

PROFESSIONAL NURSING CARE COMMITTEE

Date: August 22, 2012

Members present: Helen Collett, Sue Riley, Kathy Weldon, Heidi Anderson, and Cindy Lathrom

Chairperson: Kathy

Recorder: Sue

- A. The minutes from the last meeting were read and approved.
- B. Workshop Requests: The Committee has decided that Workshop Requests will now go directly to Professional Development from PNCC and then Accounting. The reports will no longer go to Scheduling. It is the RN's responsibility to make sure she is not working on the day of the Workshop. Most of the Workshops are 8 hours long and therefore, the RN needs to put in 4 hours PTO for that day. You must use your PTO for the additional 4 hours of your usual 12 hour day. Because of the Accounting and your assigned 12 hour shift, you have to use 4 hours PTO. PNCC is requesting an increase in educational funding for the next contract as Workshops are more costly. Also with proof of passing your Certification, PNCC will pay for this test.
- C. Grievances: We now have more people trained to handle grievances and PACU has had a few this past month. These involve On Call, per Diems and Casuals. It also involves the Holiday Schedule.
- D. Casuals: There is some question as to when the casuals can be used. The OR fills in with their casuals needs and then allows the casuals to work for their coworkers with full time schedules if the coworkers would like them to. This is done on the 4th floor also but less so on the 2nd floor. We are checking this with the 2nd floor managers to see if this is feasible. The PACU-Short Stay Casuals post when they are available to work.
- E. Unsafe Staffing Reports: There were 3 Inadequate/Unsafe Staffing Reports all from the second floor, 2 from PCU and 1 from 2SW. Awaiting responses from the managers.
- F. Charter: We talked w/Cheryl Caddy (former president of GSRMC union and with a law degree). Cheryl advised we should put our PNCC rules into a Charter form and we are working on that.
- G. New Notebooks: we will have more red notebooks with our forms distributed throughout the hospital and Ambulatory Services. Sue will purchase these.

Next meeting is Wednesday, September 12th from 1330 to 1500. Look on Conference Room Calendar for location.

Please post on PNCC board.