

PROFESSIONAL NURSES' CARE COMMITTEE

Date: June 13, 2012

Members Present: Helen Collett, Cindy Lathrom, Sue Riley and Kathy Weldon

Chairperson: Kathy

Recorder: Sue

- A. The minutes from the last meeting were read and approved.
- B. Inadequate/Unsafe Staffing Reports: We have received two reports the last few weeks and both were from ICU/PCU. We are waiting for Bill to get back to us but realize he has been on vacation. Both reports are mostly about the lack of CNA assistance on the floors and the need for 1:1's on the units.

Also we are working on how to get the Inadequate/Unsafe staffing Forms on the SHS GSRMC system. We would like to have them on some of the computers as we do with Unusual Occurrences so they may be easier to fill out. We hope we can get the forms to PNCC and then to the managers and the RN's involved.

- C. ONA Elections: Pat Cirillo has sent everyone an e-mail for nominations to run for elections. Any RN can run. We have positions for Chair, Vice Chair, Vice Chair for Home Health, Secretary, Treasurer, Information Officer and Grievance Chairperson. Further information is in your hospital e-mail.
- D. Educational Funds: We are not sure if we have any extra funds for this fiscal year. We are waiting for Kari to get back from vacation. In the meantime, if you have additional costs for your education for the fiscal year ending June 30, 2012, you may submit them to PNCC.
- E. Gift Cards: Due to Federal Law Requirements, we found out the taxes will be deducted from the Gift Cards of those who received them for Nurses' Day. We apologize for this and will not use Gift Cards again.
- F. Charter for PNCC: ONA would like our PNCC to set up our Committee in a Charter form for legal reasons. According to the ONA PNCC Resource Manual, "a charter is a description of what a group is about and what it will do." According to our Contract, our PNCC will consist of RNs' who will "consider the practice of nurses...work constructively for the improvement of patient care and nursing practice. To recommend to the Medical center ways and means to improve patient care. To be responsible for equitable distribution of continuing educational funds. To exclude from any discussion contract grievances or any matters involving the interpretation of the contract." We will be bringing our ONA PNCC books to the next meeting and see what we can do.

Our next meeting will be June 27th from 1330 to 1500 in Starker. Please check the Conference Room schedules for that day as we often get switched to other rooms.

Please post on PNCC board.