

PROFESSIONAL NURSING CARE COMMITTEE

Date: November 14, 2012

Members Present: Pam Gordon, Cindy Lathrom, Heidi Scheffel and Sue Riley

Acting Chairperson: Pam

Recorder: Sue

- A. Minutes from the previous meetings were read and approved.
- B. Updated Forms: Pam brought the new forms to members and they were distributed to the floors and placed in their red PNCC notebooks. The old forms were thrown out. Any forms that do not have a 11/2012 update on them are not to be used. These forms have the new numbers to coincide with our new EPIC Computer system so you MUST use the correct forms. Current forms are having the correct numbers placed on them by PNCC.
- C. Inadequate Unsafe Staffing Forms: We have received some responses from our reports and in fact, Bill Howden from PCU has responded to reports from as far back as March. Most of our reports the last few months are from the second floor.
- D. PNCC Meetings: We do have scheduled rooms for our meetings but they are frequently changed at the last minute. You need to check the Conference Room Schedule to see where we are for most meetings. Occasionally, you will have to ask for assistance to determine where these meeting rooms are.
- E. December Meeting: We will have our final meeting of the year on December 12th probably from 1200 to 1500. Location has not been determined yet. It is usually a potluck to celebrate the Holidays. We usually bring a bag lunch to these meetings so is a treat for us.

Please Post on PNCC Board.