What is a charter?

- Description of what a group is about and what it will do
Components of a charter....

- St. Charles PNCC
  - Title of group
  - Purpose(s)
  - Membership
  - Roles/responsibilities of members
  - Meeting times, dates
  - Agenda for the year
  - Record keeping
  - Authority

- Another organization
  - Title
  - Mission
  - Specific charge
  - Reporting relationship
  - Authority/limitations
  - Membership
  - Terms of appointment
  - Structure of committee
  - Subcommittees
  - Evaluation

Reviewing some other PNCC charters

- Sacred Heart PNCC
- Silverton PNCC
How does the charter help you sustain your PNCC? It….

- Establishes a central “listening post” for nursing practice issues that matter to staff nurses;
- Describes what you are going to do for the year;
- Invites staff nurses to participate on issues that interest them;
- Establishes a clear picture of your work with the nursing administrative group and should be presented to the Chief Nursing Executive.