Constituent Association 5
Meeting Minutes
Oct. 22, 2020

Number of Attendees: 7

Agenda Topics:

CA5 Board Meeting Minutes
October 22, 2020 via ZOOM at 19:05
Attendance: Khrystal Berry, Wendy Hunter, Sean Brandt, Sandy Fleetwood, Ron Ferrand, Paul vanWaardenburg, Nancy Deyhle
Absent Tina Nash (attempted to join but secondary to connectivity was unable to join Zoom meeting), Donn Greenley, Tyna Gormley

Quorum established

1. Paul verbalized that if we know of anyone that wants to go through the Nursing Leader Institute now is the time to apply. He highly recommends this course.

2 Fall Dinner
Any ideas on how to do something in November in these times of COVID.
Bylaws require a 14 day notice to members. Required to have an annual meeting. Per bylaws Article III. Annual meeting is usually held in Spring.
Meetings – semiannual meeting, one will be the annual meeting with the annual report presented, notification of the time, place, program and /or agenda of the meeting will be made available to all CA#5 members at a minimum of 14 days prior to the meeting. Notification will be the CA#5 Newsletter, special mailing or email.
Dues Money stays in our account whether we use it or not- yes. If all options fail, we can use them in spring.
Concern for how many people would show up.
Question like what we did with CA 5 for delegate day? Renting a hotel conference room and individual wrapped food items
Movie Theatres? Broadway Metro renting Theatre or other such places. Sean will look at theatres and capacity/cost.
Outdoor covered picnic area? Single serve items of food, weather dependent, rule dependent of current OHA rules.
Winery?
Virtual event. Food delivery to homes. Large issue for rural members.
Online virtual meeting with raffle taking place.
Newsletter with gift certificate
Electronic newsletter with read receipt.
Webinar platform like ONA conventions.
Raffle is the draw for our fall dinner.

Tentative Date is Thursday 11/12/20 at 7pm voted on and unanimously approved.
Notice to be sent by October 30th. Postcard mailer.
Budget of $10,000
Khrystal will talk to ONA about Webinar format.
Raffle- get donated items, gift certificate: Winery (Sweet Creeks, Wine lab), brew pubs (Oakshire, Gratitude, Seven Devils) , Waterfront Depot (Florence Restaurant) , Homegrown (Florence), coffee (Dutch Brothers), massage.
Voted decision, unanimous approval:
Gift certificates with $50.00 maximum if purchased rather than donated. Limit purchased gift certs to 5.
5 $10.00 Dutch Bros
“a few” 1 hour massage certificates

3. Elections to occur this January
President
Secretary
2 board member Donn Greenley and Ron Ferrand board position end this year
Nancy Deyhle and Sean Brandt till 2022
Sandy Fleetwood and Paul vanWaardenburg till 2023

4. Conference call with ONA President Lynda Pond, Theresa Long (director of finance), Chris Ross regarding CA 5 Management of funds.
Email response from ONA on October 18th, 2020 sent to all CA 5 board members.
Discussion ensued.
Discussed original message sent, conference call meeting, current nonprofit status, lack of potential to not act autonomously as a CA5, need to change our bylaws, options offered by ONA and other topics. The board members expressed concern about both options presented for our future management of CA 5 funds.
Will request to be invited to next ONA board meeting in early December of 2020 with our concerns and potential solutions.

5. Wendy will email last year’s budget to CA 5 board members. Please comment back to Wendy. We will establish next year’s budget after comments are received.
We lost quorum at this point- at 2115

6. Discussion regarding need to either appoint a new secretary or wait for new elections. Per our CA 5 bylaws Article IV section 6 E Absence of any member of the Board of Directors from 2 consecutive regular meetings, unless excused by the President and/or Board of Directors, shall constitute a resignation and the vacancy shall be filled as provided

7. Khrystal would like to ask ONA for a uniform email for each of the officers and board members of CA 5 that would move with the position to whoever fills the position. She would request that board members be listed as board member 1,2,3,4,5,6

8. Request that all communication regarding board topics be done via an email thread.

Meeting adjourned at 2127.

Minutes submitted by Nancy Deyhle

Motions Approved:
Click or tap here to enter text.

Next Actions, if Approved:
Click or tap here to enter text.

Next Meeting Date: pending
Minutes Submitted By: Nancy Deyhle