

GSRMC Professional Nursing Care Committee

Date: July 10th, 2013

Members present: Kathy Weldon, Pam Gordon, and Heidi Scheffel

Chairperson: Kathy Weldon

Recorder: Heidi Scheffel

- A. Previous minutes read and approved.
- B. Unsafe staffing reports: 1 from ED, 2 from 2SW, 10 from 3rd floor, and 6 from PCU.
- C. Workshops: Our new Workshop Guideline language is not complete yet. Please continue submitting the previous workshop request forms that can be found in the red PNCC binders on each unit until we send out an email with the finalized guidelines. We will be meeting with Tina Thurman next week to finalize the language.
- D. We are receiving many unsafe staffing reports. Please call your CC, ADM, manager, Kathy Hale, and Larry Mullins, in that order, if you are not getting any help. Even though it takes time, go up the chain of command and inform them of the issues going on. If you get no response from the nursing supervisor, tell them that you feel the situation is extremely unsafe and you would like to call the on call administrator to notify them of the situation (do this on the weekend when Kathy Hale is not in house). The supervisors and/or staffing will have these numbers.
- E. HB 2800: Staffing plans are going to be reworked so acuities can be uniform throughout the hospital. We need to have a list of what can be done and who can be called for emergency short staffing issues, e.g., if there is too little staff in the hospital we may need a call list for emergencies.
- F. Please have your CNAs fill out unsafe staffing on the specific CNA unsafe staffing forms and have them give a copy to their manager, SEIU, PNCC, and Kathy Hale. We will be contacting their SEIU representative to see if they would like copies as well. PNCC does not process CNA unsafe staffing forms at this point.
- G. Next meeting July 24th, 2013 in the Starker conference room. We will be tallying the new PNCC member ballots and going over unreimbursed funds for the end of the fiscal year.

Please post on the PNCC bulletin board.