.

RECERTIFICATION CHAIR
Gordon McGregor, CRA
Recertification E-mail: octrecert@opsweb.org

DEADLINE December 31st of the current year