

## **GSRMC Professional Nursing Care Committee**

Date: July 24<sup>th</sup>, 2013

Members present: Kathy Weldon, Cindy Lathrom, Pam Gordon, Sarah Steffensen, and Heidi Scheffel

Chairperson: Kathy Weldon

Recorder: Heidi Scheffel

- A. Previous minutes read and approved with corrections.
- B. CNA unsafe staffing: We are in contact with SEIU and letting them know that the reports need to be turned in to a CNA representative who will then forward them on to SEIU, PNCC, the managers, and Kathy Hale (who will present them to the HB 2800 committee).
- C. Unsafe staffing: 1 from PCU, 2 from ICU, and 5 from 3<sup>rd</sup> floor. Many of them cite inadequate nursing staff as well as inadequate CNA staffing. All of them state high acuity patients with late meds and basic care.
- D. We are receiving many unsafe staffing reports. Please call your CC, ADM, manager, Kathy Hale, and the administrator on call, in that order, if you are not getting any help. Even though it takes time, go up the chain of command and inform them of the issues going on. If you get no response from the nursing supervisor, tell them that you feel the situation is extremely unsafe and you would like to call the on call administrator to notify them of the situation (do this on the weekend when Kathy Hale is not in house). The supervisor and/or staffing office will have these numbers on file.
- E. HB 2800: The committee is trying to come up with a plan for emergency short staffing that may include an on call list of people who would agree to be on call on their days off. They are also reworking acuities and staffing plan for the hospital.
- F. We are still working on finalizing the workshop guideline language. The new guidelines will be presented in unit meetings and placed in the red PNCC binders on each unit.
- G. Excess workshop funds: we have approximately \$20,000 left and only \$2,400 was requested for previously unreimbursed expenses. If you were not reimbursed initially, check your paystubs as you will be reimbursed soon.
- H. Congratulations to Scott Shaw and Heidi White who were just voted in as your new PNCC members.
- I. Our next meeting will be August 14<sup>th</sup>, 2013. Check the conference room schedule for the location.

**Please post on the PNCC bulletin board.**